

AGENDA
PLANNING AND ZONING COMMISSION
MONDAY, FEBRUARY 8, 2016
6:00 PM AT THE CITY HALL
680 Byron Main Court NE

1. CALL MEETING TO ORDER – Chair Fiegel called the meeting of the Byron Planning Commission to order at 6:00PM Monday, February 8, 2016 at Byron City Hall.

Members Present: Gary Fiegel, Bruce Putzier, Ryan Rousseau, Paul Gregor.

Also Present: Peter Macken, Timothy Macken, Jay Czczok, Jim Clark, Council Member Scott Johnson, Janna Monosmith, Planning Coordinator.

2. APPROVE AGENDA – Motion made by Member Gregor, second by Member Putzier to approve the agenda. Motion carried unanimously.
3. CONSENT AGENDA
 - a. P&Z Minutes from January 11, 2016 – Motion made by Member Putzier second by Member Gregor to approve the minutes as written. Motion carried unanimously.
4. PUBLIC COMMENTS –
Chair Fiegel called three times for public comments.
5. COMMUNICATIONS, REPORTS AND PETITIONS
 - a. Monthly Budget
 - b. City Council Minutes January 12, 2016
 - c. City Administrator Newsletter - January
6. PUBLIC HEARING - Motion made by Member Gregor, second by Member Rousseau to open the public hearing at 6:03pm. Motion carried unanimously.

- a. Resolution 16-01 P & Z 1630 Voll Drive NW - Timothy Macken of Macken Funeral Home was present to discuss the proposed funeral home in the Industrial Park. Macken is requesting to construct a funeral home/crematory in Byron. Purchase of the property is contingent on the City approving the CUP for the land use. Macken stated that the project would begin as soon as possible. Ideally the Byron facility would be open by the end of the 2016.

Macken stated that if their business is accepted by the community they would like to also construct a chapel. The funeral business is changing and they want to be cautious and make sure that everything cash flows.

Macken stated that the Byron facility would have be it's own entity, separate

from Rochester's facility.

Chair Fiegel questioned how frequently the crematory would be used and if anyone would be able to tell when it's being used. Macken stated that in Rochester they typically use the crematory daily, it's unknown at this point how frequently the Byron crematory will be used. The crematories today are state of the art and their use is undetectable from the exterior of the building.

Macken stated that there will be changes made to their site plan regarding building location and parking once they actually own the land.

Motion made by Member Putzier, second by Member Gregor to close the public hearing. Motion carried unanimously.

Motion made by Member Gregor, second by Member Rousseau approving Resolution 16-01 P & Z recommending to the City Council to approve the CUP for 1630 Voll Drive NE. Motion carried unanimously.

7. GENERAL BUSINESS:
8. UNFINISHED BUSINESS -
9. NEW BUSINESS -
10. ADJOURN – Motion made by Member Gregor, second by Member Rousseau to adjourn the meeting at 6:26 p.m. Motion carried unanimously.