

BYRON CITY COUNCIL MEETING
TUESDAY SEPTEMBER 13 2016
6:00PM CITY HALL COUNCIL CHAMBERS
680 BYRON MAIN COURT NE

- A) CALL TO ORDER -
- B) APPROVE AGENDA -
- C) APPROVE CONSENT AGENDA – **Motion to be made**

All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

- 1. City Council Minutes from August 23, 2016
- 2. Warrant List for September 13, 2016
- 3. Approval After Payment for September 13, 2016
- 4. Delinquent Utilities
- 5. Edge Contracting Pay Request 2 - 13th Street NW
- 6. JB Holland Pay Request 2 - BCRC

- D) COMMUNICATIONS, REPORTS AND PETITION –
 - 1. 2nd Quarter Financials

E) PUBLIC COMMENTS: “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

- F) PUBLIC HEARING – Wellhead Protection Plan @ 6PM

- G) GENERAL BUSINESS – **Motion to be made**
 - 1. Wellhead Protection Plan Part 2
 - 2. Well #2 Upgrade Agreement w/WHKS
 - 3. EDA Independent Contract Agreement
 - 4. Resolution 16-34 - Metes & Bounds - Byron Towne Village 3rd
 - 5. East Village Preliminary Plat

- H) UNFINISHED BUSINESS –
 - 1. 2017 Budget Discussion

- I) NEW BUSINESS – **Motion to be made**
 - 1. Sand Baggers Bar & Grill Liquor License
 - 2. Homecoming Parade Request

- J) COMMITTEE BOARD REPORTS/OPEN DISCUSSION –

- L) ADJOURN –

BYRON CITY COUNCIL MEETING
TUESDAY AUGUST 23 2016
6:00PM CITY HALL COUNCIL CHAMBERS
680 BYRON MAIN COURT NE

- A) CALL TO ORDER - Mayor Diercks called the meeting to order at 6pm.
- Members Present: Ann Diercks, Bob Meyer, Matt Brekke, Dan Mesenburg and Scott Johnson.
- Also Present: Joe Cartney, Harvey Bergh, Carl DeWaard, Daryl Glassmaker, Aaron Gross, John Goodman, Martina Goodman, Public Works Superintendent Eric Counselman, Deputy Jay Clemens and City Administrator Mary Blair-Hoeft.
- B) APPROVE AGENDA - Motion made by Member Meyer second by Member Mesenburg to approve the agenda as written. Motion carried unanimously.
- C) APPROVE CONSENT AGENDA – Motion made by Member Johnson second by Member Mesenburg to approve the consent agenda. Motion carried unanimously.
1. City Council Minutes from August 10, 2016
 2. BEDA Minutes from June 21, 2016
 3. P&Z Minutes from July 11, 2016
 4. Warrant List for August 23, 2016 - 27,035.64
 5. Approval After Payment for August 23, 2016 - \$48,679.00
- D) COMMUNICATIONS, REPORTS AND PETITION –
1. **Veterans Memorial Presentation** - Commander of the Legion, Carl DeWaard explained the concept of the Veterans Memorial. Joe Cartney of the Byron Foundation and Custodian of the funds asked the council about a long term agreement with the city for ground maintenance. The Legion will maintain the Memorial. Cost for granite and footings is around \$130,000. There is no target date set yet. There is concern about funding down the road for the maintenance. Consensus of the Council is to the creation of a long term maintenance agreement for this project.
 2. Resolution 16-25 County Road 134 - FYI
- E) PUBLIC COMMENTS: Asked three times with no response.
- F) PUBLIC HEARING – None
- G) GENERAL BUSINESS –
1. **Painting Clarifiers** - Bids were as follows: TMI Coating Inc \$47,700; Champion Coating Inc \$52,400. Motion made by Member Brekke second by Member Mesenburg to accept staff's recommendation to hire TMI Coating for \$47,700. Motion carried unanimously.
 2. **2017 Budget Discussion** - Hoeft highlighted discussions with the Finance Committee and went over the budget differences from 2016 to 2017. Health insurance could increase up to 7 percent. The City's network is needing to be updated, the city hall

boiler has concerns (companies are looking at it). The bus stipend agreement with MnDOT is to a maximum of \$5,250 in 2017. Sewer rates will increase \$.15/1000 gallons in 2017, 2018 and 2019. The sesquicentennial group is requesting \$32,000 to be set aside for 2017. The City debt increased \$161,349, the Local government aid increased \$2,400. The union agreement is still pending.

Hoeft asked about the status of the tablets and how they are working. Should the City consider an IT stipend vs the tablets. Discussion included providing tablets to those Members that needed it and for those that didn't, allow them to use their own device. Hoeft will look at making a policy.

- H) UNFINISHED BUSINESS – None
- I) NEW BUSINESS – None

J) COMMITTEE BOARD REPORTS/OPEN DISCUSSION –

Hoeft talked about the staff had a wellness potluck. There is a Byron Chamber open house at Kings Flooring on Thursday evening. I have received a verbal that the Chamber will donate to the Frontage Road banners.

Counselman updated the council on city projects. The Sentence to Serve removed the pergola at the pool and trimmed the bushes along Valley View Park.

The Mayor and Member Brekke attended a Finance meeting. Member Meyer attended the EDA meeting and announced that there is a Fire Open House on October 10th and that Jeff Ellis has retired from the Fire Department. Member Mesenburg attended the EDA meeting. Deputy Clemens mentioned some vandalism on homes and parks. Harvey Bergh said the teachers are in the new primary school.

- L) ADJOURN – Motion made by Member Meyer second by Member Brekke to adjourn the Meeting at 6:53pm. Motion carried unanimously.

Ann Diercks, Mayor

Mary Blair-Hoeft, City Administrator

*Check Summary Register©

September 2016

Name	Check Date	Check Amt	
10100 Checking-1stSecurity			
UnPaid ABEL SIGNS		\$175.00	REFLECTIVE STRIPE
UnPaid ANCOM TECNICAL CENTER		\$41.80	EARPIECE
UnPaid ARROW BUILDING CENTER		\$85.95	POOL PERGOLA
UnPaid BAHR ELECTRIC		\$300.00	PUMP 9 VFD
UnPaid BANYON DATA SYSTEMS, INC		\$159.00	BDS VAULT
UnPaid BISHOP, MONICA		\$15.88	MILEAGE TO/FROM SSC
UnPaid BOB BRAATEN CONSTRUCTION,		\$10,205.00	WATER BREAK WYNNSONG CT.
UnPaid BRAATEN SAND & GRAVEL		\$322.57	PIT RUN SAND/ROAD ROCK
UnPaid BRENNEMAN LAW, PLLC.		\$812.00	DEVELOPMENT AGREEMNT/INDEPEN. CO
UnPaid BYRON AUTO REPAIR, INC		\$817.25	1ST RESPONDER TRUCK
UnPaid BYRON MARKETPLACE		\$107.51	FIRE DEPT FOOD
UnPaid BYRON REVIEW		\$327.47	ABATEMENT BOND
UnPaid CANADIAN PACIFIC RAILWAY		\$320.00	SANITARY SEWER
UnPaid CARRANZA, ANDREA		\$92.50	LESSON REIMBURSEMENT
UnPaid CITY OF BYRON CASH CARD AC		\$694.55	GOOGLE APPS
UnPaid DAVE SYVERSON TRUCK CENT		\$150.56	FIRE TRUCK/LADDER 1
UnPaid DECKLEVER MECHANICAL INC.		\$1,703.63	BOILER RECIRCULATION PUMP
UnPaid DESTINATION BUILDING CENTE		\$79.70	CONCESSION STANDS/SOCCER FIELD
UnPaid DUNLAP & SEEGER		\$570.00	UNION AGREEMENT
UnPaid EARL F ANDERSEN, INC		\$574.90	SAFETY CONES
UnPaid EDGE CONTRACTING INC		\$156,644.26	PAY REQUEST 2/13TH ST. NW
UnPaid EMERGENCY AUTOMOTIVE TEC		\$569.48	1ST RESPONDER TRUCK
UnPaid EMERGENT NETWORKS		\$2,445.85	SHARING SERVICES AGREEMENT
UnPaid FARMERS TOP SOIL		\$280.56	WASHED LIME
UnPaid FEINE, CALEB		\$60.00	1ST RESPONDER REIMBURSEMENT
UnPaid FIRE SAFETY USA, INC.		\$319.99	GLOVES FOR RYAN OSTRENG
UnPaid WEX BANK		\$1,482.99	FIRE DEPT FUEL
UnPaid GOPHER STATE ONE CALL		\$160.65	LOCATES
UnPaid GREAT NORTHERN ENVIRONME		\$147.20	UV SENSOR CABLE
UnPaid HACH COMPANY		\$79.14	SWIFTEST CHLORINE REAGENT
UnPaid JB HOLLAND CONSTRUCTION IN		\$195,295.06	PAY REQUEST 2/BCRC
UnPaid KASSON HARDWARE HANK		\$143.93	HVAC BELTS
UnPaid K-M REGIONAL VETERINARY HO		\$124.04	BLANK DOG
UnPaid L&L STREET ROD & SPORTS TR		\$122.67	INSTALL ONBOARD CHARGER
UnPaid LEAGUE OF MINNESOTA CITIES		\$5,710.00	2016-17 MEMBERSHIP
UnPaid LEISURE AQUATIC PRODUCTS, I		\$150.70	SODIUM BICARBONATE
UnPaid LUTHER, EMILY		\$30.00	SWIMSUIT REIMBURSEMENT
UnPaid LUTHER, MELISSA		\$30.00	SWIMSUIT REIMBURSEMENT
UnPaid METRO SALES INC		\$228.24	COPIES
UnPaid MINNESOTA FIRE SERVICE CER		\$80.00	R. OSTRENG FIRE INSPECTOR CERTIFICA
UnPaid MINNESOTA PIPE & EQUIPMENT		\$224.90	DRAIN TILE/9TH ST & 5TH AVE NW
UnPaid MISSISSIPPI WELDERS SUPPLY		\$117.87	TANKS FOR TORCH
UnPaid MN DEPARTMENT OF HEALTH		\$3,098.00	WATER CONNECTION
UnPaid MSFDA		\$189.00	BYRON/27 MEMBERS SUBSCRIPTION
UnPaid MSFDA - REGION 15		\$74.00	2016 ANNUAL DUES
UnPaid N2V SOLUTIONS LLC		\$82.88	PHONE SERVICE
UnPaid NAPA AUTO PARTS of ROCHEST		\$44.95	FIRE DEPT OIL
UnPaid ON SITE SANITATION		\$25.00	TIPPED PORTABLE
UnPaid R & M STEEL		\$110.75	SOCCER CONCESSION STAND
UnPaid READY-MIX CONCRETE COMPA		\$111.69	CONCRETE SAND
UnPaid REINDEERS INC.		\$22.69	STUMP KILLER
UnPaid ROCHESTER SAND AND GRAVE		\$1,773.67	HOT MIX
UnPaid SCHWAAB, INC		\$44.25	BILLING STAMP
UnPaid SEMCAC		\$50.00	AUGUST BUS PASS
UnPaid STRAIN'S BODY SHOP		\$2,073.00	FIRE TRUCK REPAIR
UnPaid TIMM, BRIAN		\$65.00	FIRE HALL CLEANING

*Check Summary Register©

September 2016

	Name	Check Date	Check Amt
UnPaid	UNITED RENTALS HWY.TECH., I		\$190.94 ROLLER RENTAL
UnPaid	UC LABORATORY		\$1,327.75 WATER SAMPLES
UnPaid	WHKS & CO		\$24,162.97 BCRC/8100
		Total Checks	\$415,449.34

Stamps.com
PSN

15.99 monthly Service charge
 494.34 Aug credit card fees
 \$ 415,959.67

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
Search Name ABEL SIGN & DECORATING CENTER			
E 101-41200-037	ABEL SIGN & DECORATING CENT	\$175.00	REFLECTIVE STRIPE
Search Name ABEL SIGN & DECORATING CENTER			
		\$175.00	
Search Name ANCOM COMMUNICATIONS			
E 101-41200-031	ANCOM COMMUNICATIONS	\$41.80	EARPIECE
Search Name ANCOM COMMUNICATIONS			
		\$41.80	
Search Name ARROW BUILDING CENTER			
E 450-40110-050	ARROW BUILDING CENTER	\$85.95	POOL PERGOLA
Search Name ARROW BUILDING CENTER			
		\$85.95	
Search Name BAHR ELECTRIC, INC			
E 707-48430-030	BAHR ELECTRIC, INC	\$300.00	PUMP 9 VFD
Search Name BAHR ELECTRIC, INC			
		\$300.00	
Search Name BANYON DATA SYSTEMS, INC			
E 101-40110-030	BANYON DATA SYSTEMS, INC	\$19.87	BDS VAULT
E 101-40510-030	BANYON DATA SYSTEMS, INC	\$19.87	BDS VAULT
E 101-40910-030	BANYON DATA SYSTEMS, INC	\$19.87	BDS VAULT
E 101-42120-030	BANYON DATA SYSTEMS, INC	\$19.88	BDS VAULT
E 101-45500-030	BANYON DATA SYSTEMS, INC	\$19.88	BDS VAULT
E 703-48250-030	BANYON DATA SYSTEMS, INC	\$19.88	BDS VAULT
E 707-48430-030	BANYON DATA SYSTEMS, INC	\$19.88	BDS VAULT
E 101-40200-030	BANYON DATA SYSTEMS, INC	\$19.87	BDS VAULT
Search Name BANYON DATA SYSTEMS, INC			
		\$159.00	
Search Name BISHOP, MONICA			
E 101-40510-032	BISHOP, MONICA	\$15.88	MILEAGE TO/FROM SSC
Search Name BISHOP, MONICA			
		\$15.88	
Search Name BOB BRAATEN CONSTRUCTION, INC			
E 703-48250-037	BOB BRAATEN CONSTRUCTION, I	\$625.00	WATER BREAK OLD SEWER PLANT
E 703-48250-037	BOB BRAATEN CONSTRUCTION, I	\$2,100.00	WATER BREAK DIERCKS AUTO REPAIR
E 703-48250-037	BOB BRAATEN CONSTRUCTION, I	\$7,480.00	WATER BREAK WYNNSONG CT.
Search Name BOB BRAATEN CONSTRUCTION, INC			
		\$10,205.00	
Search Name BRAATEN SAND & GRAVEL			
E 101-42120-021	BRAATEN SAND & GRAVEL	\$322.57	PIT RUN SAND/ROAD ROCK
Search Name BRAATEN SAND & GRAVEL			
		\$322.57	
Search Name BRENNEMANLAW			
E 101-40600-030	BRENNEMANLAW	\$812.00	DEVELOPMENT AGREEMNT/INDEPEN. CONTRACT AGREEMNT
Search Name BRENNEMANLAW			
		\$812.00	
Search Name BYRON AUTO REPAIR, INC			
E 101-41500-037	BYRON AUTO REPAIR, INC	\$817.25	1ST RESPONDER TRUCK
Search Name BYRON AUTO REPAIR, INC			
		\$817.25	
Search Name BYRON MARKETPLACE			
E 101-41200-021	BYRON MARKETPLACE	\$70.13	FIRE DEPT FOOD
E 101-45700-021	BYRON MARKETPLACE	\$23.02	LIFEGUARD PARTY
E 101-40510-021	BYRON MARKETPLACE	\$11.37	ELECTION SNACKS
E 101-45500-021	BYRON MARKETPLACE	\$2.99	LINERS
Search Name BYRON MARKETPLACE			
		\$107.51	
Search Name BYRON REVIEW			
E 101-40910-033	BYRON REVIEW	\$24.94	PAPPLEWICK/GILLARD/FOSSUM/FOGELSON ANNEXATION

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
E 313-47000-040	BYRON REVIEW	\$178.13	ABATEMENT BOND
E 101-40200-031	BYRON REVIEW	\$21.38	TIF DISCLOSURE
E 101-40910-033	BYRON REVIEW	\$16.63	COUNTRY VIEW & ROSSOW
E 101-40510-033	BYRON REVIEW	\$67.39	ELECTION NOTICES
E 101-40910-033	BYRON REVIEW	\$19.00	SOCIAL HOST
Search Name BYRON REVIEW		\$327.47	
Search Name CANADIAN PACIFIC RAILWAY			
E 707-48430-046	CANADIAN PACIFIC RAILWAY	\$320.00	SANITARY SEWER
Search Name CANADIAN PACIFIC RAILWAY		\$320.00	
Search Name CARRANZA, ANDREA			
R 101-35700	CARRANZA, ANDREA	\$92.50	LESSON REIMBURSEMENT
Search Name CARRANZA, ANDREA		\$92.50	
Search Name CITY OF BYRON CASH CARD ACCT.			
E 101-40200-031	CITY OF BYRON CASH CARD ACC	\$30.00	SE MN SUMMIT
E 101-40200-032	CITY OF BYRON CASH CARD ACC	\$17.46	JOES' CONTRACT
E 101-45500-021	CITY OF BYRON CASH CARD ACC	\$91.66	GOOGLE APPS
E 101-42120-021	CITY OF BYRON CASH CARD ACC	\$14.99	ERIC CLOTHING
E 101-45500-021	CITY OF BYRON CASH CARD ACC	\$14.99	ERIC CLOTHING
R 101-33600	CITY OF BYRON CASH CARD ACC	\$182.60	WELLNESS LUNCH
E 703-48250-021	CITY OF BYRON CASH CARD ACC	\$14.99	ERIC CLOTHING
E 101-41200-021	CITY OF BYRON CASH CARD ACC	\$8.34	GOOGLE APPS
E 707-48430-020	CITY OF BYRON CASH CARD ACC	\$59.32	WWTP SURGER PROTECTOR
E 707-48430-021	CITY OF BYRON CASH CARD ACC	\$14.98	ERIC CLOTHING
E 101-45700-021	CITY OF BYRON CASH CARD ACC	\$105.52	LIFE GUARD POOL PARTY
E 101-40510-021	CITY OF BYRON CASH CARD ACC	\$53.46	NEW FEDERAL LABOR POSTERS
E 707-48430-020	CITY OF BYRON CASH CARD ACC	\$86.24	WWTP SURGE PROTECTOR
Search Name CITY OF BYRON CASH CARD ACCT.		\$694.55	
Search Name DAVE SYVERSON TRUCK CENTER			
E 101-41200-037	DAVE SYVERSON TRUCK CENTER	\$150.56	FIRE TRUCK/LADDER 1
Search Name DAVE SYVERSON TRUCK CENTER		\$150.56	
Search Name DECKLEVER MECHANICAL INC			
E 707-48430-030	DECKLEVER MECHANICAL INC	\$1,703.63	BOILER RECIRCULATION PUMP
Search Name DECKLEVER MECHANICAL INC		\$1,703.63	
Search Name DESTINATION BUILDING CENTER			
E 450-40110-050	DESTINATION BUILDING CENTER	\$79.70	CONCESSION STANDS/SOCCER FIELD
Search Name DESTINATION BUILDING CENTER		\$79.70	
Search Name DUNLAP & SEEGER PA			
E 707-48430-030	DUNLAP & SEEGER PA	\$142.50	UNION AGREEMENT
E 101-45500-030	DUNLAP & SEEGER PA	\$142.50	UNION AGREEMENT
E 703-48250-030	DUNLAP & SEEGER PA	\$142.50	UNION AGREEMENT
E 101-42120-030	DUNLAP & SEEGER PA	\$142.50	UNION AGREEMENT
Search Name DUNLAP & SEEGER PA		\$570.00	
Search Name EARL F ANDERSEN, INC			
E 101-42120-021	EARL F ANDERSEN, INC	\$574.90	SAFETY CONES
Search Name EARL F ANDERSEN, INC		\$574.90	
Search Name EDGE CONTRACTING INC			
E 313-47000-030	EDGE CONTRACTING INC	\$156,644.26	PAY REQUEST 2/13TH ST. NW
Search Name EDGE CONTRACTING INC		\$156,644.26	
Search Name EMERGENCY AUTOMOTIVE TECH			

BYRON, MN.
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
E 101-41500-037	EMERGENCY AUTOMOTIVE TECH	\$569.48	
Search Name EMERGENCY AUTOMOTIVE TECH		\$569.48	1ST RESPONDER TRUCK
Search Name EMERGENT NETWORKS			
E 101-40200-030	EMERGENT NETWORKS	\$25.00	SEPTEMBER SHARED SERVICES
E 101-40510-030	EMERGENT NETWORKS	\$25.00	SEPTEMBER SHARED SERVICES
E 101-40910-030	EMERGENT NETWORKS	\$25.00	SEPTEMBER SHARED SERVICES
E 703-48250-030	EMERGENT NETWORKS	\$67.50	SEPTEMBER SHARED SERVICES
E 707-48430-030	EMERGENT NETWORKS	\$33.75	JOHN & KELLI'S COMPUTER
E 101-42120-030	EMERGENT NETWORKS	\$25.00	KELLI'S COMPUTER
E 101-45500-030	EMERGENT NETWORKS	\$25.00	SEPTEMBER SHARED SERVICES
E 101-40110-030	EMERGENT NETWORKS	\$73.09	SEPTEMBER SHARED SERVICES
E 707-48430-030	EMERGENT NETWORKS	\$25.00	SHARING SERVICES AGREEMENT
E 703-48250-030	EMERGENT NETWORKS	\$25.00	SEPTEMBER SHARED SERVICES
E 101-40110-030	EMERGENT NETWORKS	\$25.00	SEPTEMBER SHARED SERVICES
E 101-40510-030	EMERGENT NETWORKS	\$73.13	SEPTEMBER SHARED SERVICES
E 703-48250-030	EMERGENT NETWORKS	\$73.13	SHARING SERVICES AGREEMENT
E 707-48430-030	EMERGENT NETWORKS	\$73.13	SHARING SERVICES AGREEMENT
E 101-45500-030	EMERGENT NETWORKS	\$73.13	SHARING SERVICES AGREEMENT
E 101-40110-030	EMERGENT NETWORKS	\$194.95	SHARING SERVICES AGREEMENT
E 101-42120-030	EMERGENT NETWORKS	\$73.13	SUPPORT RENEWAL
E 101-40910-030	EMERGENT NETWORKS	\$73.13	SHARING SERVICES AGREEMENT
E 703-48250-030	EMERGENT NETWORKS	\$194.95	SHARING SERVICES AGREEMENT
E 101-45500-030	EMERGENT NETWORKS	\$194.95	SUPPORT RENEWAL
E 707-48430-030	EMERGENT NETWORKS	\$194.95	SUPPORT RENEWAL
E 101-40200-030	EMERGENT NETWORKS	\$73.13	SUPPORT RENEWAL
E 101-42120-030	EMERGENT NETWORKS	\$194.95	SHARING SERVICES AGREEMENT
E 101-40200-030	EMERGENT NETWORKS	\$194.95	SUPPORT RENEWAL
E 101-40510-030	EMERGENT NETWORKS	\$194.95	SUPPORT RENEWAL
E 101-40910-030	EMERGENT NETWORKS	\$194.95	SUPPORT RENEWAL
Search Name EMERGENT NETWORKS		\$2,445.85	SUPPORT RENEWAL
Search Name FARMERS TOP SOIL			
E 101-42120-021	FARMERS TOP SOIL	\$280.56	
Search Name FARMERS TOP SOIL		\$280.56	WASHED LIME
Search Name FEINE, CALEB			
E 101-41500-021	FEINE, CALEB	\$60.00	
Search Name FEINE, CALEB		\$60.00	1ST RESPONDER REIMBURSEMENT
Search Name FIRE SAFETY USA, INC.			
E 707-48430-021	FIRE SAFETY USA, INC.	\$275.00	
E 101-41200-021	FIRE SAFETY USA, INC.	\$44.99	WWTP GLOVES
Search Name FIRE SAFETY USA, INC.		\$319.99	GLOVES FOR RYAN OSTRENG
Search Name FLEET SERVICES			
E 707-48430-021	FLEET SERVICES	\$130.85	
E 707-48430-021	FLEET SERVICES	\$78.32	WWTP FUEL
E 101-42120-021	FLEET SERVICES	\$427.92	ERIC'S FUEL
E 101-41500-021	FLEET SERVICES	\$32.04	STREETS FUEL
E 101-41200-021	FLEET SERVICES	\$178.19	1ST RESPONDER FUEL
E 703-48250-021	FLEET SERVICES	\$215.51	FIRE DEPT FUEL
E 101-45500-021	FLEET SERVICES	\$420.16	WATER DEPT FUEL
Search Name FLEET SERVICES		\$1,482.99	PARK DEPT FUEL
Search Name GOPHER STATE			
E 707-48430-046	GOPHER STATE	\$80.00	
E 703-48250-046	GOPHER STATE	\$80.65	LOCATES
			LOCATES

