

SPECIAL MEETING OF THE  
ECONOMIC DEVELOPMENT AUTHORITY  
TUESDAY, APRIL 21, 2020  
6:00AM VIA ZOOM

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1) CALL TO ORDER - Vice Chairperson Ryan called the meeting to order at 6:03am.

Members Present: Chris Ryan(Zoom), Shawn Bishop(Zoom), Staci Kaltenbach(Zoom), Mickey Elias(Zoom), Kelly Domaille (late via Zoom) and Dan Mesenburg (late via Zoom).

Member Absent: Daryl Glassmaker.

Also Present: Gretta Becay, Community Development Planner Janna Monosmith and City Administrator Mary Blair-Hoeft.

2) APPROVE AGENDA - Motion made by Kaltenbach second by Bishop to approve the agenda as written. Upon roll call Members Kaltenbach, Bishop, Ryan, Domaille, Elias and Mesenburg voted Aye. There were no Nays. Motion carried.

3) CONSENT AGENDA - Motion made by Bishop second by Elias to approve the consent agenda. Upon roll call motion carried.

3.a BEDA Minutes Feb 11, 2020

#### 4) COMMUNICATIONS, REPORTS & PETITIONS

- 4.a Monthly Budget - February
- 4.b Monthly Budget March
- 4.c City Council Minutes January 14, 2020
- 4.d City Council Minutes Workshop January 28, 2020
- 4.e City Council Minutes February 11, 2020
- 4.f City Council Meeting March 10, 2020
- 4.g City Council Emergency Meeting Minutes March 19, 2020
- 4.h Byron Community News - February
- 4.i Byron Community News - March
- 4.j Thought you Might Want to Know from the City Administrator
- 4.k BEDA Monthly Update March/April 2020
- 4.l RAEDI Annual Meeting Recap
- 4.m Retaining Rural Business Through Ownership - FYI

5) PUBLIC HEARING - None.

6) GENERAL BUSINESS - None.

#### 7) UNFINISHED BUSINESS

7.a Byron Entrance Signs - Consensus was to move forward with the design as the board was interested in the designs and prices.

7.b FaceBook Continuation - Consensus of the members is to continue with Facebook posts and to link the city social media policy to it. Also adding that repetitive posts could be removed.

7.c Hamilton Apartments Update - Monosmith gave the members an update on the Hamilton apartment process.

#### 8) NEW BUSINESS

8.a COVID-19 Business Interruption Policy - Monosmith explained the new policy would allow small businesses to apply for a loan from the city with 0% interest if paid back in the first year, 1% interest for year two and 2% interest for years three through five.

8.b Byron Area Chamber of Commerce Request - Members discussed the request from the chamber for a monetary donation. No action was taken. Died for a lack of motion.

8.c Byron Newsletter Continuation - Consensus of the members is to continue with the monthly newsletter.

9) PUBLIC COMMENTS - Asked three times with no response.

10) ADJOURN - Motion made by Domaille second by Bishop to adjourn the meeting at 6:43am. Upon roll call motion carried.