

PLANNING AND ZONING COMMISSION
TUESDAY, OCTOBER 1, 2019
6:00 PM AT THE CITY HALL
680 Byron Main Court NE

1. CALL MEETING TO ORDER - Chair Quam called the meeting to order at 6:00PM Tuesday, October 1, 2019 at Byron City Hall.

Members Present: Duane Quam, Brian Oxley, Jacob Gave, Tracy Lermon

Also Present: Community Development Planner Janna Monosmith, Zoning Technician Kelli Cheney, Council Advisor Steven Cook, Gretta Becay, Matt Evans, Michael Hohberger, Brian Frank.

Chair Quam swore in new member Tracy Lermon.

2. APPROVE AGENDA - Motion made by Member Gave, second by Member Oxley to approve the agenda as written. Motion carried unanimously.
3. CONSENT AGENDA
 - a. P&Z Minutes - September 3, 2019 - Motion made by Member Gave, second by Member Oxley to approve the minutes as written. Motion carried unanimously.
4. COMMUNICATIONS, REPORTS AND PETITIONS
 - a. Monthly Budget - September - Table
 - b. City Council Minutes - August 13, 2019
 - c. City Administrator Newsletter - August
 - d. Community Newsletter - August & September
 - e. Planning and Zoning Information Memo - FYI
5. PUBLIC HEARING - 6:00PM - None
6. GENERAL BUSINESS
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - a. Pool Committee Presentation - Pool Committee members Matt Evans and Michael Hohberger were present to explain the features of the pool and why and how the Pool Committee came up with the design. Member Oxley asked how many staff would be needed to staff the pool and if they felt the number was achievable. The committee members could not remember exactly how many staff was needed but estimated about 40. They felt that it would be

achievable, but would just be a year round effort to recruit staff. Member Lermon stated that it was mentioned at a previous Pool Committee meeting it was mentioned about the possibility of sharing staff with other communities. Member Lermon also asked about how the committee felt about getting the support from Somerby residents with them having their own pool. The pool committee didn't feel like this would be an issue. Member Gave asked if there was a projection on where their customer base would come from. The pool committee stated most of the customers will be Byron residents and felt they will have many Rochester residents come to use the facility.

- b. Change November Meeting Date - It was presented to Change the November 5th meeting to November 6th due to the special election. November 6th did work for all the members.
- c. Member Resignation - Motion made by member Oxley, second by Member Lermon to recommend to City Council to approve Member Putzier's resignation. Member Quam noted that Member Putzier will be missed.
- d. New Member Application - Motion made by member Gave, second by member Oxley to recommend to the City Council approve the new member application with a term expiring 12/31/2020.

9. PUBLIC COMMENTS - called 3 times by member Quam.

10. ADJOURN - Motion made by Member Gave, second by Member Oxley to adjourn the meeting at 6:32 PM. Motion carried unanimously.