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
Search Name	GOPHER STATE	\$160.65	
Search Name	GREAT NORTHERN ENVIRONMENTAL		
	E 707-48430-037 GREAT NORTHERN ENVIRONMEN	\$147.20	UV SENSOR CABLE
Search Name	GREAT NORTHERN ENVIRONMENTAL	\$147.20	
Search Name	HACH COMPANY		
	E 703-48250-021 HACH COMPANY	\$79.14	SWIFTEST CHLORINE REAGENT
Search Name	HACH COMPANY	\$79.14	
Search Name	JB HOLLAND CONSTRUCTION INC		
	E 313-47000-030 JB HOLLAND CONSTRUCTION IN	:195,295.06	PAY REQUEST 2/BCRC
Search Name	JB HOLLAND CONSTRUCTION INC	:195,295.06	
Search Name	KASSON HARDWARE HANK		
	E 101-45700-021 KASSON HARDWARE HANK	\$4.47	WINTERIZING POOL
	E 101-45500-021 KASSON HARDWARE HANK	\$6.88	BOLTS
	E 450-40110-050 KASSON HARDWARE HANK	\$4.98	CONCESSION STANDS
	E 101-42120-021 KASSON HARDWARE HANK	\$19.99	CAULK GUN
	E 101-42120-021 KASSON HARDWARE HANK	\$11.98	WHITE SRPAY PAINT
	E 703-48250-021 KASSON HARDWARE HANK	\$42.95	WELL 3 PAINT SUPPLIES
	E 450-40110-050 KASSON HARDWARE HANK	\$8.22	CONCESSION STANDS
	E 707-48430-037 KASSON HARDWARE HANK	\$30.98	HVAC BELTS
	E 101-42120-021 KASSON HARDWARE HANK	\$13.48	WASHERS/SCREWS
Search Name	KASSON HARDWARE HANK	\$143.93	
Search Name	K-M REGIONAL VETERINARY HOSP.		
	E 101-41960-030 K-M REGIONAL VETERINARY HOS	\$124.04	BLANK DOG
Search Name	K-M REGIONAL VETERINARY HOSP.	\$124.04	
Search Name	L&L STREET ROD & SPORTS TRUCK		
	E 101-41200-037 L&L STREET ROD & SPORTS TRU	\$122.67	INSTALL ONBOARD CHARGER
Search Name	L&L STREET ROD & SPORTS TRUCK	\$122.67	
Search Name	LEAGUE OF MINNESOTA CITIES		
	E 707-48430-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
	E 101-40510-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
	E 101-40200-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
	E 101-40110-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
	E 101-42120-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
	E 101-45500-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
	E 101-40910-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
	E 703-48250-043 LEAGUE OF MINNESOTA CITIES	\$713.75	2016-17 MEMBERSHIP
Search Name	LEAGUE OF MINNESOTA CITIES	\$5,710.00	
Search Name	LEISURE AQUATIC PRODUCTS, INC.		
	E 101-45700-021 LEISURE AQUATIC PRODUCTS, I	\$27.95	POOL CHEMICALS
	E 101-45700-021 LEISURE AQUATIC PRODUCTS, I	\$10.95	TEST KIT REGENT
	E 101-45700-021 LEISURE AQUATIC PRODUCTS, I	\$111.80	SODIUM BICARBONATE
Search Name	LEISURE AQUATIC PRODUCTS, INC.	\$150.70	
Search Name	LUTHER, EMILY		
	E 101-45700-021 LUTHER, EMILY	\$30.00	SWIMSUIT REIMBURSEMENT
Search Name	LUTHER, EMILY	\$30.00	
Search Name	LUTHER, MELISSA		
	E 101-45700-021 LUTHER, MELISSA	\$30.00	SWIMSUIT REIMBURSEMENT
Search Name	LUTHER, MELISSA	\$30.00	

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
Search Name METRO SALES INC			
E 101-40910-030	METRO SALES INC	\$28.53	COPIES
E 101-40510-030	METRO SALES INC	\$28.53	COPIES
E 101-40200-030	METRO SALES INC	\$28.53	COPIES
E 101-40110-030	METRO SALES INC	\$28.53	COPIES
E 101-45500-030	METRO SALES INC	\$28.53	COPIES
E 703-48250-030	METRO SALES INC	\$28.53	COPIES
E 707-48430-030	METRO SALES INC	\$28.53	COPIES
E 101-42120-030	METRO SALES INC	\$28.53	COPIES
Search Name METRO SALES INC		<u>\$228.24</u>	
Search Name MINNESOTA FIRE SERVICE CERTIFI			
E 101-41200-021	MINNESOTA FIRE SERVICE CERT	\$80.00	
Search Name MINNESOTA FIRE SERVICE CERTIFI		<u>\$80.00</u>	R. OSTRENG FIRE INSPECTOR CERTIFICATION
Search Name MINNESOTA PIPE & EQUIPMENT			
E 225-41240-021	MINNESOTA PIPE & EQUIPMENT	\$224.90	
Search Name MINNESOTA PIPE & EQUIPMENT		<u>\$224.90</u>	DRAIN TILE/9TH ST & 5TH AVE NW
Search Name MISSISSIPPI WELDERS SUPPLY CO			
E 101-42120-021	MISSISSIPPI WELDERS SUPPLY C	\$117.87	
Search Name MISSISSIPPI WELDERS SUPPLY CO		<u>\$117.87</u>	TANKS FOR TORCH
Search Name MN DEPARTMENT OF HEALTH			
E 703-48250-043	MN DEPARTMENT OF HEALTH	\$3,098.00	
Search Name MN DEPARTMENT OF HEALTH		<u>\$3,098.00</u>	WATER CONNECTION
Search Name MSFDA			
E 101-41200-031	MSFDA	\$189.00	
Search Name MSFDA		<u>\$189.00</u>	BYRON/27 MEMBERS SUBSCRIPTION
Search Name MSFDA - REGION 15			
E 101-41200-021	MSFDA - REGION 15	\$24.00	
E 101-41200-043	MSFDA - REGION 15	\$50.00	
Search Name MSFDA - REGION 15		<u>\$74.00</u>	MEAL REIMBURSEMENT FOR MTG IN APRIL 2016 ANNUAL DUES
Search Name N2V SOLUTIONS LLC			
E 101-45500-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
E 703-48250-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
E 101-42120-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
E 101-40910-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
E 101-40510-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
E 101-40200-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
E 707-48430-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
E 101-40110-030	N2V SOLUTIONS LLC	\$10.36	PHONE SERVICE
Search Name N2V SOLUTIONS LLC		<u>\$82.88</u>	
Search Name NAPA AUTO PARTS OF ROCHESTER			
E 101-41200-037	NAPA AUTO PARTS OF ROCHEST	\$44.95	
Search Name NAPA AUTO PARTS OF ROCHESTER		<u>\$44.95</u>	FIRE DEPT OIL
Search Name ON SITE SANITATION			
E 101-45500-038	ON SITE SANITATION	\$25.00	
Search Name ON SITE SANITATION		<u>\$25.00</u>	TIPPED PORTABLE
Search Name PAYMENT SERVICE NETWORK			
E 703-48250-030	PAYMENT SERVICE NETWORK	\$237.20	UB AUGUST CREDIT CARD FEES
E 707-48430-030	PAYMENT SERVICE NETWORK	\$237.20	UB AUGUST CREDIT CARD FEES

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
E 101-40940-030	PAYMENT SERVICE NETWORK	\$19.94	
Search Name PAYMENT SERVICE NETWORK		<u>\$494.34</u>	MISC. AUGUST CREDIT CARD FEES
Search Name R & M STEEL			
E 450-40110-050	R & M STEEL	\$110.75	
Search Name R & M STEEL		<u>\$110.75</u>	SOCCER CONCESSION STAND
Search Name READY-MIX CONCRETE COMPANY			
E 101-42120-021	READY-MIX CONCRETE COMPAN	\$111.69	
Search Name READY-MIX CONCRETE COMPANY		<u>\$111.69</u>	CONCRETE SAND
Search Name REINDEERS INC			
E 101-45500-021	REINDEERS INC	\$22.69	
Search Name REINDEERS INC		<u>\$22.69</u>	STUMP KILLER
Search Name ROCHESTER SAND-GRAVEL-BLACKTOP			
E 703-48250-037	ROCHESTER SAND-GRAVEL-BLAC	\$670.53	
E 225-41240-021	ROCHESTER SAND-GRAVEL-BLAC	\$54.59	4 ST NE PATCH
E 101-42120-021	ROCHESTER SAND-GRAVEL-BLAC	\$156.05	9 ST & 5 AVE NW PATCH
E 101-42120-037	ROCHESTER SAND-GRAVEL-BLAC	\$152.44	HOT MIX
E 101-42120-021	ROCHESTER SAND-GRAVEL-BLAC	\$99.40	HOT MIX
E 101-42120-021	ROCHESTER SAND-GRAVEL-BLAC	\$297.67	HOT MIX
E 101-42120-021	ROCHESTER SAND-GRAVEL-BLAC	\$106.09	HOT MIX
E 101-42120-037	ROCHESTER SAND-GRAVEL-BLAC	\$236.90	HOT MIX
Search Name ROCHESTER SAND-GRAVEL-BLACKTOP		<u>\$1,773.67</u>	HOT MIX
Search Name SCHWAAB, INC			
E 101-40110-030	SCHWAAB, INC	\$5.54	
E 101-40200-030	SCHWAAB, INC	\$5.53	BILLING STAMP
E 101-40510-030	SCHWAAB, INC	\$5.53	BILLING STAMP
E 101-40910-030	SCHWAAB, INC	\$5.53	BILLING STAMP
E 101-42120-030	SCHWAAB, INC	\$5.53	BILLING STAMP
E 101-45500-030	SCHWAAB, INC	\$5.53	BILLING STAMP
E 703-48250-030	SCHWAAB, INC	\$5.53	BILLING STAMP
E 707-48430-030	SCHWAAB, INC	\$5.53	BILLING STAMP
Search Name SCHWAAB, INC		<u>\$44.25</u>	BILLING STAMP
Search Name SEMCAC			
R 101-36400	SEMCAC	\$50.00	
Search Name SEMCAC		<u>\$50.00</u>	AUGUST BUS PASS
Search Name STAMPS.COM			
E 707-48430-030	STAMPS.COM	\$15.99	
Search Name STAMPS.COM		<u>\$15.99</u>	MONTHLY SERVICE CHARGE
Search Name STRAIN S BODY SHOP			
E 320-41200-050	STRAIN S BODY SHOP	\$2,073.00	
Search Name STRAIN S BODY SHOP		<u>\$2,073.00</u>	FIRE TRUCK REPAIR
Search Name TIMM, BRIAN			
E 101-41500-037	TIMM, BRIAN	\$16.25	
E 101-41200-046	TIMM, BRIAN	\$48.75	FIRE HALL CLEANING
Search Name TIMM, BRIAN		<u>\$65.00</u>	FIRE HALL CLEANING
Search Name UNITED RENTALS HWY.TECH., INC			
E 101-42120-021	UNITED RENTALS HWY.TECH., IN	\$190.94	
Search Name UNITED RENTALS HWY.TECH., INC		<u>\$190.94</u>	ROLLER RENTAL
Search Name UTILITY CONSULTANTS			

BYRON, MN
COUNCIL WARRANT REPORT

Period Name: September
Act Year: 2016

Account	Search Name	Amount	Comments
E 707-48430-021	UTILITY CONSULTANTS	\$1,118.75	
E 703-48250-046	UTILITY CONSULTANTS	\$209.00	WWTP SAMPLES
Search Name UTILITY CONSULTANTS		\$1,327.75	WATER SAMPLES
Search Name WHKS & CO			
E 313-47000-030	WHKS & CO	\$24,162.97	
Search Name WHKS & CO		\$24,162.97	BCRC/8100
		\$415,959.67	

BYRON, MN
COUNCIL APPROVAL AFTER PAYMENT WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
Search Name AMERIPRIDE LINEN & APPAREL			
E 101-42120-046	AMERIPRIDE LINEN & APPAREL	\$38.75	RAGS AND TOWELS
Search Name AMERIPRIDE LINEN & APPAREL			
		\$38.75	
Search Name CHARTER COMMUNICATIONS			
E 101-41200-021	CHARTER COMMUNICATIONS	\$7.75	FIRE DEPT/BASIC CABLE
E 707-48430-031	CHARTER COMMUNICATIONS	\$12.50	MONTHLY INTERNET
E 703-48250-031	CHARTER COMMUNICATIONS	\$12.50	MONTHLY INTERNET
E 101-42130-031	CHARTER COMMUNICATIONS	\$12.50	MONTHLY INTERNET
E 101-45500-031	CHARTER COMMUNICATIONS	\$12.50	MONTHLY INTERNET
E 101-40910-031	CHARTER COMMUNICATIONS	\$12.50	MONTHLY INTERNET
E 101-40510-031	CHARTER COMMUNICATIONS	\$12.50	MONTHLY INTERNET
E 101-40200-031	CHARTER COMMUNICATIONS	\$12.49	MONTHLY INTERNET
E 101-42120-031	CHARTER COMMUNICATIONS	\$12.49	MONTHLY INTERNET
Search Name CHARTER COMMUNICATIONS			
		\$107.73	
Search Name CULLIGAN WATER CONDITIONING			
E 101-42120-046	CULLIGAN WATER CONDITIONIN	\$10.95	WATER COOLER RENTAL/WATER
E 707-48430-046	CULLIGAN WATER CONDITIONIN	\$69.15	BOTTLED WATER/SALT
Search Name CULLIGAN WATER CONDITIONING			
		\$80.10	
Search Name FRONTIER COMMUNICATIONS			
E 101-41200-031	FRONTIER COMMUNICATIONS	\$115.28	5077752603
E 101-45700-031	FRONTIER COMMUNICATIONS	\$28.75	5077756916
E 703-48250-031	FRONTIER COMMUNICATIONS	\$39.29	5077753400
E 707-48430-031	FRONTIER COMMUNICATIONS	\$39.28	5077753400
E 703-48250-031	FRONTIER COMMUNICATIONS	\$106.95	5077757160
E 707-48430-031	FRONTIER COMMUNICATIONS	\$106.95	5077757160
E 101-41500-031	FRONTIER COMMUNICATIONS	\$26.32	5077752603
E 101-40300-031	FRONTIER COMMUNICATIONS	\$39.29	5077753400
Search Name FRONTIER COMMUNICATIONS			
		\$502.11	
Search Name LMCIT-BERKLEY RISK SERVICES			
E 101-41200-035	LMCIT-BERKLEY RISK SERVICES	\$5,241.00	ANNUAL INSURANCE
E 703-48250-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-40910-035	LMCIT-BERKLEY RISK SERVICES	\$5,998.00	ANNUAL INSURANCE
E 101-40910-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-40940-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-42120-035	LMCIT-BERKLEY RISK SERVICES	\$335.70	EXCESS LIABILITY
E 101-40110-035	LMCIT-BERKLEY RISK SERVICES	\$335.70	EXCESS LIABILITY
E 101-42130-035	LMCIT-BERKLEY RISK SERVICES	\$335.70	EXCESS LIABILITY
E 707-48430-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-45700-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-45500-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-41500-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-41200-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-40200-035	LMCIT-BERKLEY RISK SERVICES	\$644.00	ANNUAL INSURANCE
E 101-40200-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
E 101-40510-035	LMCIT-BERKLEY RISK SERVICES	\$8,526.00	ANNUAL INSURANCE
E 703-48250-035	LMCIT-BERKLEY RISK SERVICES	\$5,105.00	ANNUAL INSURANCE
E 101-42120-035	LMCIT-BERKLEY RISK SERVICES	\$5,001.00	ANNUAL INSURANCE
E 101-40940-035	LMCIT-BERKLEY RISK SERVICES	\$186.00	ANNUAL INSURANCE
E 101-40110-035	LMCIT-BERKLEY RISK SERVICES	\$578.00	ANNUAL INSURANCE
E 101-42130-035	LMCIT-BERKLEY RISK SERVICES	\$1,169.00	ANNUAL INSURANCE
E 707-48430-035	LMCIT-BERKLEY RISK SERVICES	\$14,575.00	ANNUAL INSURANCE
E 101-45700-035	LMCIT-BERKLEY RISK SERVICES	\$2,371.00	ANNUAL INSURANCE
E 101-45500-035	LMCIT-BERKLEY RISK SERVICES	\$5,004.00	ANNUAL INSURANCE

BYRON, MN
COUNCIL APPROVAL AFTER PAYMENT WARRANT REPORT

Period Name: September

Act Year: 2016

Account	Search Name	Amount	Comments
E 101-41500-035	LMCIT-BERKLEY RISK SERVICES	\$210.00	ANNUAL INSURANCE
E 101-40510-035	LMCIT-BERKLEY RISK SERVICES	\$335.69	EXCESS LIABILITY
Search Name LMCIT-BERKLEY RISK SERVICES		\$58,972.00	
Search Name WASTE MANAGEMENT			
E 101-45700-036	WASTE MANAGEMENT	\$47.75	POOL
E 101-45500-036	WASTE MANAGEMENT	\$81.62	SOCCER PARK
E 101-45500-036	WASTE MANAGEMENT	\$26.99	BROOKLAWN PARK
E 101-45500-036	WASTE MANAGEMENT	\$26.99	VALLEYVIEW PARK
E 707-48430-036	WASTE MANAGEMENT	\$98.65	SEWER PLANT
E 101-41500-036	WASTE MANAGEMENT	\$18.33	FIRE HALL
E 101-41200-036	WASTE MANAGEMENT	\$80.32	FIRE HALL
E 101-40300-036	WASTE MANAGEMENT	\$68.41	CITY HALL
E 101-45500-036	WASTE MANAGEMENT	\$26.99	OLD TOWNE PARK
E 101-42120-036	WASTE MANAGEMENT	\$114.83	SHOP
Search Name WASTE MANAGEMENT		\$590.88	
Search Name XCEL ENERGY/NSP			
E 707-48430-036	XCEL ENERGY/NSP	\$81.71	CHERRY HILL LIFT PUMP #3 WEST
E 707-48430-036	XCEL ENERGY/NSP	\$113.50	2ND AVE NW LIFT STATION
E 101-40110-036	XCEL ENERGY/NSP	\$71.71	OLD CITY HALL
E 101-41200-036	XCEL ENERGY/NSP	\$189.37	FIRE HALL
E 707-48430-036	XCEL ENERGY/NSP	\$51.38	IND. PARK LIFT STATION
E 101-42120-036	XCEL ENERGY/NSP	\$88.10	SHOP
E 101-45700-036	XCEL ENERGY/NSP	\$928.79	CITY POOL
E 703-48250-036	XCEL ENERGY/NSP	\$2,155.00	WELL HOUSE #2
E 101-40510-036	XCEL ENERGY/NSP	\$11.75	BOOKMOBILE
E 101-42170-036	XCEL ENERGY/NSP	\$71.22	10TH AVE STOP LIGHTS
E 703-48250-036	XCEL ENERGY/NSP	\$2,066.36	WELL HOUSE #3
E 101-45500-036	XCEL ENERGY/NSP	\$16.91	PUBLIC WORKS MAIN. BLDG
E 101-42120-036	XCEL ENERGY/NSP	\$16.91	PUBLIC WORKS MAIN. BLDG
E 703-48250-036	XCEL ENERGY/NSP	\$16.90	PUBLIC WORKS MAIN. BLDG
E 707-48430-036	XCEL ENERGY/NSP	\$16.90	PUBLIC WORKS MAIN. BLDG
E 101-42170-036	XCEL ENERGY/NSP	\$106.09	216 OLD TOWNE NIGHTWATCH
E 101-45500-036	XCEL ENERGY/NSP	\$97.07	ICE RINK
E 101-42170-036	XCEL ENERGY/NSP	\$239.81	CTY RD 5 STOP LIGHT
E 101-41500-036	XCEL ENERGY/NSP	\$43.22	FIRE HALL
E 101-42170-036	XCEL ENERGY/NSP	\$20.06	143 10TH AVENUE NE
E 703-48250-036	XCEL ENERGY/NSP	\$49.71	HILLDALE WATER TOWER
Search Name XCEL ENERGY/NSP		\$6,452.47	
		\$66,744.04	

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



September 6, 2016

Ms. Mary Blair-Hoeft
City Administrator
City of Byron
680 Byron Main Court NE
Byron, MN 55920

RE: Byron, MN
13th Street NW
Pay Request No. 2

Dear Mary:

Enclosed is Pay Request No. 2 for work on the above referenced project. We recommend the payment in the amount of \$156,644.26 to:

Edge Contracting, Inc.
27854 County Road 73
Elgin, MN 55932

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in black ink that reads 'D. D. Sikkink'. The signature is written in a cursive, flowing style.

Daren D. Sikkink P.E.

DDS/jl

Enclosure

cc: Eric Counselman, City of Byron
Bill Angerman, WHKS (file)
Steve Jech, Edge Contracting



PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: 13th Street NW
 Project No.: 8100.05
 Location: Byron, MN
 Contractor: Edge Contracting

Bid Price: \$709,319.75
 Date: Sep. 2, 2016
 Estimate #: 2
 % Complete: 36.6%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	Mobilization	1	LS	\$ 20,640.00	0.5	0.0	0.5	\$ 10,320.00
2	Remove Curb & Gutter	55	LF	\$ 3.00	0	0	0	\$ -
3	Remove Pipe Sewers (Storm)	75	LF	\$ 10.00	0	75	75	\$ 750.00
4	Remove Concrete Walk	35	SY	\$ 3.00	0	0	0	\$ -
5	Remove Bituminous Pavement	2,125	SY	\$ 2.50	0	2,125	2,125	\$ 5,312.50
6	Remove Bollards	1	Each	\$ 200.00	0	0	0	\$ -
7	Remove, Salvage, Reinstall Apron	2	Each	\$ 300.00	0	0	0	\$ -
8	Common Excavation (P)	12,600	CY	\$ 4.95	8080	3,031	11,111	\$ 54,999.45
9	Stabilizing Aggregate - Breaker Run	1,600	CY	\$ 26.75	0	1,412	1,412	\$ 37,771.00
10	Aggregate Surfacing, CL 5	115	CY	\$ 26.75	0	0	0	\$ -
11	Aggregate Base (CV) Class 5	3,500	CY	\$ 26.75	0	2,195	2,195	\$ 58,716.25
12	Geotextile Fabric, Type 5	9,500	SY	\$ 1.00	0	0	0	\$ -
13	Aggregate for Pipe Foundation	100	CY	\$ 20.00	0	0	0	\$ -
14	Granular Backfill for Storm Sewer	600	CY	\$ 15.00	0	0	0	\$ -
15	Type SP 12.5 Wearing Course Mix	1,700	Ton	\$ 66.05	0	0	0	\$ -
16	Type SP 12.5 Non Wearing Course Mix	1,700	Ton	\$ 66.05	0	0	0	\$ -
17	15" RC Pipe Apron	1	Each	\$ 350.00	1	0	1	\$ 350.00
18	24" RC Pipe Apron	1	Each	\$ 470.00	0	0	0	\$ -
19	Trash Guard for 15" Pipe Apron	1	Each	\$ 300.00	0	0	0	\$ -
20	Trash Guard for 24" Pipe Apron	1	Each	\$ 490.00	0	0	0	\$ -
21	4" Perf PVC Pipe Drain	640	LF	\$ 10.00	0	1,270	1,270	\$ 12,700.00
22	12" Pipe Sewer	235	LF	\$ 26.50	160	75	235	\$ 6,227.50
23	15" Pipe Sewer	535	LF	\$ 29.00	268	267	535	\$ 15,515.00
24	18" Pipe Sewer	300	LF	\$ 29.50	300	0	300	\$ 8,850.00
25	24" Pipe Sewer	209	LF	\$ 35.50	105	0	105	\$ 3,727.50
26	Connect to Existing Storm Sewer	5	Each	\$ 750.00	1	4	5	\$ 3,750.00
27	Ductile Iron Fittings	110	LB	\$ 10.00	0	110	110	\$ 1,100.00
28	Adjust Valve Box	2	Each	\$ 250.00	0	0	0	\$ -
29	Relocate Hydrant Assembly	2	Each	\$ 1,000.00	0	2	2	\$ 2,000.00
30	6" Gate Valve & Box	1	Each	\$ 1,050.00	0	0	0	\$ -
31	Connect to Existing Watermain	2	Each	\$ 750.00	0	2	2	\$ 1,500.00
32	6" Watermain	25	LF	\$ 100.00	0	25	25	\$ 2,500.00
33	Const Drainage Structure Type 1	11	Each	\$ 1,231.00	6	5	11	\$ 13,541.00
34	Const Drainage Structure Type 4	4	Each	\$ 1,450.00	2	2	4	\$ 5,800.00
35	Adjust Frame & Ring Casting	5	Each	\$ 300.00	0	0	0	\$ -
36	Modify Manhole	2	Each	\$ 2,500.00	0	2	2	\$ 5,000.00
37	4" Concrete Walk	305	SF	\$ 7.00	0	0	0	\$ -
38	Pedestrian Ramps	9	Each	\$ 2,500.00	0	0	0	\$ -
39	8" Concrete Driveway Pavement	125	SY	\$ 68.00	0	0	0	\$ -
40	Concrete Curb & Gutter Design B624	3,720	LF	\$ 16.40	0	0	0	\$ -
41	Traffic Control	1	LS	\$ 8,000.00	0.5	0.0	0.5	\$ 4,000.00
42	Silt Fence, Type Machine Sliced	2,000	LF	\$ 2.10	2000	0	2,000	\$ 4,200.00
43	Storm Drain Inlet Protection	22	Each	\$ 250.00	0	3	3	\$ 750.00
44	Stabilized Construction Exit	2	Each	\$ 2,000.00	0	0	0	\$ -

2905 South Broadway
 Rochester, MN 55904
 Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: 13th Street NW
 Project No.: 8100.05
 Location: Byron, MN
 Contractor: Edge Contracting

Bid Price: \$709,319.75
 Date: Sep. 2, 2016
 Estimate #: 2
 % Complete: 36.6%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
46	Topsoil Borrow (LV)	150	CY	\$ 20.00	0	0	0	\$ -
47	Erosion Control Blanket, Category 3	7,220	SY	\$ 1.20	0	0	0	\$ -
48	Seeding & Mulching	2	Acre	\$ 6,050.00	0	0	0	\$ -
49	4" Solid Line Yellow-Epoxy	2,760	LF	\$ 0.60	0	0	0	\$ -
50	Material Testing	1	LS	\$ 2,000.00	0	0	0	\$ -
51	Traffic Sign with Post	6	Each	\$ 300.00	0	0	0	\$ -
52	Crosswalk Stripe	3	Each	\$ 650.00	0	0	0	\$ -
53	4 inch Cleanout	3	Each	\$ 100.00	0	0	0	\$ -
54	Reinstall Salvaged Trash Guards	2	Each	\$ 100.00	0	0	0	\$ -
55	8 inch PVC Pipe Drain	11	LF	\$ 30.00	0	0	0	\$ -

Total Work Completed to Date \$ 259,380.20

Less 5% Retainage \$ (12,969.01)

Less Previous Payments \$ (89,766.93)

Net Payment this Estimate \$ 156,644.26

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com

whks

engineers + planners + land surveyors

August 29, 2016

Ms. Mary Blair-Hoeft
City Administrator
City of Byron
680 Byron Main Court NE
Byron, MN 55920

RE: Byron, MN
Byron Community Recreation Complex
Pay Request No. 2

Dear Mary:

Enclosed is Pay Request No. 2 for work on the above referenced project. We recommend payment in the amount of \$ 195,295.06 to:

JB Holland Construction, Inc.
2092 Hwy 9 West
Decorah, IA 52101

Please contact me if you have any questions.

Sincerely,

WHKS & CO.



Daren D. Sikkink, P.E.

DS/jl

Enclosure

cc: Eric Counselman, City of Byron
Adam Kimball, JB Holland
Bill Angerman, WHKS (file)

2905 South Broadway
 Rochester, MN 55904
 Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: Byron Community Recreation Complex
 Project No.: 8100
 Location: Byron, MN
 Contractor: JB Holland Construction, Inc.

Bid Price: \$1,752,664.00
 CO No. 1 \$ (202,535.00)
 CO No. 1 Revised Bid Price: \$1,550,129.00
 Date: Aug. 26, 2016
 Estimate #: 2
 % Complete: 22.0%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	Mobilization	1	Lump Sum	\$ 20,500.00	0.25	0.25	0.50	\$ 10,250.00
2	Clearing & Grubbing	0.5	Acre	\$ 4,800.00	0.1	0.4	0.5	\$ 2,400.00
3	Remove Concrete Curb & Gutter	60	L.F.	\$ 4.00	60	0	60	\$ 240.00
4	Remove Bituminous Street Pavement (P)	165	S.Y.	\$ 4.00	165	0	165	\$ 660.00
5 *	Common Excavation (P)	94,100	C.Y.	\$ 2.88	41230	40,000	81,230	\$ 233,942.40
6	Granular Material for Backfill	50	C.Y.	\$ 40.65	0	50	50	\$ 2,032.50
7	F&I 1 1/2" HDPE Low Pressure Sanitary Sewer Main	970	L.F.	\$ 25.00	0	970	970	\$ 24,250.00
8	Connect to Existing Sanitary Sewer	1	Each	\$ 1,880.00	1	0	1	\$ 1,880.00
9	F&I 6" Watermain	1,100	L.F.	\$ 34.00	0	1100	1100	\$ 37,400.00
10	F&I 4" Gate Valve & Box	1	Each	\$ 1,450.00	0	1	1	\$ 1,450.00
11	F&I 6" Gate Valve & Box	2	Each	\$ 1,190.00	0	2	2	\$ 2,380.00
12	F&I 6" Hydrant	1	Each	\$ 5,490.00	0	1	1	\$ 5,490.00
13	F&I Watermain Fittings	300	Pound	\$ 9.60	0	300	300	\$ 2,880.00
14	Connect to Existing Watermain	1	Each	\$ 2,818.00	0	1	1	\$ 2,818.00
15	F&I 12" Storm Sewer	95	L.F.	\$ 35.85	0	45	45	\$ 1,613.25
16	F&I 15" Storm Sewer	325	L.F.	\$ 38.00	0	0	0	\$ -
17	F&I 18" Storm Sewer	150	L.F.	\$ 48.50	0	0	0	\$ -
18	F&I 12" Apron	2	Each	\$ 145.00	0	2	2	\$ 290.00
19	F&I 15" Apron	2	Each	\$ 155.00	0	0	0	\$ -
20	F&I 18" Apron	1	Each	\$ 465.00	0	0	0	\$ -
21	Construct Structure, Type 4 (48")	2	Each	\$ 3,242.00	0	0	0	\$ -
22	Construct Structure Type 1	3	Each	\$ 2,752.00	0	0	0	\$ -
23	Construct 12" Nyloplast Drain Basin	8	Each	\$ 1,528.00	0	0	0	\$ -
24	F&I 6" Perforated Subdrain with Geotextile wrap	3,120	L.F.	\$ 11.00	0	0	0	\$ -
25	F&I 6" Cleanout	2	Each	\$ 1,150.00	0	0	0	\$ -
26	Geotextile Fabric, Type 5	14,100	S.Y.	\$ 1.00	0	0	0	\$ -
27	Aggregate Base Placed (CV), Class 5	3,400	C.Y.	\$ 30.00	0	0	0	\$ -
28	Aggregate Base Placed, Stabilizing Aggregate - Breaker Run	100	C.Y.	\$ 30.00	0	0	0	\$ -
29	Aggregate Base Placed (CV), Class 5 - Path	275	C.Y.	\$ 36.00	0	0	0	\$ -
30	Bituminous Wearing Course Mixture	1,050	Ton	\$ 66.00	0	0	0	\$ -
31	Bituminous Non Wearing Course Mixture	1,750	Ton	\$ 66.00	0	0	0	\$ -
32	Bituminous Wearing Course Mixture - Path	300	Ton	\$ 66.00	0	0	0	\$ -
33	4" Concrete Sidewalk	2,835	S.F.	\$ 4.75	0	0	0	\$ -
34	Concrete Curb & Gutter, Design B624	1,830	L.F.	\$ 18.05	0	0	0	\$ -

2905 South Broadway
 Rochester, MN 55904
 Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

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 Project No.: 8100
 Location: Byron, MN
 Contractor: JB Holland Construction, Inc.

Bid Price: \$1,752,664.00
 CO No. 1 \$ (202,535.00)
 CO No. 1 Revised Bid Price: \$1,550,129.00
 Date: Aug. 26, 2016
 Estimate #: 2
 % Complete: 22.0%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total
35	Pedestrian Curb Ramps w/ Truncated Domes	2	Each	\$ 2,625.00	0	0	0	\$ -
36	4" Solid Line White - Epoxy	4,500	L.F.	\$ 1.95	0	0	0	\$ -
37	Pavement Message (Handicap Symbol)	7	Each	\$ 115.00	0	0	0	\$ -
38	Handicap Signs	7	Each	\$ 125.00	0	0	0	\$ -
39	Silt Fencing, Type Machine Slced	5,000	L.F.	\$ 2.25	3712	1,100	4,812	\$ 10,827.00
40	Stabilized Vehicle Exit	1	Each	\$ 1,975.00	0	0	0	\$ -
41	Inlet Protection	13	Each	\$ 165.00	0	0	0	\$ -
42	Erosion Control Blanket, Category 3	5,000	S.Y.	\$ 1.60	0	0	0	\$ -
43	Riprap, Class 3	60	C.Y.	\$ 38.45	0	0	0	\$ -
44	Seeding & Mulching	20	Acre	\$ 1,588.00	0	0	0	\$ -
45	Temporary Seeding	10	Acre	\$ 750.00	0	0	0	\$ -
46	Filtration Pond Soils	550	C.Y.	\$ 42.00	0	0	0	\$ -
47	F&I 2 1/2" Deciduous Tree	8	Each	\$ 1,275.00	0	0	0	\$ -
48	Chain Link Fence	1	Lump Sum	\$ 80,000.00	0	0	0	\$ -
49	6' Chain Link Cantilever Gate (15' Opening)	2	Each	\$ 2,592.00	0	0	0	\$ -
50 *	Infield Dirt - Shakopee Red Rock	800	C.Y.	\$ 105.00	0	0	0	\$ -
51	Site Electrical	1	Lump Sum	\$ 185,000.00	0	0	0	\$ -
52	Chain Link Backstop (Fields 1 and 2)	2	Each	\$ 10,000.00	0	0	0	\$ -
53	Dugouts (Fields 1 and 2)	4	Each	\$ 4,700.00	0	0	0	\$ -
54 **	Chain Link Backstop(Fields 3 and 4)	2	Each	\$ 10,000.00	0	0	0	\$ -
55 **	Dugouts (Fields 3 and 4)	4	Each	\$ 4,700.00	0	0	0	\$ -
56 *	Retaining Wall	0	L.F.	\$ 190.00	0	0	0	\$ -
57	Landscape Rock	75	C.Y.	\$ 60.00	0	0	0	\$ -
58	Irrigating System	1	Lump Sum	\$ 128,000.00	0	0	0	\$ -
59 **	Miscellaneous Field Equipment	1	Lump Sum	\$ 27,237.00	0	0	0	\$ -
60 *	Removal & disposal of on site garbage	0	Lump Sum	\$ 3,800.00	0	0	0	\$ -
61	Traffic Control	1	Lump Sum	\$ 500.00	0.5	0.5	1.0	\$ 500.00
62	Material Testing	1	Lump Sum	\$ 1,000.00	0	0	0	\$ -

* Change Order No. 1 - Quantity Revised
 ** Change Order No. 1 - Unit Price Revised

Total Work Completed \$ 341,303.15

Less 5% Retainage \$ (17,065.16)
 Less Previous Estimates \$ (128,942.93)

Net Payment this Estimate \$ 195,295.06



2nd Quarter Report

City of Byron
Byron, Minnesota

As of June 30, 2016



ABDO
EICK &
MEYERS_{LLP}

AEM Financial Solutions™

People
+ Process.
Going
Beyond the
Numbers



AEM Financial Solutions™

August 23, 2016

ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and City Council
City of Byron
Byron, Minnesota

Management is responsible for accompanying financial statements of the City of Byron, which comprise the budget to actual statement of revenues and expenditures for the General and enterprise funds as of June 30, 2016 in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the City's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

AEM FINANCIAL SOLUTIONS, LLC



AEM Financial Solutions™

August 23, 2016

Honorable Mayor and City Council
 City of Byron
 Byron, Minnesota

Dear Honorable Mayor and City Council:

We have assisted in reconciling all bank accounts through June 30, 2016 and reviewed activity in all funds. The following is a summary of our observations. All information presented is unaudited.

Cash and Investments

The City's cash and investment balances are as follows:

	<u>6/30/2016</u>	<u>12/31/2015</u>	<u>Increase/ (Decrease)</u>
Checking and savings	\$ 133,516	\$ 444,088	\$ (310,572)
Investments (at market value)	<u>3,973,895</u>	<u>5,782,528</u>	<u>(1,808,633)</u>
Total cash and investments	<u>\$ 4,107,411</u>	<u>\$ 6,226,616</u>	<u>\$ (2,119,205)</u>

<u>Investment Type</u>	<u>06/30/2016</u>	<u>12/31/2015</u>	<u>Increase/ (Decrease)</u>
Checking and savings	\$ 133,516	\$ 444,088	\$ (310,572)
Money Market	592,957	2,027,871	(1,434,914)
Negotiable CDs	<u>3,380,938</u>	<u>3,754,656</u>	<u>(373,718)</u>
Total investments	<u>\$ 4,107,411</u>	<u>\$ 6,226,616</u>	<u>\$ (2,119,205)</u>

Current short-term rates being offered by financial institutions are very low as evidenced by the table of U.S. Treasury rates below. The U.S. Treasury rates provide a benchmark perspective for rate of return.

Date	Treasury Yields								
	1 mo	3 mo	6 mo	1 yr	2 yr	3 yr	5 yr	7 yr	10 yr
12/31/2010	0.07	0.12	0.19	0.29	0.61	1.02	2.01	2.71	3.30
12/30/2011	0.01	0.02	0.06	0.12	0.25	0.36	0.83	1.35	1.89
12/31/2012	0.02	0.05	0.11	0.16	0.25	0.36	0.72	1.18	1.78
03/31/2013	0.04	0.07	0.11	0.14	0.25	0.36	0.77	1.24	1.87
06/30/2013	0.02	0.04	0.10	0.15	0.36	0.66	1.41	1.96	2.52
09/30/2013	0.03	0.02	0.04	0.10	0.33	0.63	1.39	2.02	2.64
12/31/2013	0.01	0.07	0.10	0.13	0.38	0.78	1.75	2.45	3.04
03/31/2014	0.03	0.05	0.07	0.13	0.44	0.90	1.73	2.30	2.73
06/30/2014	0.02	0.04	0.07	0.11	0.47	0.88	1.62	2.13	2.53
09/30/2014	0.02	0.02	0.03	0.13	0.58	1.07	1.78	2.22	2.52
12/31/2014	0.03	0.04	0.12	0.25	0.67	1.10	1.65	1.97	2.17
03/31/2015	0.05	0.03	0.14	0.26	0.56	0.89	1.37	1.65	1.87
06/30/2015	0.02	0.01	0.11	0.28	0.64	1.01	1.63	2.07	2.35
09/30/2015	-	-	0.08	0.33	0.64	0.92	1.37	1.75	2.06
12/31/2015	0.14	0.16	0.49	0.65	1.06	1.31	1.76	2.09	2.27
03/31/2016	0.18	0.21	0.39	0.59	0.73	0.87	1.21	1.54	1.78
06/30/2016	0.20	0.26	0.36	0.45	0.59	0.71	1.00	1.27	1.46

Budget Summary

A more detailed analysis of funds is included as Attachment A.

Cash Balance Summary

A detailed view of department totals compared with budget is included as Attachment B.

Investment Summary

A detailed summary of current investments is included as Attachment C.

Enterprise Fund Summary

A detailed summary of enterprise fund financial results is included as Attachment D.

Revenue and Expenditures

A detail of revenues and expenditures is included

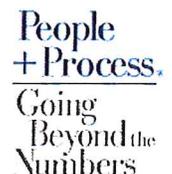
* * * * *

This information is unaudited and is intended solely for the information and use of management and City Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter or the attachments, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



CITY OF BYRON, MINNESOTA
STATEMENT OF REVENUE AND EXPENDITURES -
BUDGET AND ACTUAL -
GENERAL FUND (UNAUDITED)
FOR THE SIX MONTHS ENDED JUNE 30, 2016

ATTACHMENT A

	Annual Budget	Budget Through 6/30/2016	Actual Through 6/30/2016	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget through 6/30/2016
REVENUES					
Taxes	\$ 1,614,980	\$ 807,490	\$ -	\$ (807,490) (1)	- %
Tax abatements	-	-	-	-	N/A
Cable franchise fees	32,000	16,000	20,466	4,466	127.91
Licenses and permits	176,000	88,000	101,969	13,969	115.87
Intergovernmental	51,434	25,717	33,296	7,579	129.47
Charges for services	121,921	60,961	42,903	(18,058) (2)	70.38
Fines and forfeitures	6,500	3,250	4,102	852	126.22
Interest on investments	3,000	1,500	39	(1,461)	2.60
Miscellaneous revenue	39,000	19,500	8,283	(11,217)	42.48
TOTAL REVENUES	2,044,835	1,022,418	211,058	(811,360)	20.64
EXPENDITURES					
Mayor and City Council	93,156	46,578	30,126	16,452 (3)	64.68 %
Mayor and City Council - capital outlay	-	-	-	-	N/A
City Hall	49,500	24,750	10,241	14,509	41.38
Clerk\Treasurer	102,735	51,368	20,156	31,212 (4)	39.24
Auditing and accounting	42,000	21,000	25,250	(4,250)	120.24
Legal	7,000	3,500	652	2,848	18.63
Planning and zoning	87,859	43,930	19,586	24,344 (5)	44.58
Police	325,251	162,626	161,626	1,000	99.39
Fire	175,454	87,727	28,215	59,512 (6)	32.16
Fire - capital outlay	117,484	58,742	-	58,742 (7)	-
First responders	35,188	17,594	5,486	12,108	31.18
Animal control	2,037	1,019	209	810	20.51
Building inspections	90,688	45,344	16,711	28,633 (8)	36.85
Engineering	20,000	10,000	5,334	4,666	53.34
Streets and alleys	258,727	129,364	58,644	70,720 (9)	45.33
Streets and alleys - capital outlay	130,000	65,000	1,007	63,993 (10)	1.55
Snow and ice removal	81,911	40,956	38,730	2,226	94.56
Street lighting	105,000	52,500	37,152	15,348 (11)	70.77
Municipal parks	195,366	97,683	89,645	8,038	91.77
Swimming pool	61,272	30,636	18,393	12,243	60.04
Cable	5,481	2,741	2,195	546	80.08
Economic development	99,443	49,722	23,442	26,280 (12)	47.15
TOTAL EXPENDITURES	2,085,552	1,042,780	592,800	449,980	56.85
EXCESS REVENUES (EXPENDITURES)	\$ (40,717)	\$ (20,362)	\$ (381,742)	\$ (361,380)	

* Property taxes are only paid twice a year

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$15,000.

- (1) The City received the 1st half tax settlement in July 2016.
- (2) The City has not received the 1st half fire contract payment from Salem Township.
- (3) Interfund loan payment will be made at year end. City budgeted \$26,000.
- (4) Long Term Capital and Insurance not yet expended.
- (5) Change in salary allocations to this position.
- (6) \$42k state relief contribution is made in October as well as fire pay is paid at the end of the year (budgeted \$37k)
- (7) No capital expenditures made to date.
- (8) Professional services low compared to budget due to paying 2nd quarter inspections in July (\$36k)
- (9) Change in salary allocations.
- (10) \$130k budgeted capital not yet spent through June.
- (11) Utilities billings are one month behind, so only 5 months of actual expense is recorded.
- (12) \$26k in budgeted special projects has not been spent, and professional services budgeted at \$23k and had \$2,400 expended.

NOTE: July 1st payroll was posted in the accounting software in July, however the funds were removed from the checking account on June 30th. AEM made a reversing entry to account for the payroll in June, passed on making the entry in Banyon.

CITY OF BYRON, MINNESOTA
 UNAUDITED CASH BALANCES BY FUND
 JUNE 30, 2015, DECEMBER 31, 2015 AND JUNE 30, 2016

ATTACHMENT B

Fund	Balance 06/30/2015	Balance 12/31/2015	Balance 06/30/2016	YTD Change From 12/31/2015
101 General	\$ 396,299	\$ 1,084,973	\$ 545,157	\$ (539,816) (1)
201 Economic Development Authority	597,653	474,693	476,098	1,405
202 Gambling Donations	12,015	7,761	653	(7,108)
203 Substandard Roads	139,589	150,429	157,878	7,449
225 Surface Water Management	261,051	244,016	307,695	63,679 (2)
230 Park Dedication	50,383	57,932	65,771	7,839
306 Community Complex	-	-	(42,813)	(42,813)
308 TIF 2-2 Kodiak Housing	231,000	102,770	103,093	323
309 2011 Street Project	39	-	-	-
312 2011B Frontage Road Project	(214,404)	(114,404)	(114,404)	-
313 20th Street Project/2016 GO Abatement	-	-	(201,780)	(201,780) (3)
317 2013 Frontage Road	111,648	-	-	-
318 2015 Road Projects	1,378,857	159,863	239,631	79,768 (4)
320 Fire Department Capital Equipment	56,935	93,079	45,698	(47,381)
450 Future Capital Reserves	-	-	(288,336)	(288,336) (5)
502 2007B Improvement Bonds	(32,735)	(27,983)	(30,053)	(2,070)
505 2006A Improvement Bonds	(1,873)	23,209	1,368	(21,841)
506 2006B Equipment Certificates	70,110	95,275	72,640	(22,635)
507 2009B Improvement Bonds	(69,085)	959	(80,780)	(81,739) (6)
508 2009A Refunding	(31,376)	387,583	379,613	(7,970)
511 2011 Street Bond	40,967	74,020	71,591	(2,429)
513 2013A Frontage Road	8,274	209,502	170,687	(38,815)
513 2013A Frontage Road-cash with fiscal agent	-	249,240	-	(249,240) (7)
514 Ladder Truck	(12,683)	-	(1,400)	(1,400)
515 2011B Refunding Bond	(550,125)	(206,462)	(547,649)	(341,187) (8)
518 2015 Street Improvement	-	163,083	131,402	(31,681)
701 Improvement revolving	60,994	61,047	61,239	192
703 Water	1,643,979	1,650,570	1,328,733	(321,837) (9)
704 WAC Revenue	105,820	137,353	172,117	34,764
707 Sewer	1,443,333	884,380	769,830	(114,550) (10)
708 SAC Revenue	231,819	272,792	317,490	44,698
807 Misc Developer	(5,451)	(9,064)	(3,758)	5,306
Total	\$ 5,923,033	\$ 6,226,616	\$ 4,107,411	\$ (2,119,205)

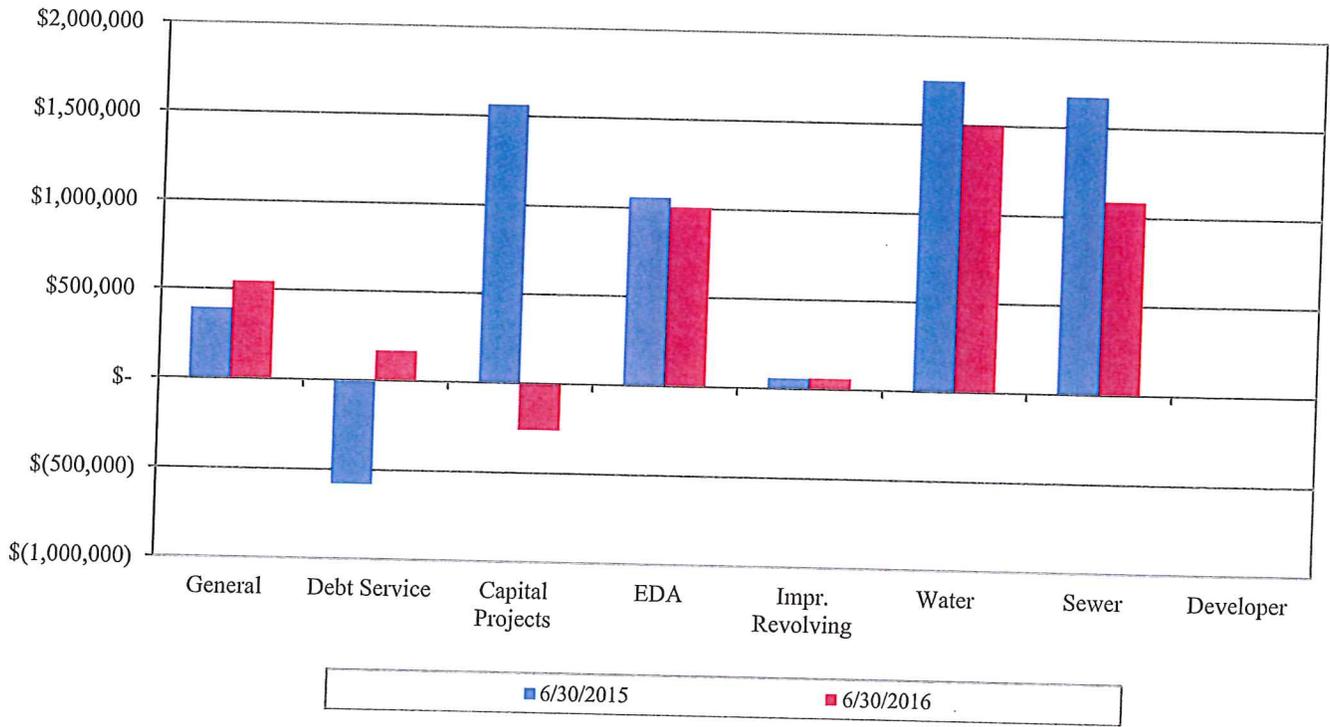
Item Explanation for changes greater than \$50,000.

- (1) Tax Settlement will be receipted in July 2016.
- (2) Surface Water revenue increasing cash balance as billing continues and minimal expenses.
- (3) Initial costs for 13th Street project. Will be funded with 2016 bond issuance.
- (4) Increase due to transferring cash in from Water and Sewer funds for their share of the project costs.
- (5) The City will record a portion of the General Levy to this fund to support capital purchases. (Plow Truck, Crack Sealing)
- (6) Bonds payments made, the City will record a portion of the July tax settlement to the fund.
- (7) Bond payments paid in beginning of 2016, therefore we are no longer carrying a balance in this account.
- (8) Bonds payments made, the City will record a portion of the July tax settlement to the fund.
- (9) Majority of decrease due to transferring cash out to 2015 Road project for its share of project costs.
- (10) Majority of decrease due to transferring cash out to 2015 Road project for its share of project costs.

CITY OF BYRON, MINNESOTA
 UNAUDITED CASH BALANCES BY FUND - CONTINUED
 JUNE 30, 2015, DECEMBER 31, 2015 AND JUNE 30, 2016

ATTACHMENT B

Cash Balance by Fund Compared to Prior Year



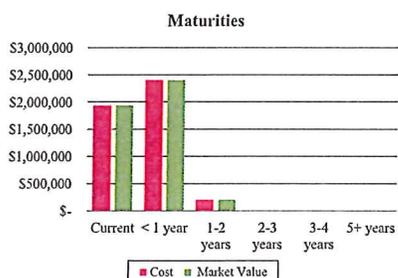
Fund	
↑ General	↔ Impr. Revolving
↑ Debt Service	↓ Water
↓ Capital Projects	↓ Sewer
↓ EDA	↑ Misc. Developer

Key	
↑	Balance increased more than 10% over prior year
↓	Balance decreased more than 10% over prior year
↔	Balance within 10% of prior year

CITY OF BYRON
SCHEDULE OF INVESTMENTS
FOR THE MONTH ENDING JUNE 30, 2016

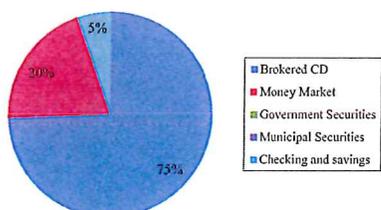
ATTACHMENT C

Institution	Description	Market Value 1/1/2016	Deposits	Expenditures	Transfers	Interest	Unadjusted Market Value 6/30/2016	Market Value 6/30/2016	Market Value Adjustment
Ist Security Bank	Checking	\$ 48,829.41	\$ 2,503,554.19	\$ (2,351,055.65)	\$ -	\$ 38.86	\$ 201,366.81	\$ 201,366.81	\$ -
Ist Security Bank	Gambling	9,626.21	1,387.00	(8,500.00)	-	4.75	2,517.96	2,517.96	-
Ist Security Bank	EDA	36,980.12	-	-	-	27.67	37,007.79	37,007.79	-
Ist Security Bank	Petty Cash	3,566.55	-	-	-	-	3,566.55	3,566.55	-
Northland	Cash with Fiscal Agent	-	-	-	-	-	-	-	-
Northland	Money Market	702,547.48	1,935,493.92	(2,055,525.00)	10,440.92	-	592,957.32	592,957.32	-
Northland	Comenity Cap Bank SLU	-	-	-	-	-	-	-	-
Northland	Summit Cmnty Bk Inc	-	-	-	-	-	-	-	-
Northland	Dane county Wise	203,688.00	-	-	(2,450.00)	2,450.00	203,688.00	204,666.00	978.00
Northland	Bank Baroda New York, NY	249,000.00	-	(249,000.00)	(1,245.00)	1,245.00	-	-	-
Northland	Safra Natl Bk New York	249,000.00	-	(249,000.00)	(1,245.00)	1,245.00	-	-	-
Northland	Santander Bk Natl Assn	249,000.00	-	(249,000.00)	(1,245.00)	1,245.00	-	-	-
Northland	Ally Bk Midvale Utah	100,084.00	-	-	(428.49)	428.49	100,084.00	100,271.00	187.00
Northland	First Merit Natl Assn	204,997.95	-	(205,000.00)	(1,022.19)	1,022.19	(2.05)	-	2.05
Northland	Bank India NY	248,952.69	-	(249,000.00)	(558.71)	558.71	(47.31)	-	47.31
Northland	First St Bk of Blakely	248,952.69	-	(249,000.00)	(143.26)	143.26	(47.31)	-	47.31
Northland	Mountain Comm Bk	233,953.20	-	(234,000.00)	(121.17)	121.17	(46.80)	-	46.80
Northland	Apple Bk for Svgs	248,945.22	-	(249,000.00)	(502.09)	502.09	(54.78)	-	54.78
Northland	Enerbank	248,676.30	-	-	(622.16)	749.05	248,803.19	249,057.27	254.08
Northland	Enterprise Bank	-	200,000.00	-	(233.97)	352.87	200,118.90	200,232.00	113.10
Northland	BMO Harris	247,665.20	-	(249,003.92)	-	-	(1,338.72)	-	1,338.72
Northland	BMO Harris	-	249,007.00	-	-	-	249,007.00	248,057.04	(949.96)
Northland	Bank of China	-	249,007.00	-	-	-	249,007.00	249,438.28	431.28
Northland	Comenity Cap Bank SLC	-	200,000.00	-	(250.69)	378.09	200,127.40	200,212.00	84.60
Northland	Goldman Sachs	-	249,007.00	-	-	-	249,007.00	249,440.73	433.73
Northland	Bank Baroda New York, NY	-	249,000.00	-	-	-	249,000.00	249,009.96	9.96
Northland	Bank of India	-	200,000.00	-	-	-	200,000.00	200,276.00	276.00
Northland	Whitney Bk	-	208,000.00	-	-	-	208,000.00	208,395.20	395.20
Northland	Safra Natl Bk New York	-	249,000.00	-	-	-	249,000.00	249,032.37	32.37
Northland	First Niagra BK	-	249,000.00	-	-	-	249,000.00	249,022.41	22.41
Northland	Money Market	26,037.35	996,000.00	-	(498,199.68)	-	523,837.67	523,837.67	-
Northland	Beal Bank	248,932.77	-	(249,000.00)	(496.64)	496.64	(67.23)	-	67.23
Northland	Berkshire Bk	248,927.79	-	(249,000.00)	(434.56)	434.56	(72.21)	-	72.21
Northland	Mizuho Bk	248,915.34	-	(249,000.00)	(434.56)	434.56	(84.66)	-	84.66
Northland	S&T Bnk Ind	248,927.79	-	(249,000.00)	(434.56)	434.56	(72.21)	-	72.21
First Alliance	Savings	812,762.03	-	-	(515,607.50)	657.57	297,812.10	297,812.10	-
Ist Security Bank	Money Market #300049	512,561.76	400,000.00	(702,012.21)	(182,245.00)	316.79	28,621.34	28,621.34	(0.00)
		\$ 5,881,529.85	\$ 8,138,456.11	\$ (8,295,096.78)	\$ (1,197,479.31)	\$ 13,286.88	\$ 4,540,696.75	\$ 4,544,787.80	\$ 4,091.05



Maturity	Cost 6/30/2016	Market Value 6/30/2016	Variance 6/30/2016
Current	\$ 1,934,933.47	\$ 1,937,115.82	\$ 2,182.35
< 1 year	2,402,075.28	2,403,005.98	930.70
1-2 years	203,688.00	204,666.00	978.00
2-3 years	-	-	-
3-4 years	-	-	-
5+ years	-	-	-
Total	\$ 4,540,696.75	\$ 4,544,787.80	\$ 4,091.05

Weighted average	6/30/2016
Rate of return	0.49%
Average Maturity (years)	0.11



Investment Type	Market Value 6/30/2016
Brokered CD	3,380,937.93
Money Market	919,390.76
Government Securities	-
Municipal Securities	-
Checking and savings	244,459.11
Total	4,544,787.80

Investment Type	Market Value 6/30/2016
Gambling	-
O/S Deposit	-
O/S Checks (-)	-
First Security (General) 3304110081	-
O/S Deposit	3,027.00
O/S Checks (-)	(477,909.02)
NM Payroll Item	37,505.88
First Security (EDA) 3005188	-
O/S Deposit	-
O/S Checks	-
Total Reconciled	4,107,411.66

CITY OF BYRON, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL -
WATER FUND (UNAUDITED)
FOR THE SIX MONTHS ENDED JUNE 30, 2016

ATTACHMENT D

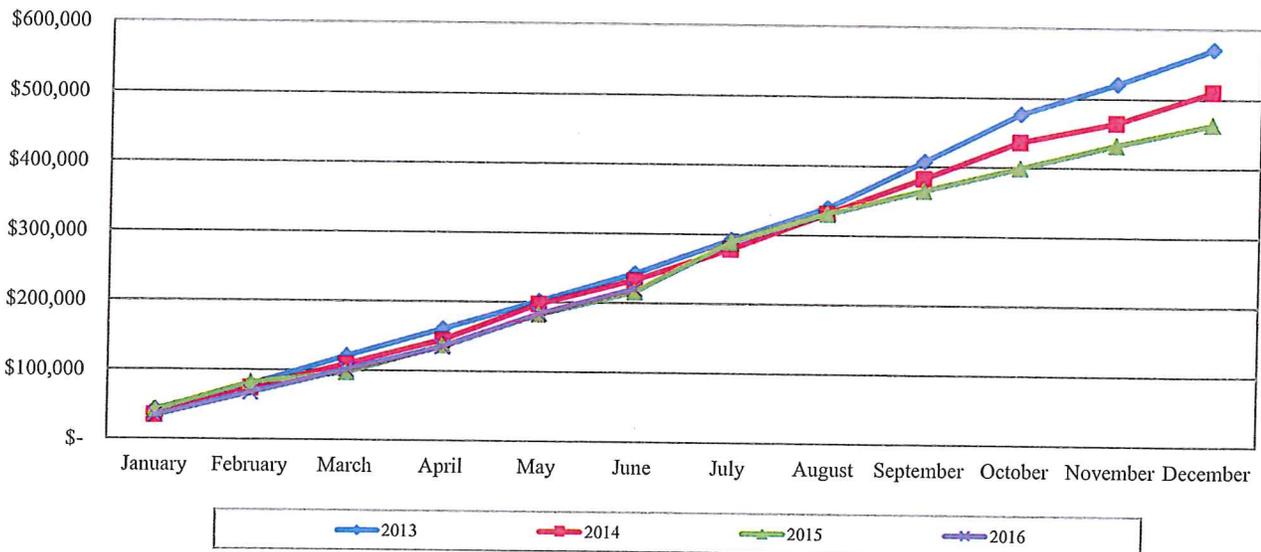
WATER FUND

	Annual Budget	Actual Thru 6/30/2015	Actual Thru 06/30/2016	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget Thru 06/30/2016
REVENUES					
Charges for services	\$ 512,600	\$ 216,627	\$ 220,854	\$ 4,227	98.1 %
Interest earnings	4,000	2,338	5,193	2,855	45.0
Miscellaneous	-	-	(1,000)	(1,000)	-
TOTAL REVENUES	516,600	218,965	225,047	6,082	97.3
EXPENSES					
Salaries and benefits	172,442	53,130	52,151	979	101.9
Supplies	36,000	12,094	23,405	(11,311)	51.7
Other services and charges	40,000	25,565	18,705	6,860	136.7
Repair and maintenance	225,153	40,348	197,683	(157,335) (1)	20.4
Utilities	33,000	13,916	15,127	(1,211)	92.0
Depreciation	-	68,500	68,500	-	100.0
Insurance	10,000	-	4,982	(4,982)	-
Bond Principal and Interest	-	44,105	40,335	3,770	109.3
TOTAL EXPENSES	516,595	257,658	420,888	(163,230)	61.2
Transfers out	-	-	(183,017)	(183,017) (2)	N/A
EXCESS REVENUES OVER EXPENSES	\$ 5	\$ (38,693)	\$ (378,858)	\$ (340,165)	N/A %

Item Explanation of items percentage received/expended less than 80% or greater than 120% of budget and \$ variance greater than \$10,000 of prior year.

- (1) Well #3 upgrades and improvements.
- (2) Amount transferred to 2015 road project for it share of costs.

Water Sales Comparison 2013-2016



NOTE: July 1st payroll was posted in the accounting software in July, however the funds were removed from the checking account on June 30th. AEM made a reversing entry to account for the payroll in June, passed on making the entry in Banyon.

CITY OF BYRON, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL -
SEWER FUND (UNAUDITED)
FOR THE SIX MONTHS ENDED JUNE 30, 2016

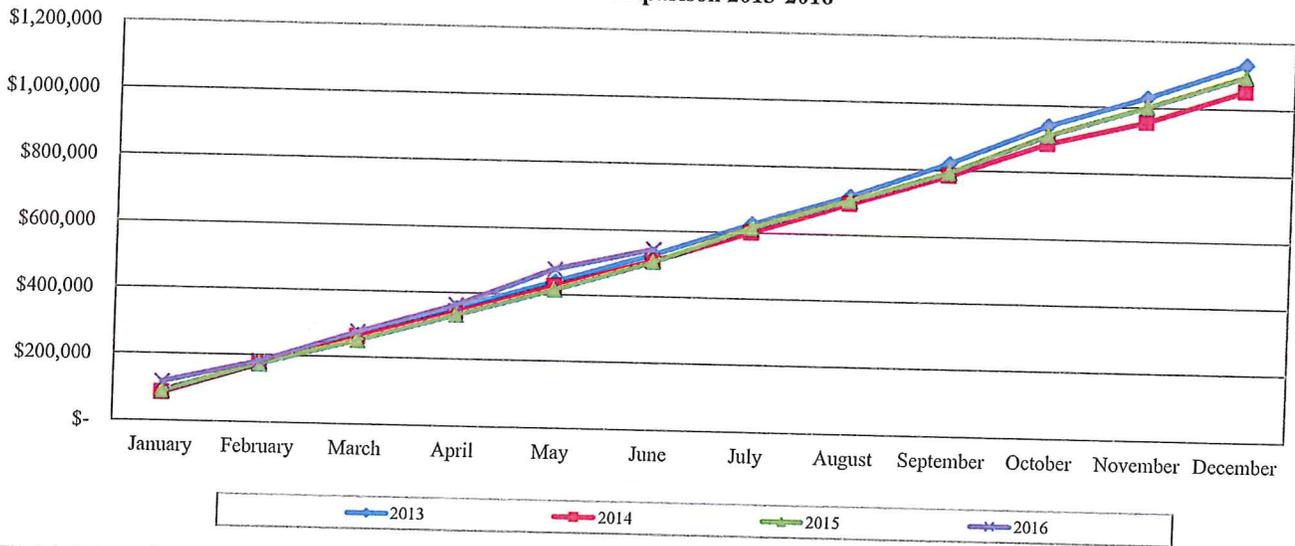
ATTACHMENT D

SEWER FUND

	Annual Budget	Actual Thru 6/30/2015	Actual Thru 06/30/2016	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget Thru 06/30/2016
REVENUES					
Charges for services	\$ 1,035,000	\$ 504,582	\$ 542,769	\$ 38,187	93.0 %
Interest income	2,400	1,383	2,901	1,518	47.7
Miscellaneous	-	579,562	1,000	(578,562) (1)	57,956.2
TOTAL REVENUES	1,037,400	1,085,527	546,670	(538,857)	58,096.8
EXPENSES					
Salaries and benefits	223,344	108,218	76,116	32,102 (2)	142.2
Supplies	40,800	13,187	14,381	(1,194)	91.7
Other services and charges	83,500	11,898	16,589	(4,691)	71.7
Repair and maintenance	25,000	2,764	2,629	135	105.1
Utilities	50,000	21,038	23,796	(2,758)	88.4
Depreciation	-	211,000	211,000	-	100.0
Capital outlay	593,973	222,695	211,370	11,325	105.4
Insurance	20,500	-	10,822	(10,822) (3)	-
Bond Principal and Interest	-	156,373	160,593	(4,220)	97.4
TOTAL EXPENSES	1,037,117	747,173	727,296	19,877	801.9
Transfers out	-	-	(91,507)	(91,507)	N/A
EXCESS REVENUES OVER EXPENSES	\$ 283	\$ 338,354	\$ (89,119)	\$ (610,487)	N/A %

- Item** **Explanation of items percentage received/expended less than 80% or greater than 120% of budget and \$ variance greater than \$10,000 of prior year.**
- (1) Prior year received \$579K for WWTP Clarifier insurance reimbursement.
 - (2) Changes in salary allocations for 2016.
 - (3) Adjustment for prepaid balances in January 2016 that were not done in the prior year.
 - (4) Amount transferred to 2015 road project for it share of costs.

Sewer Sales Comparison 2013-2016



NOTE: July 1st payroll was posted in the accounting software in July, however the funds were removed from the checking account on June 30th. AEM made a reversing entry to account for the payroll in June, passed on making the entry in Banyon.

CITY OF BYRON
***Expenditure Guideline©**

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Current Period: June 2016

		2016	2016	June	Enc	2016	% of YTD
General Fund		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-40110-010 Salaries & Wages	\$44,245.00	\$20,307.48	\$7,533.96	\$0.00	\$23,937.52	45.90%
Active	E 101-40110-013 Social Security &	\$3,385.00	\$1,671.64	\$571.60	\$0.00	\$1,713.36	49.38%
Active	E 101-40110-014 Employer Pensio	\$1,818.00	\$567.35	\$17.34	\$0.00	\$1,250.65	31.21%
Active	E 101-40110-015 Employer Insuran	\$2,608.00	\$344.16	\$172.08	\$0.00	\$2,263.84	13.20%
Active	E 101-40110-021 Operating Supplie	\$1,200.00	\$969.53	\$305.70	\$0.00	\$230.47	80.79%
Active	E 101-40110-030 Professional Serv	\$2,800.00	\$1,370.64	(\$860.76)	\$0.00	\$1,429.36	48.95%
Active	E 101-40110-032 Travel-Room/Mea	\$650.00	\$846.77	\$399.16	\$0.00	-\$196.77	130.27%
Active	E 101-40110-035 Insurance	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-40110-036 Utilities	\$1,200.00	\$1,199.72	\$161.30	\$0.00	\$0.28	99.98%
Active	E 101-40110-043 EducateExp/Mem	\$750.00	\$61.88	\$21.88	\$0.00	\$688.12	8.25%
Active	E 101-40110-048 Special Projects	\$7,000.00	\$1,811.29	\$432.25	\$0.00	\$5,188.71	25.88%
Active	E 101-40110-059 Long-Term Capit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40110-067 Interfund Loan	\$26,000.00	\$0.00	\$0.00	\$0.00	\$26,000.00	0.00%
Active	E 101-40200-010 Salaries & Wages	\$27,656.00	\$9,285.61	\$1,985.81	\$0.00	\$18,370.39	33.58%
Active	E 101-40200-013 Social Security &	\$2,116.00	\$908.03	\$144.94	\$0.00	\$1,207.97	42.91%
Active	E 101-40200-014 Employer Pensio	\$2,074.00	\$647.25	\$19.85	\$0.00	\$1,426.75	31.21%
Active	E 101-40200-015 Employer Insuran	\$2,297.00	\$298.29	\$149.17	\$0.00	\$1,998.71	12.99%
Active	E 101-40200-021 Operating Supplie	\$1,000.00	\$311.21	\$14.37	\$0.00	\$688.79	31.12%
Active	E 101-40200-030 Professional Serv	\$23,000.00	\$2,402.42	\$309.82	\$0.00	\$20,597.58	10.45%
Active	E 101-40200-031 Communications	\$2,300.00	\$1,327.37	\$224.40	\$0.00	\$972.63	57.71%
Active	E 101-40200-032 Travel-Room/Mea	\$3,000.00	\$1,257.28	\$0.00	\$0.00	\$1,742.72	41.91%
Active	E 101-40200-033 Advertising	\$1,000.00	\$620.00	\$0.00	\$0.00	\$380.00	62.00%
Active	E 101-40200-035 Insurance	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-40200-036 Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40200-043 EducateExp/Mem	\$8,000.00	\$5,271.88	\$21.88	\$0.00	\$2,728.12	65.90%
Active	E 101-40200-048 Special Projects	\$26,000.00	\$0.00	\$0.00	\$0.00	\$26,000.00	0.00%
Active	E 101-40200-056 Business Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40300-030 Professional Serv	\$20,000.00	\$1,617.20	\$770.00	\$0.00	\$18,382.80	8.09%
Active	E 101-40300-031 Communications	\$2,500.00	\$103.67	\$39.94	\$0.00	\$2,396.33	4.15%
Active	E 101-40300-036 Utilities	\$23,000.00	\$8,395.31	\$1,217.00	\$0.00	\$14,604.69	36.50%
Active	E 101-40300-037 Repairs and Main	\$4,000.00	\$125.10	\$21.51	\$0.00	\$3,874.90	3.13%
Active	E 101-40300-059 Long-Term Capit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40510-010 Salaries & Wages	\$28,460.00	\$9,222.71	\$2,101.71	\$0.00	\$19,237.29	32.41%
Active	E 101-40510-013 Social Security &	\$2,177.00	\$943.79	\$153.53	\$0.00	\$1,233.21	43.35%
Active	E 101-40510-014 Employer Pensio	\$2,135.00	\$667.38	\$21.01	\$0.00	\$1,467.62	31.26%
Active	E 101-40510-015 Employer Insuran	\$2,413.00	\$3,399.64	\$1,030.21	\$0.00	-\$986.64	140.89%
Active	E 101-40510-021 Operating Supplie	\$4,000.00	\$444.19	\$113.13	\$0.00	\$3,555.81	11.10%
Active	E 101-40510-030 Professional Serv	\$4,500.00	\$1,156.61	\$445.78	\$0.00	\$3,343.39	25.70%
Active	E 101-40510-031 Communications	\$1,250.00	\$781.37	\$521.06	\$0.00	\$468.63	62.51%
Active	E 101-40510-032 Travel-Room/Mea	\$1,500.00	\$118.03	\$0.00	\$0.00	\$1,381.97	7.87%
Active	E 101-40510-033 Advertising	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-40510-035 Insurance	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00	0.00%
Active	E 101-40510-036 Utilities	\$500.00	\$58.75	\$23.50	\$0.00	\$441.25	11.75%
Active	E 101-40510-037 Repairs and Main	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-40510-043 EducateExp/Mem	\$1,300.00	\$166.88	\$36.88	\$0.00	\$1,133.12	12.84%
Active	E 101-40510-046 Other Services/C	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-40510-057 Office Equip & Fu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40510-059 Long-Term Capit	\$42,000.00	\$2,044.92	\$2,044.92	\$0.00	\$39,955.08	4.87%
Active	E 101-40550-030 Professional Serv	\$42,000.00	\$25,250.00	\$0.00	\$0.00	\$16,750.00	60.12%
Active	E 101-40600-030 Professional Serv	\$7,000.00	\$652.00	\$240.00	\$0.00	\$6,348.00	9.31%
Active	E 101-40700-021 Operating Supplie	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%

CITY OF BYRON
***Expenditure Guideline©**

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Current Period: June 2016

		2016	2016	June	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-40910-010 Salaries & Wages	\$55,199.00	\$12,067.97	\$4,019.59	\$0.00	\$43,131.03	21.86%
Active	E 101-40910-013 Social Security &	\$4,223.00	\$1,835.90	\$300.72	\$0.00	\$2,387.10	43.47%
Active	E 101-40910-014 Employer Pensio	\$4,140.00	\$1,293.11	\$40.19	\$0.00	\$2,846.89	31.23%
Active	E 101-40910-015 Employer Insuran	\$6,422.00	\$906.21	\$453.10	\$0.00	\$5,515.79	14.11%
Active	E 101-40910-021 Operating Supplie	\$500.00	\$1.18	\$14.37	\$0.00	\$498.82	0.24%
Active	E 101-40910-030 Professional Serv	\$2,500.00	\$921.97	\$261.14	\$0.00	\$1,578.03	36.88%
Active	E 101-40910-031 Communications	\$200.00	\$29.11	\$18.75	\$0.00	\$170.89	14.56%
Active	E 101-40910-032 Travel-Room/Mea	\$200.00	\$39.90	\$0.00	\$0.00	\$160.10	19.95%
Active	E 101-40910-033 Advertising	\$200.00	\$93.82	\$52.25	\$0.00	\$106.18	46.91%
Active	E 101-40910-035 Insurance	\$7,775.00	\$0.00	\$0.00	\$0.00	\$7,775.00	0.00%
Active	E 101-40910-036 Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40910-043 EducateExp/Mem	\$500.00	\$165.88	\$21.88	\$0.00	\$334.12	33.18%
Active	E 101-40910-048 Special Projects	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	E 101-40940-010 Salaries & