

BYRON CITY COUNCIL MEETING
TUESDAY SEPTEMBER 27 2016
6:00PM CITY HALL COUNCIL CHAMBERS
680 BYRON MAIN COURT NE

A) CALL TO ORDER -

B) APPROVE AGENDA -

C) APPROVE CONSENT AGENDA – **Motion to be made**

All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

1. City Council Minutes from September 13, 2016
2. BEDA Minutes from August 16, 2016
3. Warrant List for September 27, 2016
4. Approval After Payment for September 27, 2016

D) COMMUNICATIONS, REPORTS AND PETITION –

1. Notes from the City Administrator - FYI
2. SMIF Open House - FYI
3. Opportunity Services Agreement for Maintenance Bldg Cleaning - FYI

E) PUBLIC COMMENTS: “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

F) PUBLIC HEARING – 6:00PM - Annexation of 7th Street (Co Rd 134)

G) GENERAL BUSINESS – **Motion to be made**

1. Resolution 16-35 Annexation of 7th Street (Co Rd 134)
2. Resolution 16-36 Preliminary 2017 Levy
3. F150 Truck Replacement
4. Resolution 16-26A Delinquent Claim to County Auditor

H) UNFINISHED BUSINESS – None

I) NEW BUSINESS – None

J) COMMITTEE BOARD REPORTS/OPEN DISCUSSION –

L) ADJOURN –

BYRON CITY COUNCIL MEETING
TUESDAY SEPTEMBER 13 2016
6:00PM CITY HALL COUNCIL CHAMBERS
680 BYRON MAIN COURT NE

- A) CALL TO ORDER - Mayor Diercks called the meeting to order at 6pm.

Members Present: Ann Diercks, Bob Meyer, Matt Brekke and Scott Johnson.

Member Absent: Dan Mesenburg.

Also Present: Pat Bailey, Daryl Glassmaker, Gretta Becay, John Goodman, Jason Snow, Brenda DeCook, City Engineer Bill Angerman, Public Works Superintendent Eric Counselman, Deputy Jay Clemens and City Administrator Mary Blair-Hoeft.

- B) APPROVE AGENDA - Motion made by Member Meyer second by Member Johnson to approve the agenda with the addition of DNR Fire Grant under New Business. Motion carried unanimously.

- C) APPROVE CONSENT AGENDA – Motion made by Member Brekke second by Member Meyer to approve the consent agenda. Motion carried unanimously.

1. City Council Minutes from August 23, 2016
2. Warrant List for September 13, 2016 - \$415,959.67
3. Approval After Payment for September 13, 2016 - \$66,744.04
4. Delinquent Utilities
5. Edge Contracting Pay Request 2 - 13th Street NW
6. JB Holland Pay Request 2 - BCRC

- D) COMMUNICATIONS, REPORTS AND PETITION –

1. 2nd Quarter Financials - FYI

- E) PUBLIC COMMENTS: Asked three times with no response.

- F) PUBLIC HEARING – Wellhead Protection Plan @ 6PM - Mayor Diercks opened the public hearing at 6pm. Angerman gave a brief history presented the Wellhead Protection Plan. Pat Bailey from the Minnesota Department of Health explained the State's involvement in the plan. Motion made by Member Brekke Second by Member Meyer to close the public hearing at 6:13pm. Motion carried unanimously.

- G) GENERAL BUSINESS –

1. **Wellhead Protection Plan Part 2** - Motion made by Member Brekke second by member Meyer to approve the second part of the Wellhead Protection Plan. Motion carried unanimously. Hoeft confirmed that we have no more items to do for this project.
2. **Well #2 Upgrade Agreement w/WHKS** - Motion made by Member Johnson Second by Member Meyer to approve the agreement with WHKS to upgrade Well 2. Motion carried unanimously.
3. **EDA Independent Contract Agreement** - Motion made by Member Meyer second by Member Johnson to approve the contract with Joseph Hagan. Motion carried

unanimously.

4. **Resolution 16-34 - Metes & Bounds - Byron Towne Village 3rd** - Motion made by Member Brekke second by Member Meyer to approve Resolution 16-34. Motion carried unanimously.

5. **East Village Preliminary Plat** - Motion made by Member Johnson second by Member Brekke to approve the East Village preliminary plat. Motion carried unanimously.

H) UNFINISHED BUSINESS –

1. **2017 Budget Discussion** - Hoeft went over the 2017 budget.

I) NEW BUSINESS – **Motion to be made**

1. **Sand Baggers Bar & Grill Liquor License** - Motion made by Member Brekke second by Member Johnson to approve the liquor license for Sandbaggers Bar & Grill. Motion carried unanimously.

2. **Homecoming Parade Request** - The parade will start at 12:45pm and should only last fifteen minutes. Motion made by Member Brekke second by Member Johnson to approve the homecoming parade. Motion carried unanimously.

3. **DNR Fireman Grant** - Motion made by Member Brekke second by Member Meyer to approve the execution of the DNR grant by the Mayor and the City Administrator. Motion carried unanimously.

J) COMMITTEE BOARD REPORTS/OPEN DISCUSSION –

Angerman spoke about the BCRC. It is behind schedule at least thirty days because of the rain. The seeding window is nearly closed. There will be a change order coming for extra rock and change of date. Mayor Diercks talked about Byron's 150 year celebration. Flyers will be handed out at the Primary School's September 30th open house.

L) ADJOURN – Motion made by Member Brekke second by Member Johnson to adjourn the meeting at 6:45pm. Motion carried unanimously.

Ann Diercks, Mayor

Mary Blair-Hoeft, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY
TUESDAY AUGUST 16, 2016
6:00AM CONFERENCE ROOM AT CITY HALL
680 BYRON MAIN COURT NE

1. CALL TO ORDER - Chairperson Ryan called the meeting to order.
Members Present: Chris Ryan, Shawn Bishop, Kelly Domaille, Bob Meyer and Dan Mesenburg.
Members Absent: Staci Smoot and Randy Fogelson.
Also Present: Gretta Becay and City Administrator Mary Blair-Hoeft.
2. APPROVE AGENDA - Motion made by Member Domaille second by Member Mesenburg to approve the agenda as written. Motion carried unanimously.
3. CONSENT AGENDA - Motion made by Member Domaille second by Member Meyer to Approve the consent agenda. Motion carried unanimously.
 - A. BEDA Minutes from June 21, 2016
4. PUBLIC COMMENTS: Asked three times with no response.
5. COMMUNICATIONS, REPORTS AND PETITIONS
 - A. Monthly Finance Report - FYI
 - B. Rolling Hills Transit Meeting Minutes - FYI
 - C. CEDA Updates - FYI
 - D. EDAM News and Upcoming Events - FYI
 - E. Journey to Growth - FYI
 - F. Letter to BACC - FYI
 - G. MN State Demographer Update - FYI
6. PUBLIC HEARING - None
7. GENERAL BUSINESS - None
8. UNFINISHED BUSINESS - None
9. NEW BUSINESS -
 - A. **Mark Hettinger First Alliance CU - Signs/Advertising** - Mark was not present. Hoeft explained the process of having a sign visible from Highway 14 and how that requires a MnDOT permit. Members discussed the different ideas on how businesses could advertise with signage. Hoeft is to look into the possibility of adding signs around The City of Byron welcome sign. Staff is also to review the policy for signage around a scoreboard for BCRC.
 - B. **Hotel Feasibility Study** - Hoeft talked about the reasons to do a feasibility study. Consensus from the Board was to wait for further information on how Stewartville study turns out.
10. ADJOURN - Motion made by Member Bishop second by Member Mesenburg to adjourn the meeting at 6:47am. Motion carried unanimously.

***Check Summary Register©**

September 2016

Name	Check Date	Check Amt
10100 Checking-1stSecurity		
UnPaid	BAHR ELECTRIC	\$2,865.48 TRENCHING ON 13TH ST.
UnPaid	BOBCAT OF ROCHESTER	\$153.17 5650 WENT IN TO GET LOOKED AT
UnPaid	BRAATEN SAND & GRAVEL	\$56.70 TREE CLEAN UP
UnPaid	BRENEMAN LAW, PLLC.	\$100.00 EDA CONSULTANT AGREEMENT
UnPaid	BYRON MARKETPLACE	\$24.81 GARBAGE BAGS FOR POOL
UnPaid	BYRON REVIEW	\$14.25 FOGELSON PLAT
UnPaid	BYRON,CITY OF PETTY CASH	\$275.00 BRUSH DUMP REIMBURSEMENTS
UnPaid	CHENEY, KELLI	\$79.60 MILEAGE FOR LASERFICHE SEMINAR
UnPaid	CHS/GREENWAY	\$199.11 WEED KILLER
UnPaid	CUSTOM COMMUNICATIONS	\$247.50 FIRE AND ALARM MONITORING
UnPaid	DODGE COUNTY ENV. QUALITY	\$28.00 MEZZ. EAST SHED
UnPaid	DPC INDUSTRIES, INC.	\$1,655.85 CHEMICALS FOR WELLS
UnPaid	DUNLAP & SEEGER	\$47.50 UNION NEGOTIATIONS
UnPaid	EARL'S SMALL ENGINE REPAIR	\$47.90 SHARPEN CHAIN
UnPaid	FARMERS TOP SOIL	\$44.21 DIRT AT KLINGVALL
UnPaid	MARY HOEFT	\$216.86 MARY'S AUGUST MILEAGE
UnPaid	INNOVATIVE OFFICE SOLUTION	\$221.29 DISINFECTING WIPES/PAPER CLIP HOLDE
UnPaid	JOHN DEERE FINANCIAL	\$1,130.14 ZERO TURN PARTS
UnPaid	METERING & TECHNOLOGY SO	\$1,414.52 100 METER COUPLINGS
UnPaid	MIDWEST FUELS	\$1,392.55 FUEL
UnPaid	MIDWEST LEAK DETECTION	\$200.00 WATER BREAK/WYNNSONG 2
UnPaid	MINNESOTA DEPARTMENT OF H	\$30.00 DAN/WATER LICENSE
UnPaid	NAPA AUTO PARTS of ROCHEST	\$454.59 ERIC'S TRUCK
UnPaid	OLMSTED COUNTY FINANCE	\$284.97 AUGUST FEES/FINES
UnPaid	ON SITE SANITATION	\$340.00 VALLEYVIEW PARK
UnPaid	OPPORTUNITY SERVICES	\$156.20 AUGUST CITY HALL CLEANING
UnPaid	PEOPLES ENERGY COOPERATI	\$9,490.00 INSTALL PRIMARY UNDERGROUND CABLE
UnPaid	POMP'S TIRE SERVICE, INC	\$216.00 ZERO TURN
UnPaid	REINDEERS INC.	\$20.41 IRRIGATION COVERS
UnPaid	ROCHESTER CHAMBER OF CO	\$705.00 ANNUAL DUES
UnPaid	ROCHESTER FORD	\$259.52 WATER TRUCK
UnPaid	ROCHESTER SAND AND GRAVE	\$884.26 HOT MIX
UnPaid	THATCHER POOLS AND SPAS	\$828.26 WINTERIZING POOL
UnPaid	THE PRINTERS	\$844.59 UB BLUE CARDS
UnPaid	TIMM, BRIAN	\$65.00 FIRE HALL CLEANING
UnPaid	WE PACK & SHIP	\$37.42 POSTAGE FOR WATER SAMPLES
UnPaid	WHKS & CO	\$55,101.38 13TH STREET/8100.05
Total Checks		\$80,132.04

eft Northland Trust \$ 342,740.00 2010A Bond
 \$422,872.04

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
Search Name BAHR ELECTRIC, INC			
E 707-48430-030	BAHR ELECTRIC, INC	\$995.35	FINAL INTERMEDIATE CLARIFIER CONTROLS TRENCHING ON 13TH ST. 208 GENERATOR REPAIR
E 313-47000-030	BAHR ELECTRIC, INC	\$1,070.00	
E 707-48430-030	BAHR ELECTRIC, INC	\$800.13	
Search Name BAHR ELECTRIC, INC		\$2,865.48	
Search Name BOBCAT OF ROCHESTER			
E 101-42120-037	BOBCAT OF ROCHESTER	\$153.17	5650 WENT IN TO GET LOOKED AT
Search Name BOBCAT OF ROCHESTER		\$153.17	
Search Name BRAATEN SAND & GRAVEL			
E 101-45500-048	BRAATEN SAND & GRAVEL	\$56.70	TREE CLEAN UP
Search Name BRAATEN SAND & GRAVEL		\$56.70	
Search Name BRENEMANLAW			
E 101-40200-030	BRENEMANLAW	\$100.00	EDA CONSULTANT AGREEMENT
Search Name BRENEMANLAW		\$100.00	
Search Name BYRON MARKETPLACE			
E 101-45700-021	BYRON MARKETPLACE	\$9.42	GARBAGE BAGS FOR POOL BLEACH FOR GARDEN TANKS
E 101-45500-021	BYRON MARKETPLACE	\$15.39	
Search Name BYRON MARKETPLACE		\$24.81	
Search Name BYRON REVIEW			
E 101-40910-033	BYRON REVIEW	\$14.25	FOGELSON PLAT
Search Name BYRON REVIEW		\$14.25	
Search Name BYRON,CITY OF PETTY CASH			
E 101-40110-048	BYRON,CITY OF PETTY CASH	\$275.00	BRUSH DUMP REIMBURSEMENTS
Search Name BYRON,CITY OF PETTY CASH		\$275.00	
Search Name CHENEY, KELLI			
E 101-40510-032	CHENEY, KELLI	\$79.60	MILEAGE FOR LASERFICHE SEMINAR
Search Name CHENEY, KELLI		\$79.60	
Search Name CHS/GREENWAY			
E 101-45500-021	CHS/GREENWAY	\$199.11	WEED KILLER
Search Name CHS/GREENWAY		\$199.11	
Search Name CUSTOM COMMUNICATIONS			
E 101-40200-030	CUSTOM COMMUNICATIONS	\$30.92	FIRE AND ALARM MONITORING FIRE AND ALARM MONITORING
E 703-48250-030	CUSTOM COMMUNICATIONS	\$30.94	
E 101-40510-030	CUSTOM COMMUNICATIONS	\$30.94	
E 101-40110-030	CUSTOM COMMUNICATIONS	\$30.94	
E 101-45500-030	CUSTOM COMMUNICATIONS	\$30.94	
E 101-40910-030	CUSTOM COMMUNICATIONS	\$30.94	
E 707-48430-030	CUSTOM COMMUNICATIONS	\$30.94	
E 101-42120-030	CUSTOM COMMUNICATIONS	\$30.94	
Search Name CUSTOM COMMUNICATIONS		\$247.50	
Search Name DODGE COUNTY ENV. QUALITY			
E 101-42120-021	DODGE COUNTY ENV. QUALITY	\$9.34	MEZZ. EAST SHED MEZZ. EAST SHED MEZZ. EAST SHED
E 703-48250-021	DODGE COUNTY ENV. QUALITY	\$9.33	
E 101-45500-048	DODGE COUNTY ENV. QUALITY	\$9.33	
Search Name DODGE COUNTY ENV. QUALITY		\$28.00	
Search Name DPC INDUSTRIES, INC.			
E 703-48250-021	DPC INDUSTRIES, INC.	\$1,452.85	CHEMICALS FOR WELLS

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
E 101-45700-021	DPC INDUSTRIES, INC.	\$20.00	CL CYLINDER RENTAL
E 703-48250-021	DPC INDUSTRIES, INC.	\$183.00	CHEMICALS FOR WELLS
Search Name DPC INDUSTRIES, INC.		\$1,655.85	
Search Name DUNLAP & SEEGER PA			
E 101-45500-030	DUNLAP & SEEGER PA	\$47.50	UNION NEGOTIATIONS
Search Name DUNLAP & SEEGER PA		\$47.50	
Search Name EARL S SMALL ENGINE REPAIR			
E 101-42120-037	EARL S SMALL ENGINE REPAIR	\$23.95	SHARPEN CHAIN
E 101-45500-037	EARL S SMALL ENGINE REPAIR	\$23.95	SHARPEN CHAIN
Search Name EARL S SMALL ENGINE REPAIR		\$47.90	
Search Name FARMERS TOP SOIL			
E 101-45500-021	FARMERS TOP SOIL	\$44.21	DIRT AT KLINGVALL
Search Name FARMERS TOP SOIL		\$44.21	
Search Name HOEFT, MARY			
E 101-40200-032	HOEFT, MARY	\$73.98	MARY'S AUGUST MILEAGE
E 707-48430-032	HOEFT, MARY	\$142.88	MARY'S AUGUST MILEAGE
Search Name HOEFT, MARY		\$216.86	
Search Name INNOVATIVE OFFICE SOLUTIONS			
E 101-40200-021	INNOVATIVE OFFICE SOLUTIONS	\$27.67	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
E 707-48430-021	INNOVATIVE OFFICE SOLUTIONS	\$27.60	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
E 703-48250-021	INNOVATIVE OFFICE SOLUTIONS	\$27.67	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
E 101-45500-021	INNOVATIVE OFFICE SOLUTIONS	\$27.67	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
E 101-42120-021	INNOVATIVE OFFICE SOLUTIONS	\$27.67	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
E 101-40510-021	INNOVATIVE OFFICE SOLUTIONS	\$27.67	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
E 101-40110-021	INNOVATIVE OFFICE SOLUTIONS	\$27.67	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
E 101-40910-021	INNOVATIVE OFFICE SOLUTIONS	\$27.67	ISINFECTING WIPES/PAPER CLIP HOLDER/KEYBOARD MANAGER
Search Name INNOVATIVE OFFICE SOLUTIONS		\$221.29	
Search Name JOHN DEERE FINANCIAL			
E 101-45500-037	JOHN DEERE FINANCIAL	\$68.25	ZERO TURN PARTS
E 101-45500-037	JOHN DEERE FINANCIAL	\$244.46	GATOR
E 101-45500-037	JOHN DEERE FINANCIAL	\$817.43	ZERO TURN PARTS
Search Name JOHN DEERE FINANCIAL		\$1,130.14	
Search Name METERING & TECHNOLOGY SOLUTION			
E 703-48250-021	METERING & TECHNOLOGY SOLU	\$914.52	100 METER COUPLINGS
E 703-48250-021	METERING & TECHNOLOGY SOLU	\$500.00	ON SITE RETRAINING
Search Name METERING & TECHNOLOGY SOLUTION		\$1,414.52	
Search Name MIDWEST FUELS			
E 101-42120-021	MIDWEST FUELS	\$1,392.55	FUEL
Search Name MIDWEST FUELS		\$1,392.55	
Search Name MIDWEST LEAK DETECTION			
E 703-48250-046	MIDWEST LEAK DETECTION	\$200.00	WATER BREAK/WYNNSONG 2
Search Name MIDWEST LEAK DETECTION		\$200.00	
Search Name MINNESOTA DEPARTMENT OF HEALTH			
E 101-45500-043	MINNESOTA DEPARTMENT OF HE	\$30.00	DAN/WATER LICENSE
Search Name MINNESOTA DEPARTMENT OF HEALTH		\$30.00	
Search Name NAPA AUTO PARTS OF ROCHESTER			
E 707-48430-037	NAPA AUTO PARTS OF ROCHEST	\$137.00	WWTP PICKUP BATTERY
E 101-42120-037	NAPA AUTO PARTS OF ROCHEST	\$30.49	ERIC'S TRUCK

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
E 703-48250-021	NAPA AUTO PARTS OF ROCHEST	\$30.49	ERIC'S TRUCK
E 101-45500-037	NAPA AUTO PARTS OF ROCHEST	\$30.49	ERIC'S TRUCK
E 703-48250-021	NAPA AUTO PARTS OF ROCHEST	\$21.38	ERIC'S TRUCK
E 101-45500-037	NAPA AUTO PARTS OF ROCHEST	\$21.38	ERIC'S TRUCK
E 101-42120-037	NAPA AUTO PARTS OF ROCHEST	\$16.42	ERIC'S TRUCK
E 707-48430-037	NAPA AUTO PARTS OF ROCHEST	\$21.38	ERIC'S TRUCK
E 101-42120-037	NAPA AUTO PARTS OF ROCHEST	\$65.93	00 STERLING
E 101-42120-037	NAPA AUTO PARTS OF ROCHEST	\$34.78	FLEXTUBE
E 707-48430-037	NAPA AUTO PARTS OF ROCHEST	\$30.49	ERIC'S TRUCK
E 101-45500-037	NAPA AUTO PARTS OF ROCHEST	\$14.36	MOWER TIRE REPAIR
Search Name NAPA AUTO PARTS OF ROCHESTER		\$454.59	
Search Name NORTHLAND TRUST SERVICES, INC.			
E 707-47100-061	NORTHLAND TRUST SERVICES, I	\$29,020.50	2010A
G 703-23500	NORTHLAND TRUST SERVICES, I	\$31,000.00	2010A
E 703-47100-061	NORTHLAND TRUST SERVICES, I	\$3,224.50	2010A
E 707-47100-062	NORTHLAND TRUST SERVICES, I	\$445.50	2010A
E 703-47100-062	NORTHLAND TRUST SERVICES, I	\$49.50	2010A
G 707-23501	NORTHLAND TRUST SERVICES, I	\$279,000.00	2010A
Search Name NORTHLAND TRUST SERVICES, INC.		\$342,740.00	
Search Name OLMSTED COUNTY FINANCE DEPT.			
R 101-36200	OLMSTED COUNTY FINANCE DEP	\$284.97	AUGUST FEES/FINES
Search Name OLMSTED COUNTY FINANCE DEPT.		\$284.97	
Search Name ON SITE SANITATION			
E 101-45500-038	ON SITE SANITATION	\$170.00	SOCCER PARK
E 101-45500-038	ON SITE SANITATION	\$85.00	OLD TOWNE PARK
E 101-45500-038	ON SITE SANITATION	\$85.00	VALLEYVIEW PARK
Search Name ON SITE SANITATION		\$340.00	
Search Name OPPORTUNITY SERVICES			
E 101-40300-030	OPPORTUNITY SERVICES	\$156.20	AUGUST CITY HALL CLEANING
Search Name OPPORTUNITY SERVICES		\$156.20	
Search Name PEOPLES ENERGY COOPERATIVE			
E 313-47000-046	PEOPLES ENERGY COOPERATIVE	\$9,490.00	GROUND CABLE IN CONDUIT/SET TRANSFORMER ON CONCRETE
Search Name PEOPLES ENERGY COOPERATIVE		\$9,490.00	
Search Name POMPS			
E 101-45500-037	POMPS	\$216.00	ZERO TURN
Search Name POMPS		\$216.00	
Search Name REINDEERS INC			
E 101-45500-037	REINDEERS INC	\$20.41	IRRIGATION COVERS
Search Name REINDEERS INC		\$20.41	
Search Name ROCHESTER CHAMBER OF COMMERCE			
E 101-40200-043	ROCHESTER CHAMBER OF COMM	\$705.00	ANNUAL DUES
Search Name ROCHESTER CHAMBER OF COMMERCE		\$705.00	
Search Name ROCHESTER FORD			
E 703-48250-021	ROCHESTER FORD	\$259.52	WATER TRUCK
Search Name ROCHESTER FORD		\$259.52	
Search Name ROCHESTER SAND-GRAVEL-BLACKTOP			
E 225-41240-021	ROCHESTER SAND-GRAVEL-BLAC	\$157.59	HOT MIX
E 101-41200-037	ROCHESTER SAND-GRAVEL-BLAC	\$364.62	HOT MIX
E 101-42120-037	ROCHESTER SAND-GRAVEL-BLAC	\$128.75	HOT MIX

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

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Account	Search Name	Amount	Comments
E 101-41200-037	ROCHESTER SAND-GRAVEL-BLAC	\$103.00	HOT MIX
E 101-45500-037	ROCHESTER SAND-GRAVEL-BLAC	\$27.30	HOT MIX
E 225-41240-021	ROCHESTER SAND-GRAVEL-BLAC	\$103.00	HOT MIX
Search Name ROCHESTER SAND-GRAVEL-BLACKTOP		\$884.26	
Search Name THATCHER POOLS AND SPAS, INC			
E 101-45700-021	THATCHER POOLS AND SPAS, IN	\$828.26	WINTERIZING POOL
Search Name THATCHER POOLS AND SPAS, INC		\$828.26	
Search Name THE PRINTERS			
E 707-48430-021	THE PRINTERS	\$422.30	UB BLUE CARDS
E 703-48250-021	THE PRINTERS	\$422.29	UB BLUE CARDS
Search Name THE PRINTERS		\$844.59	
Search Name TIMM, BRIAN			
E 101-41200-046	TIMM, BRIAN	\$48.75	FIRE HALL CLEANING
E 101-41500-037	TIMM, BRIAN	\$16.25	FIRE HALL CLEANING
Search Name TIMM, BRIAN		\$65.00	
Search Name WE PACK & SHIP			
E 703-48250-046	WE PACK & SHIP	\$37.42	POSTAGE FOR WATER SAMPLES
Search Name WE PACK & SHIP		\$37.42	
Search Name WHKS & CO			
E 313-47000-030	WHKS & CO	\$30,990.86	13TH STREET/8100.05
E 707-48430-030	WHKS & CO	\$449.76	GIS WORK/07938.16
E 101-40910-030	WHKS & CO	\$364.00	P&Z MTG/6000.16
E 707-48430-030	WHKS & CO	\$2,868.80	CLARIFIERS/6000.16
E 101-40960-030	WHKS & CO	\$3,486.56	SUBDIVISION REVIEWS/6000.16
E 313-47000-030	WHKS & CO	\$5,724.38	SOCCER LOT/8100.03
E 313-47000-030	WHKS & CO	\$11,217.02	BCRC/8100.00
Search Name WHKS & CO		\$55,101.38	
		<u>\$422,872.04</u>	

BYRON, MN
COUNCIL APPROVAL AFTER PAYMENT WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
Search Name CHARTER COMMUNICATIONS			
E 101-42120-031	CHARTER COMMUNICATIONS	\$6.25	MONTHLY INTERNET
E 707-48430-031	CHARTER COMMUNICATIONS	\$6.24	MONTHLY INTERNET
E 703-48250-031	CHARTER COMMUNICATIONS	\$6.25	MONTHLY INTERNET
E 101-42130-031	CHARTER COMMUNICATIONS	\$6.25	MONTHLY INTERNET
E 101-45500-031	CHARTER COMMUNICATIONS	\$6.25	MONTHLY INTERNET
E 101-40910-031	CHARTER COMMUNICATIONS	\$6.25	MONTHLY INTERNET
E 101-40510-031	CHARTER COMMUNICATIONS	\$6.25	MONTHLY INTERNET
E 101-40200-031	CHARTER COMMUNICATIONS	\$6.25	MONTHLY INTERNET
Search Name CHARTER COMMUNICATIONS		<u>\$49.99</u>	
Search Name MIDWEST WIRELESS			
E 707-48430-031	MIDWEST WIRELESS	\$38.57	9209180293
E 703-48250-031	MIDWEST WIRELESS	\$38.57	9209180293
E 101-42120-031	MIDWEST WIRELESS	\$38.57	9209180293
E 707-48430-031	MIDWEST WIRELESS	\$20.00	5076969669
E 101-40200-031	MIDWEST WIRELESS	\$85.67	5072737003
E 101-42120-031	MIDWEST WIRELESS	\$16.92	5079510203
E 707-48430-031	MIDWEST WIRELESS	\$16.92	5079510203
E 703-48250-031	MIDWEST WIRELESS	\$40.01	5075174025
E 101-41200-031	MIDWEST WIRELESS	\$13.76	5079514895
E 101-45500-031	MIDWEST WIRELESS	\$38.57	9209180293
E 703-48250-031	MIDWEST WIRELESS	\$16.92	5079510203
E 703-48250-031	MIDWEST WIRELESS	\$20.01	5076969669
Search Name MIDWEST WIRELESS		<u>\$384.49</u>	
Search Name MINNESOTA ENERGY			
E 707-48430-036	MINNESOTA ENERGY	\$19.79	NEW LIFT
E 101-42120-036	MINNESOTA ENERGY	\$11.20	NEW SHOP BLDG
E 703-48250-036	MINNESOTA ENERGY	\$19.79	WELL #3
E 707-48430-036	MINNESOTA ENERGY	\$594.17	SEWER PLANT
E 101-40300-036	MINNESOTA ENERGY	\$208.17	CITY HALL
E 101-40110-036	MINNESOTA ENERGY	\$67.85	OLD CITY HALL
E 101-41500-036	MINNESOTA ENERGY	\$10.22	FIRE HALL
E 101-41200-036	MINNESOTA ENERGY	\$44.77	FIRE HALL
E 101-45700-036	MINNESOTA ENERGY	\$206.31	BYRON POOL
E 101-45500-036	MINNESOTA ENERGY	\$21.20	BYRON ICE RINK
E 101-42120-036	MINNESOTA ENERGY	\$50.13	BYRON SHOP
E 707-48430-036	MINNESOTA ENERGY	\$19.79	LIFT
Search Name MINNESOTA ENERGY		<u>\$1,273.39</u>	
Search Name PEOPLE S COOP POWER ASSN			
E 101-42170-036	PEOPLE S COOP POWER ASSN	\$609.00	SOMERBY LIGHTS
E 101-42170-036	PEOPLE S COOP POWER ASSN	\$29.00	BYRON TOWNE SQ. LIGHTS 12TH AVE NE
E 101-42170-036	PEOPLE S COOP POWER ASSN	\$893.00	NORTH SOMERBY 10TH AVE LIGTHS
E 707-48430-036	PEOPLE S COOP POWER ASSN	\$78.00	CTY ROAD 3 LIFT STATION
E 707-48430-036	PEOPLE S COOP POWER ASSN	\$2,259.00	20TH STREET LIFT PUMP
E 101-42170-036	PEOPLE S COOP POWER ASSN	\$413.00	BYRON TOWN VILLAGE LIGHTS
E 101-45500-036	PEOPLE S COOP POWER ASSN	\$33.00	20TH STREET WELL HOUSE
E 101-40300-036	PEOPLE S COOP POWER ASSN	\$1,770.00	CITY HALL
E 703-48250-036	PEOPLE S COOP POWER ASSN	\$52.00	WATER TOWER
E 101-42170-036	PEOPLE S COOP POWER ASSN	\$192.00	FARR DEV. LIGHTS
Search Name PEOPLE S COOP POWER ASSN		<u>\$6,328.00</u>	
Search Name XCEL ENERGY/NSP			
E 101-42120-036	XCEL ENERGY/NSP	\$95.87	SHOP
E 703-48250-036	XCEL ENERGY/NSP	\$0.00	2ND STREET WELL

BYRON, MN
COUNCIL APPROVAL AFTER PAYMENT WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
E 707-48430-036	XCEL ENERGY/NSP	\$102.61	2ND AVE NW LIFT STATION
E 101-40110-036	XCEL ENERGY/NSP	\$58.05	OLD CITY HALL
E 101-41200-036	XCEL ENERGY/NSP	\$154.28	FIRE HALL
E 707-48430-036	XCEL ENERGY/NSP	\$53.69	IND. PARK LIFT STATION
E 101-41500-036	XCEL ENERGY/NSP	\$35.22	FIRE HALL
E 703-48250-036	XCEL ENERGY/NSP	\$1,805.87	WELL HOUSE #3
E 101-42170-036	XCEL ENERGY/NSP	\$21.24	143 10TH AVENUE NE
E 101-42170-036	XCEL ENERGY/NSP	\$5,910.58	STREET LIGHTS
E 101-45500-036	XCEL ENERGY/NSP	\$0.00	ICE RINK
E 101-42170-036	XCEL ENERGY/NSP	\$108.85	216 OLD TOWNE NIGHTWATCH
E 707-48430-036	XCEL ENERGY/NSP	\$15.83	PUBLIC WORKS MAIN. BLDG
E 703-48250-036	XCEL ENERGY/NSP	\$15.82	PUBLIC WORKS MAIN. BLDG
E 101-42170-036	XCEL ENERGY/NSP	\$258.09	CTY RD 5 STOP LIGHT
E 101-45500-036	XCEL ENERGY/NSP	\$15.82	PUBLIC WORKS MAIN. BLDG
E 703-48250-036	XCEL ENERGY/NSP	\$52.21	HILLDALE WATER TOWER
E 101-42120-036	XCEL ENERGY/NSP	\$0.00	MAIN. SHOP
E 703-48250-036	XCEL ENERGY/NSP	\$0.00	PUMPHOUSE #1
E 101-42170-036	XCEL ENERGY/NSP	\$80.52	10TH AVE STOP LIGHTS
E 101-40510-036	XCEL ENERGY/NSP	\$11.75	BOOKMOBILE
E 703-48250-036	XCEL ENERGY/NSP	\$2,061.81	WELL HOUSE #2
E 707-48430-036	XCEL ENERGY/NSP	\$84.93	CHERRY HILL LIFT PUMP #3 WEST
E 101-45700-036	XCEL ENERGY/NSP	\$473.53	CITY POOL
E 101-42120-036	XCEL ENERGY/NSP	\$15.82	PUBLIC WORKS MAIN. BLDG
Search Name XCEL ENERGY/NSP		<u>\$11,432.39</u>	
		<u>\$19,468.26</u>	

City of Byron

Notes from the Desk of MBH (Mary Blair-Hoefft)

September 2016

Volume 9, No. 6

ROCHESTER AREA CHAMBER ECONOMIC SUMMIT: This event was held at the Rochester International Event Center. This was the second time the event took place and over 500 people attended. Thank you to Kelly Domaille of Keller Williams for representing Byron as a member of a panel. I was pleased to see some other Byron business owners and residents present.

VIP ECONOMIC SUMMIT: I attended the VIP reception the evening before the Rochester Area Chamber's Economic Summit. Members of the RAEDI and J2G Board were invited. It was held at the Rochester Country Club and it was a more intimate networking event.

RELIEF ASSOCIATION MEETING:

I attended the quarterly Byron Relief Association Board meeting. The meeting consisted of wrapping up the expenses and revenues of their fundraising dance. There is also a need to add fire members as there has been some retirements. The Chief will start the process of selecting the best person(s) to be members of the fire department team.

DID YOU KNOW? Creditcards.com ranked the Twin Cities second in the country for residents' money management skills, thanks to the high average credit scores in the metro area. Los Angeles was No 1 in the study.

HOME BUILDING PERMITS: Byron has issued 35 residential building permits to this day. At this time in 2015 we were at the same count. The building values of residential and commercial buildings at this time is about \$12,200,000. Last year at this time is was \$10,800,000. Byron is fortunate to have such good developers and a school system that keeps bringing people in.

CITY WELLNESS PROGRAM: Over the past two years the staff have been invited to eat at a healthy potluck luncheon with entrees provided. Coming up, all staff members are invited to get a flu shot and hear from a Hy Vee Dietitian about what foods to eat to boost your immune systems. These events are optional for the staff and are usually held over the lunch period.

2017 LGA numbers are as follows:

Kasson -	\$1,020,693
Stewartville -	\$ 897,516
Cannon Falls -	\$ 640,873
Zumbrota -	\$ 572,418
Byron -	\$ 281,579
Mantorville -	\$ 268,663

Byron's increase is \$2,418 from 2016

WATER/SEWER BILLS: Kelli is going to be bringing a new feature to the City utility billing. Residents will have the opportunity to receive their bills via email. She is working with two vendors to help make this happen.

MAYOR CANDIDATE FORUM: The Byron Chamber of Commerce is sponsoring a forum to get to know the Mayoral Candidates. They are planning on holding the event in October at the City Hall. We will share the date when it is chosen. Thank you to the Chamber Executive Board for seeing the value for this event.

The City of Rice Lake incorporated in October 2015, with a population of 4,128. This brings the Minnesota city total to 853.

Help SMIF celebrate 30 years of community investments at October 12 Open House

1 message

Southern Minnesota Initiative Foundation <timp@smifoundation.org>

Fri, Sep 16, 2016 at 9:34 AM

Reply-To: melissal@smifoundation.org

To: mhoeft@byronmn.com

Investing. Guiding. Collaborating.

For the past three decades, Southern Minnesota Initiative Foundation has been working with regional partners to ensure southern Minnesota is a vibrant place for residents, employers and future generations. As one of those partners, we'd love to see you there!

**Please pass this invitation on to council members,
employees and commissioners.**

October 12, 2016

Southern Minnesota Initiative Foundation's Open House

Celebrating *30 years*
of community investments

RSVP Today!

DATE

Wednesday, October 12, 2016

OPEN HOUSE CELEBRATION

Join us for a toast! All are welcome for a special event to celebrate southern Minnesota's network of collaborators.

WHEN: 4:30-6:30 p.m.

WHERE: Owatonna Arts Center, 435 Garden View Lane, Owatonna

COST: FREE and open to the public; Appetizers and cash bar

QUESTIONS?



401 N. 3rd Street, Suite 570, Minneapolis, MN 55401

EMPLOYMENT AGREEMENT

Business: City of Byron Public Works **Location:** Byron MN
Address: 680 Byron Main Court NE **Effective Date:** 9-1-2016
City: Byron **State:** MN **Zip Code:** 55920
Contact: Eric Counselman **Phone Number:** 920-918-0293

Parties:
This agreement is between City of Byron Public Works and Opportunity Services. The services covered by this agreement will be performed at the City of Byron Public Works building at the address listed above.

Job Description:
One worker provided by Opportunity Services will clean the Public Works building. A detailed job description is available upon request.

Wage Determination:
The worker will be paid at \$9.50 per hour.

Billing Rate, Terms, and Conditions:
Billing will occur at the end of each month, City of Byron Public Works will pay Opportunity Services net 30 days. Failure to pay net 30 days will result in a 1% delinquent charge per month the balance is overdue. Opportunity Services will pay the clients' salary and social security benefits if required, and maintain workers compensation coverage. Sales tax and local tax will also be added to invoices each month current MN sales tax rate is 6.875%. Local taxes are dependent upon location. NOTE: The City of Byron is exempt from paying taxes.

Materials and Equipment:
The City of Byron Public Works will supply any and all materials and supplies as needed for the specified work.

Working Hours:
The Opportunity Services worker will work one day a week from 9:30am until 1pm with a ½ hour lunch break. The hours may be adjusted and additional days can be added as needed with notice for scheduling.

Holiday:
The Opportunity Services work crew will not be required to work on days the following holidays are celebrated: New Years Day, Memorial Day, Easter Sunday, 4th of July, Labor Day, Thanksgiving, Christmas Eve, and

Christmas Day. Prior arrangements may be negotiated to work limited holidays based on the availability of transportation and trained workers.

Supervision:

Opportunity Services will provide trained and qualified supervision of our clients on the work crew. Opportunity Services will also train the members of the work crew how to perform these services to the requirements of the City of Byron Public Works. We will perform quality control checks of the work performed by our workers.

Call-ins:

Opportunity Services reserves the right to call-in: In the event that we are unable to perform the tasks we have contracted for, Opportunity Services will contact City of Byron Public Works as soon as possible. When possible, Opportunity Services will attempt to make other arrangements to complete the contracted work. In the event that we are unable to complete those tasks, the bill will be adjusted for those days of service not provided.

Communications and the Opportunity Services Chain of Command:

Any comments intended to improve the quality or quantity of work done by our workers should first be made to the job coach. If the job coach is unresponsive, or if there are serious problems which require immediate attention, the City of Byron Public Works management can contact our Site Supervisor, Rachael Stenzel at 507-775-0060 or RachaelS@oppserv.org. If the City of Byron Public Works management has any questions about the agreement or billing, or would like to express their feelings, either positive or negative, directly to Opportunity Services corporate management, please contact Sales and Marketing Manager, Laurie Ackerman at 507-421-8620 or lauriea@oppserv.org.

Coverage/Renewal:

The City of Byron Public Works management and Opportunity Services will meet and review performance efforts on a periodic basis. This can be done directly with Rachael Stenzel, the Site Supervisor or Laurie Ackerman, Sales and Marketing Manager. Should there be changes to wages, workers compensation or other employer costs, a notification will be sent out. This Employment Agreement will be reviewed annually, at a minimum, by site supervisor, sales and marketing manager and City of Byron Public Works.

Termination of this Agreement:

This agreement may be terminated at any time by either party providing a two week notification.

Workmen's Compensation:

Opportunity Services current rate for Workmen's Compensation for your business work classification will be added to the basic labor cost in this agreement. This rate will automatically change in January of each year.

Work Classification Code:	<u>9014</u>
Current Workmen's Compensation Rate:	<u>.0482</u>

Opportunity Services will provide a copy of our Workmen's Compensation rate sheet when requested.

It is in our best interest to maintain a safe work place to prevent any work injury.

Methods used for billing:

Piece Rate Hourly Both

Rate:

The hourly labor rate is determined by a community business prevailing rate or an average prevailing wage for multiple businesses doing the same work in your community.

Labor Rate:			\$	<u>9.50</u>
FICA				
Social Security	<u>6.20</u>	%		
Medicare	<u>1.45</u>	%		
Total	<u>7.65</u>	%	\$	<u>.73</u>
Workmen's Compensation	<u>.0482</u>		\$	<u>.46</u>
Benefits				
e.g. holiday vacation, sick leave, etc.	<u>0</u>	%	\$	<u>0</u>
Total Billing Rate per hour			\$	<u>10.69</u>

Daily Billing Rate

\$10.69 x 1 FTE x 3 hours = \$32.07/day

Taxable	Local Tax					
:	Area:	<u>Byron/Olmsted</u>				
	MN Sales Tax	<u> </u>	Yes	<u> X </u>	No	MN Sales Tax: <u> </u> Exempt %
	Local Tax	<u> </u>	Yes	<u> X </u>	No	Local Tax: <u> </u> Exempt %
	Transit Tax	<u> </u>	Yes	<u> X </u>	No	Transit Tax: <u> </u> Exempt %
						Total Tax: <u> </u> <u>0</u> %

Opportunity Services

Byron City Hall



Date _____

Date

8.30.16

Internal Information:

Job Name: City of Byron – Public Works

Job Number: _____

***For Piece Rate Information use Client Wage Piece Rate spreadsheet

DOT Title: Janitorial

DOT Number: _____

Prevailing Wage Category: _____

Rate Category:

- Janitorial (1) _____ x
- Lawn/Parks (2) _____
- Dishes (3) _____
- Food Prep (4) _____
- Fast Food (5) _____
- Sit Down Restaurant (6) _____
- Delivery (9) _____
- Retail (10) _____
- Hotel (11) _____
- Office Work (12) _____
- Nursing/Retirement Home (17) _____

Form Completed by: Laurie Ackerman

Date: 8-22-2016

Data Entered into System by: _____

Date _____

ACCOUNTING CONTACT: Monica Bishop (mbishop@byronmn.com)

Notice of intent to designate for Orderly Annexation.

The City of Byron and Kalmar Township will be considering for adoption a joint resolution of an orderly annexation agreement for the area described as:

County Road No. 134 (7th Street) - from County State Aid Highway (CSAH) 3 to County State Aid Highway (CSAH) 5. (length is approximately 2 miles.)

The Byron City Council will consider adoption of the Joint Resolution for Orderly Annexation at their regularly scheduled Council Meeting on Tuesday, September 27, 2016 starting at 6:00pm. The Kalmar Township Board will consider at its earliest convenience.



Byron – RESOLUTION 16-35

Kalmar – RESOLUTION 09201613

**IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN
THE CITY OF BYRON AND KALMAR TOWNSHIP
PURSUANT TO MINNESOTA STATUTES § 414.0325**

WHEREAS, on September 13, 2016 a Notice of Intent to include property in an orderly annexation area was published pursuant to the requirements of Minnesota Statutes § 414.0325 Subd. 1b; and

WHEREAS, the City of Byron and Kalmar Township jointly agree to designate and request the immediate annexation of the following described land located within Kalmar Township to the City of Byron, County of Olmsted, Minnesota;

See Exhibit A

and

WHEREAS, the City of Byron and Kalmar Township are in agreement as to the orderly annexation of the unincorporated land described; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City of Byron and Kalmar Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, the City of Byron and Kalmar Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall, within 30 days, order the annexation in accordance with the terms of the joint resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Byron and the Township Board of Kalmar Township as follows:

1. **Property.** That the following described land is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate the area for orderly annexation; and agree that the land be immediately annexed:

See Exhibit A

2. **Acreage/Population/Usage.** That the orderly annexation area consists of approximately 2 miles in length, the population in the area is 0, and the land use type is as a roadway.

3. **Jurisdiction.** That Kalmar Township and the City of Byron, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution.

4. **Municipal Reimbursement.** Minnesota Statutes § 414.036. Parties agree that no reimbursement arrangements will be made as the property generates no tax dollars.

5. **Review and Comment.** The City of Byron and Kalmar Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall, within 30 days, order the annexation in accordance with the terms of the joint resolution.

Signed by Kalmar Township Board of Supervisors this 23 day September of 2016.

KALMAR TOWNSHIP

By: *Glenn Cleam*
Chairperson
Board of Supervisor

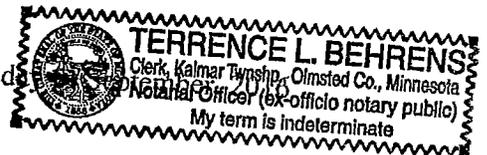
ATTEST:
By: *Terrence L. Behrens*
Township Clerk

Adopted by affirmative vote of the City Council of Byron this 27th day of September 2016.

CITY OF BYRON

By: _____
Ann Diercks, Mayor

ATTEST:
By: _____
Mary K. Blair-Hoeft, City Administrator



Approved this 27th day of September 2016.

Exhibit A

All of the right of way of Olmsted County Road No. 134 which lies east of the easterly right of way line of Olmsted County State Aid Highway No. 5 and west of the westerly right of way line of Olmsted County State Aid Highway No. 3. Said Olmsted County Road No. 134 right of way being part of Sections 27, 28, 29, 32, 33 and 34 all in Township 107 North, Range 15 West, Olmsted County Minnesota.



RESOLUTION 2016-36

Byron City Council unanimously approved the 2017 tax levy at the regularly scheduled meeting on September 27, 2016. The total levy is \$ 3,057,134 and is detailed as follows:

\$1,682,928	General Fund Levy
\$ 104,603	General Obligation Street Improvement Bonds of 2007B.
\$ 131,768	General Obligation Improvement Refund Bond of 2009A.
\$ 94,032	General Obligation Improvement Bonds of 2009B.
\$ 55,412	General Obligation Improvement Bond 2011A.
\$ 393,877	General Obligation Refunding Bonds, 2011B
\$ 360,895	General Obligation Improvement Bond 2013A.
\$ 112,035	General Obligation Improvement Bond 2015
\$ 121,584	GO Bond/Tax Abatement Bond/Equipment Certificate 2016

Passed and adopted by the Byron City Council this day of September 2016.

Ann Diercks, Mayor

Mary Blair-Hoeft, City Administrator

TO: Byron Mayor and City Council
FROM: Mary Blair-Hoeft, City Administrator MBH
DATE: September 27, 2016
RE: 2017 Budget

At this meeting, the Byron City Council will be required to set the preliminary levy of the 2017 budget. Consensus at the previous Council meeting was to place \$50,000 in the Council CIP. This will allow some flexibility as we continue to evaluate the budget thru December.

Items that are different from the 2017 budget include the following:

Revenues:

Local Gov't Aide (LGA) increased by \$2,400 - Byron has dedicated the LGA to the capital improvement fund (CIP) (450).

Expenses:

1. Bonded debt payments increased \$161,349.
2. An additional employee for BCRC. Personnel Committee will discuss the actual position.
3. Sesquicentennial request of \$32,000 is in Council 048 (special projects) -
4. Professional Services - Law Enforcement increase 3% (\$9,698)
5. BEDA Special projects includes \$5,250 for the community bus.
6. Health Insurance has a six percent (6%) increase. This will be cost shared with employees. The City pays 75% of family coverage and 95% of single coverage.
7. Streets - 059 for crack sealing/seal coating streets (\$130,000). Not included in CIP (like 2016)

Based on the estimates of a three percent (3%) growth in tax capacity, the potential increase on home values for this proposed levy is as follows: **REMEMBER - THIS IS AN ESTIMATE!**

With the Assessed Value	ESTIMATED increase
\$150,000	\$ 23
\$250,000	\$ 38
\$350,000	\$ 53
\$450,000	\$ 68

This preliminary levy is \$229,297 higher than the final 2016 levy which \$161,349 of it is the debt payments. That leaves \$67,948 to hire an additional staff person and cover the increases. The levy is an eight percent (8%) increase; however we expect growth to take care of at least three percent (3%) of that. In the City's five-year plan we anticipated a 5.08% increase in the levy after the growth increase, so we are right on track with the plan.

CITY OF BYRON
2017 PROPOSED BUDGET - Standard
September 2016

09/22/16 8:40 AM
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FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
DEPT 40110 Council and Mayor						
101	010	Council and Mayor	Salaries & Wages	\$52,590.00	\$44,245.00	18.86%
101	013	Council and Mayor	Social Security & Medicare	\$3,375.53	\$3,385.00	-0.28%
101	014	Council and Mayor	Employer Pension Contributions	\$1,809.00	\$1,818.00	-0.50%
101	015	Council and Mayor	Employer Insurance Contributio	\$2,547.70	\$2,608.00	-2.31%
101	021	Council and Mayor	Operating Supplies	\$2,000.00	\$1,200.00	66.67%
101	030	Council and Mayor	Professional Services	\$3,000.00	\$2,800.00	7.14%
101	032	Council and Mayor	Travel-Room/Meal/Miles/Parking	\$1,200.00	\$650.00	84.62%
101	035	Council and Mayor	Insurance	\$1,500.00	\$1,500.00	0.00%
101	036	Council and Mayor	Utilities	\$2,400.00	\$1,200.00	100.00%
101	043	Council and Mayor	EducateExp/Membership/Permits	\$1,000.00	\$750.00	33.33%
101	048	Council and Mayor	Special Projects	\$37,000.00	\$7,000.00	428.57%
101	059	Council and Mayor	Long-Term Capital Improvements	\$50,000.00	\$0.00	0.00%
101	067	Council and Mayor	Interfund Loan	\$26,000.00	\$26,000.00	0.00%
DEPT 40110 Council and Mayor				\$184,422.23	\$93,156.00	97.97%
DEPT 40200 Byron Economic Dev. Authority						
101	010	Byron Economic Dev. Auth	Salaries & Wages	\$28,069.00	\$27,656.00	1.49%
101	013	Byron Economic Dev. Auth	Social Security & Medicare	\$2,106.46	\$2,116.00	-0.45%
101	014	Byron Economic Dev. Auth	Employer Pension Contributions	\$2,065.00	\$2,074.00	-0.43%
101	015	Byron Economic Dev. Auth	Employer Insurance Contributio	\$2,229.23	\$2,297.00	-2.95%
101	021	Byron Economic Dev. Auth	Operating Supplies	\$1,000.00	\$1,000.00	0.00%
101	030	Byron Economic Dev. Auth	Professional Services	\$23,000.00	\$23,000.00	0.00%
101	031	Byron Economic Dev. Auth	Communications	\$2,500.00	\$2,300.00	8.70%
101	032	Byron Economic Dev. Auth	Travel-Room/Meal/Miles/Parking	\$3,200.00	\$3,000.00	6.67%
101	033	Byron Economic Dev. Auth	Advertising	\$1,000.00	\$1,000.00	0.00%
101	035	Byron Economic Dev. Auth	Insurance	\$1,000.00	\$1,000.00	0.00%
101	036	Byron Economic Dev. Auth	Utilities	\$0.00	\$0.00	0.00%
101	043	Byron Economic Dev. Auth	EducateExp/Membership/Permits	\$8,500.00	\$8,000.00	6.25%
101	048	Byron Economic Dev. Auth	Special Projects	\$26,000.00	\$26,000.00	0.00%
101	056	Byron Economic Dev. Auth	Business Subsidy	\$0.00	\$0.00	0.00%
DEPT 40200 Byron Economic Dev. Authority				\$100,669.69	\$99,443.00	1.23%
DEPT 40300 City Hall						
101	030	City Hall	Professional Services	\$15,000.00	\$20,000.00	-25.00%

CITY OF BYRON
2017 PROPOSED BUDGET - Standard
September 2016

09/22/16 8:40 AM
Page 2

FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	031	City Hall	Communications	\$2,500.00	\$2,500.00	0.00%
101	036	City Hall	Utilities	\$23,000.00	\$23,000.00	0.00%
101	037	City Hall	Repairs and Maintenance	\$4,000.00	\$4,000.00	0.00%
101	059	City Hall	Long-Term Capital Improvements	\$10,000.00	\$0.00	0.00%
DEPT 40300 City Hall				\$54,500.00	\$49,500.00	10.10%
DEPT 40510 Clerk Treasurer						
101	010	Clerk Treasurer	Salaries & Wages	\$29,029.00	\$28,460.00	2.00%
101	013	Clerk Treasurer	Social Security & Medicare	\$2,177.20	\$2,177.00	0.01%
101	014	Clerk Treasurer	Employer Pension Contributions	\$2,135.00	\$2,135.00	0.00%
101	015	Clerk Treasurer	Employer Insurance Contributio	\$2,468.08	\$2,413.00	2.28%
101	021	Clerk Treasurer	Operating Supplies	\$4,000.00	\$4,000.00	0.00%
101	030	Clerk Treasurer	Professional Services	\$4,500.00	\$4,500.00	0.00%
101	031	Clerk Treasurer	Communications	\$1,500.00	\$1,250.00	20.00%
101	032	Clerk Treasurer	Travel-Room/Meal/Miles/Parking	\$1,500.00	\$1,500.00	0.00%
101	033	Clerk Treasurer	Advertising	\$1,000.00	\$1,000.00	0.00%
101	035	Clerk Treasurer	Insurance	\$10,500.00	\$10,500.00	0.00%
101	036	Clerk Treasurer	Utilities	\$500.00	\$500.00	0.00%
101	037	Clerk Treasurer	Repairs and Maintenance	\$500.00	\$500.00	0.00%
101	043	Clerk Treasurer	EducateExp/Membership/Permits	\$1,500.00	\$1,300.00	15.38%
101	046	Clerk Treasurer	Other Services/Contract	\$500.00	\$500.00	0.00%
101	057	Clerk Treasurer	Office Equip & Furnishings	\$1,000.00	\$0.00	0.00%
101	059	Clerk Treasurer	Long-Term Capital Improvements	\$20,000.00	\$42,000.00	-52.38%
DEPT 40510 Clerk Treasurer				\$82,809.28	\$102,735.00	-19.40%
DEPT 40550 Indep.Auditor/Accounting						
101	030	Indep.Auditor/Accounting	Professional Services	\$47,000.00	\$42,000.00	11.90%
DEPT 40550 Indep.Auditor/Accounting				\$47,000.00	\$42,000.00	11.90%
DEPT 40600 City Attorney/Legal						
101	030	City Attorney/Legal	Professional Services	\$7,000.00	\$7,000.00	0.00%
DEPT 40600 City Attorney/Legal				\$7,000.00	\$7,000.00	0.00%
DEPT 40700 Emergency Operating Plan						
101	021	Emergency Operating Plan	Operating Supplies	\$2,000.00	\$2,000.00	0.00%
DEPT 40700 Emergency Operating Plan				\$2,000.00	\$2,000.00	0.00%

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FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
DEPT 40910 Planning and Zoning						
101	010	Planning and Zoning	Salaries & Wages	\$56,150.00	\$55,199.00	1.72%
101	013	Planning and Zoning	Social Security & Medicare	\$4,213.53	\$4,223.00	-0.22%
101	014	Planning and Zoning	Employer Pension Contributions	\$4,131.00	\$4,140.00	-0.22%
101	015	Planning and Zoning	Employer Insurance Contributio	\$6,448.86	\$6,422.00	0.42%
101	021	Planning and Zoning	Operating Supplies	\$850.00	\$500.00	70.00%
101	030	Planning and Zoning	Professional Services	\$1,500.00	\$2,500.00	-40.00%
101	031	Planning and Zoning	Communications	\$120.00	\$200.00	-40.00%
101	032	Planning and Zoning	Travel-Room/Meal/Miles/Parking	\$200.00	\$200.00	0.00%
101	033	Planning and Zoning	Advertising	\$300.00	\$200.00	50.00%
101	035	Planning and Zoning	Insurance	\$7,775.00	\$7,775.00	0.00%
101	036	Planning and Zoning	Utilities	\$0.00	\$0.00	0.00%
101	043	Planning and Zoning	EducateExp/Membership/Permits	\$500.00	\$500.00	0.00%
101	048	Planning and Zoning	Special Projects	\$0.00	\$6,000.00	-100.00%
DEPT 40910 Planning and Zoning				\$82,188.39	\$87,859.00	-6.45%
DEPT 40940 Building Inspections						
101	010	Building Inspections	Salaries & Wages	\$19,087.00	\$19,560.00	-2.42%
101	013	Building Inspections	Social Security & Medicare	\$1,042.75	\$1,015.00	2.73%
101	014	Building Inspections	Employer Pension Contributions	\$1,311.00	\$1,311.00	0.00%
101	015	Building Inspections	Employer Insurance Contributio	\$3,237.68	\$3,802.00	-14.84%
101	021	Building Inspections	Operating Supplies	\$0.00	\$0.00	0.00%
101	030	Building Inspections	Professional Services	\$90,000.00	\$61,500.00	46.34%
101	032	Building Inspections	Travel-Room/Meal/Miles/Parking	\$0.00	\$0.00	0.00%
101	035	Building Inspections	Insurance	\$3,500.00	\$3,500.00	0.00%
101	036	Building Inspections	Utilities	\$0.00	\$0.00	0.00%
DEPT 40940 Building Inspections				\$118,178.43	\$90,688.00	30.31%
DEPT 40960 Engineering						
101	030	Engineering	Professional Services	\$20,000.00	\$20,000.00	0.00%
DEPT 40960 Engineering				\$20,000.00	\$20,000.00	0.00%
DEPT 41100 Law Enforcement						
101	030	Law Enforcement	Professional Services	\$332,949.00	\$323,251.00	3.00%
101	040	Law Enforcement	Miscellaneous	\$0.00	\$0.00	0.00%

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FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
DEPT 41100 Law Enforcement				\$332,949.00	\$323,251.00	3.00%
DEPT 41200 Fire Protection						
101	010	Fire Protection	Salaries & Wages	\$37,832.00	\$37,885.00	-0.14%
101	013	Fire Protection	Social Security & Medicare	\$2,910.00	\$2,919.00	-0.31%
101	014	Fire Protection	Employer Pension Contributions	\$310.00	\$319.00	-2.82%
101	015	Fire Protection	Employer Insurance Contributio	\$477.00	\$584.00	-18.32%
101	019	Fire Protection	Firefighter s Relief Pension	\$14,386.00	\$14,386.00	0.00%
101	021	Fire Protection	Operating Supplies	\$14,586.00	\$14,586.00	0.00%
101	023	Fire Protection	Small Tools & Minor Equipment	\$8,708.00	\$8,775.00	-0.76%
101	030	Fire Protection	Professional Services	\$2,800.00	\$2,800.00	0.00%
101	031	Fire Protection	Communications	\$4,200.00	\$4,200.00	0.00%
101	032	Fire Protection	Travel-Room/Meal/Miles/Parking	\$2,200.00	\$2,200.00	0.00%
101	035	Fire Protection	Insurance	\$17,000.00	\$17,000.00	0.00%
101	036	Fire Protection	Utilities	\$9,300.00	\$9,300.00	0.00%
101	037	Fire Protection	Repairs and Maintenance	\$12,500.00	\$12,500.00	0.00%
101	043	Fire Protection	EducateExp/Membership/Permits	\$4,000.00	\$4,000.00	0.00%
101	046	Fire Protection	Other Services/Contract	\$2,000.00	\$2,000.00	0.00%
101	050	Fire Protection	Capital Outlay	\$5,831.00	\$0.00	0.00%
101	051	Fire Protection	Buildings	\$500.00	\$500.00	0.00%
101	053	Fire Protection	Machinery and Equipment	\$116,984.00	\$116,984.00	0.00%
101	054	Fire Protection	State Relief Contribution	\$42,000.00	\$42,000.00	0.00%
DEPT 41200 Fire Protection				\$298,524.00	\$292,938.00	1.91%
DEPT 41240 Storm Water Management						
101	050	Storm Water Management	Capital Outlay	\$0.00	\$0.00	0.00%
DEPT 41240 Storm Water Management				\$0.00	\$0.00	0.00%
DEPT 41500 First Responders						
101	010	First Responders	Salaries & Wages	\$14,832.00	\$18,193.00	-18.47%
101	013	First Responders	Social Security & Medicare	\$1,108.15	\$1,117.00	-0.79%
101	014	First Responders	Employer Pension Contributions	\$310.00	\$319.00	-2.82%
101	015	First Responders	Employer Insurance Contributio	\$478.00	\$584.00	-18.15%
101	020	First Responders	Office Supplies	\$118.00	\$118.00	0.00%
101	021	First Responders	Operating Supplies	\$3,018.00	\$3,018.00	0.00%
101	031	First Responders	Communications	\$2,186.00	\$2,186.00	0.00%

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FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	035	First Responders	Insurance	\$4,733.00	\$2,733.00	73.18%
101	036	First Responders	Utilities	\$1,800.00	\$1,800.00	0.00%
101	037	First Responders	Repairs and Maintenance	\$1,120.00	\$1,120.00	0.00%
101	043	First Responders	EducateExp/Membership/Permits	\$1,700.00	\$1,700.00	0.00%
101	059	First Responders	Long-Term Capital Improvements	\$545.00	\$2,300.00	-76.30%
DEPT 41500 First Responders				\$31,948.15	\$35,188.00	-9.21%
DEPT 41960 Animal Control						
101	010	Animal Control	Salaries & Wages	\$373.00	\$434.00	-14.06%
101	013	Animal Control	Social Security & Medicare	\$28.55	\$33.00	-13.48%
101	014	Animal Control	Employer Pension Contributions	\$28.00	\$33.00	-15.15%
101	015	Animal Control	Employer Insurance Contributio	\$79.62	\$137.00	-41.88%
101	021	Animal Control	Operating Supplies	\$400.00	\$400.00	0.00%
101	030	Animal Control	Professional Services	\$1,000.00	\$1,000.00	0.00%
DEPT 41960 Animal Control				\$1,909.17	\$2,037.00	-6.28%
DEPT 42120 Streets & Alleys						
101	010	Streets & Alleys	Salaries & Wages	\$122,150.00	\$116,053.00	5.25%
101	013	Streets & Alleys	Social Security & Medicare	\$10,513.36	\$10,351.00	1.57%
101	014	Streets & Alleys	Employer Pension Contributions	\$10,307.00	\$8,962.00	15.01%
101	015	Streets & Alleys	Employer Insurance Contributio	\$21,867.58	\$22,461.00	-2.64%
101	020	Streets & Alleys	Office Supplies	\$200.00	\$200.00	0.00%
101	021	Streets & Alleys	Operating Supplies	\$16,000.00	\$15,000.00	6.67%
101	023	Streets & Alleys	Small Tools & Minor Equipment	\$1,500.00	\$1,000.00	50.00%
101	030	Streets & Alleys	Professional Services	\$6,000.00	\$4,000.00	50.00%
101	031	Streets & Alleys	Communications	\$3,000.00	\$3,600.00	-16.67%
101	032	Streets & Alleys	Travel-Room/Meal/Miles/Parking	\$500.00	\$500.00	0.00%
101	033	Streets & Alleys	Advertising	\$100.00	\$100.00	0.00%
101	035	Streets & Alleys	Insurance	\$13,500.00	\$13,500.00	0.00%
101	036	Streets & Alleys	Utilities	\$8,500.00	\$8,500.00	0.00%
101	037	Streets & Alleys	Repairs and Maintenance	\$30,000.00	\$30,000.00	0.00%
101	043	Streets & Alleys	EducateExp/Membership/Permits	\$2,500.00	\$2,500.00	0.00%
101	046	Streets & Alleys	Other Services/Contract	\$18,000.00	\$18,000.00	0.00%
101	050	Streets & Alleys	Capital Outlay	\$0.00	\$0.00	0.00%
101	053	Streets & Alleys	Machinery and Equipment	\$4,000.00	\$4,000.00	0.00%

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FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	059	Streets & Alleys	Long-Term Capital Improvements	\$130,000.00	\$130,000.00	0.00%
DEPT 42120 Streets & Alleys				\$398,637.94	\$388,727.00	2.55%
DEPT 42130 Snow & Ice Removal						
101	010	Snow & Ice Removal	Salaries & Wages	\$38,489.00	\$36,977.00	4.09%
101	011	Snow & Ice Removal	Overtime	\$0.00	\$0.00	0.00%
101	013	Snow & Ice Removal	Social Security & Medicare	\$3,209.88	\$3,103.00	3.44%
101	014	Snow & Ice Removal	Employer Pension Contributions	\$3,249.00	\$2,844.00	14.24%
101	015	Snow & Ice Removal	Employer Insurance Contributio	\$8,744.36	\$7,737.00	13.02%
101	021	Snow & Ice Removal	Operating Supplies	\$13,000.00	\$8,000.00	62.50%
101	022	Snow & Ice Removal	Repair / Maintenance Supplies	\$500.00	\$500.00	0.00%
101	030	Snow & Ice Removal	Professional Services	\$500.00	\$500.00	0.00%
101	031	Snow & Ice Removal	Communications	\$1,000.00	\$1,000.00	0.00%
101	035	Snow & Ice Removal	Insurance	\$2,000.00	\$1,250.00	60.00%
101	037	Snow & Ice Removal	Repairs and Maintenance	\$6,000.00	\$5,000.00	20.00%
101	046	Snow & Ice Removal	Other Services/Contract	\$10,000.00	\$15,000.00	-33.33%
101	059	Snow & Ice Removal	Long-Term Capital Improvements	\$0.00	\$0.00	0.00%
DEPT 42130 Snow & Ice Removal				\$86,692.24	\$81,911.00	5.84%
DEPT 42170 Street Lighting						
101	036	Street Lighting	Utilities	\$110,000.00	\$105,000.00	4.76%
DEPT 42170 Street Lighting				\$110,000.00	\$105,000.00	4.76%
DEPT 45110 Cable-Culture&Recreation						
101	010	Cable-Culture&Recreation	Salaries & Wages	\$4,200.00	\$4,253.00	-1.25%
101	013	Cable-Culture&Recreation	Social Security & Medicare	\$316.15	\$325.00	-2.72%
101	014	Cable-Culture&Recreation	Employer Pension Contributions	\$310.00	\$319.00	-2.82%
101	015	Cable-Culture&Recreation	Employer Insurance Contributio	\$477.69	\$584.00	-18.20%
101	030	Cable-Culture&Recreation	Professional Services	\$0.00	\$0.00	0.00%
DEPT 45110 Cable-Culture&Recreation				\$5,303.84	\$5,481.00	-3.23%
DEPT 45500 Park Department						
101	010	Park Department	Salaries & Wages	\$122,145.00	\$100,201.00	21.90%
101	013	Park Department	Social Security & Medicare	\$8,731.94	\$8,811.00	-0.90%
101	014	Park Department	Employer Pension Contributions	\$6,440.00	\$3,830.00	68.15%
101	015	Park Department	Employer Insurance Contributio	\$25,795.18	\$17,814.00	44.80%

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FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	020	Park Department	Office Supplies	\$100.00	\$100.00	0.00%
101	021	Park Department	Operating Supplies	\$13,500.00	\$13,500.00	0.00%
101	022	Park Department	Repair / Maintenance Supplies	\$0.00	\$0.00	0.00%
101	023	Park Department	Small Tools & Minor Equipment	\$2,200.00	\$2,200.00	0.00%
101	030	Park Department	Professional Services	\$8,000.00	\$5,000.00	60.00%
101	031	Park Department	Communications	\$350.00	\$350.00	0.00%
101	033	Park Department	Advertising	\$200.00	\$160.00	25.00%
101	035	Park Department	Insurance	\$10,000.00	\$7,600.00	31.58%
101	036	Park Department	Utilities	\$4,500.00	\$5,000.00	-10.00%
101	037	Park Department	Repairs and Maintenance	\$8,000.00	\$6,000.00	33.33%
101	038	Park Department	Rentals	\$3,300.00	\$3,300.00	0.00%
101	043	Park Department	EducateExp/Membership/Permits	\$3,500.00	\$3,500.00	0.00%
101	046	Park Department	Other Services/Contract	\$3,500.00	\$2,000.00	75.00%
101	048	Park Department	Special Projects	\$0.00	\$0.00	0.00%
101	049	Park Department	SRTS	\$0.00	\$0.00	0.00%
101	053	Park Department	Machinery and Equipment	\$6,000.00	\$6,000.00	0.00%
101	055	Park Department	Tree City USA	\$10,000.00	\$10,000.00	0.00%
101	059	Park Department	Long-Term Capital Improvements	\$0.00	\$0.00	0.00%
DEPT 45500 Park Department				\$236,262.12	\$195,366.00	20.93%
DEPT 45700 Swimming Pool						
101	010	Swimming Pool	Salaries & Wages	\$39,429.00	\$36,603.00	7.72%
101	013	Swimming Pool	Social Security & Medicare	\$3,007.54	\$2,800.00	7.41%
101	014	Swimming Pool	Employer Pension Contributions	\$699.00	\$495.00	41.21%
101	015	Swimming Pool	Employer Insurance Contributio	\$875.77	\$974.00	-10.09%
101	021	Swimming Pool	Operating Supplies	\$5,000.00	\$5,000.00	0.00%
101	023	Swimming Pool	Small Tools & Minor Equipment	\$700.00	\$700.00	0.00%
101	031	Swimming Pool	Communications	\$500.00	\$500.00	0.00%
101	033	Swimming Pool	Advertising	\$200.00	\$200.00	0.00%
101	035	Swimming Pool	Insurance	\$4,500.00	\$4,500.00	0.00%
101	036	Swimming Pool	Utilities	\$6,500.00	\$6,500.00	0.00%
101	037	Swimming Pool	Repairs and Maintenance	\$4,000.00	\$1,100.00	263.64%
101	043	Swimming Pool	EducateExp/Membership/Permits	\$700.00	\$700.00	0.00%
101	044	Swimming Pool	Penalty/CourtJudgmt/Costs/Tax	\$0.00	\$0.00	0.00%
101	046	Swimming Pool	Other Services/Contract	\$1,200.00	\$1,200.00	0.00%

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FU	OBJ	DEPT Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	059	Swimming Pool	Long-Term Capital Improvements	\$0.00	\$0.00	0.00%
DEPT 45700 Swimming Pool				\$67,311.31	\$61,272.00	9.86%
				\$2,268,305.79	\$2,085,552.00	8.76%

**CITY OF BYRON, MINNESOTA
REQUEST FOR ACTION**

Meeting Date: September 27, 2016

Originating Dept: Public Works

Action Requested: Accept Public Works Superintendent and City Administrator's recommendation to purchase a 2017 F150 pickup truck.

Introduction: The City of Byron is looking to replace a 2000 F150 Pickup (125,000 miles) with a 2017 F150 XLT 4WD Crew Cab 6.5' box. The truck being replaced would need the transmission repaired to continue operating. We believe it is in the City's best interest to replace a truck in the fleet every few years to keep fleet from aging too much. Current average age of our 7 pickup trucks is 11 yrs old.

2000 F150 Parks Pickup (old water truck) - 125,000 miles

2000 F450 1 ton w/ sander - 38,907 miles

2002 Ranger - 100,455 miles

2004 F150 4Door PWSupt Pickup - 111,720 miles

2005 F350 WWTP Pickup - 37,820 miles

2011 F250 Streets Pickup - 26,400 miles

2011 F150 Water Pickup - 53,680 miles

Background/Justification: Finance committee has reviewed situation and agrees with the recommendation as well.

Fiscal Impact: The money for this purchase would come from the 2016 CIP budget.

Alternatives: Repair transmission of 15 year old truck and continue use of it.

Staff Recommendation: Accept Public Works Superintendent and City Administrator's recommendation to purchase a 2017 F150 pickup truck.

Reviewed By:

Preparer: EDC

Signature:

RESOLUTION 2016-26A
City of Byron

RESOLUTION CERTIFYING DELINQUENT CLAIMS
TO THE COUNTY AUDITOR

WHEREAS, during 2016, the City of Byron provided water/sewer services and/or nuisance abatements to properties within the City; and

WHEREAS, provisions of the City Code provide that bills for these services have remained unpaid for an extended period of time and shall be certified against affected properties.

NOW, THEREFORE IT IS RESOLVED BY THE COUNCIL OF THE CITY OF BYRON, MINNESOTA:

The City Administrator is hereby authorized to certify to the Olmsted County Auditor these charges:

- | | |
|---------------------------|------------|
| 1. Lake Elmo Bank Trustee | \$1,502.70 |
| 309 Byron Ave N | |
| Byron, MN 55920 | |
| 75.3223055530 | |

The County Auditor shall collect these charges including 4% interest, along with 2017 property taxes collected in 2017.

ADOPTED, this 27th day of September, 2016.

ATTEST:

Mary Blair-Hoeft, City Administrator

Ann Diercks, Mayor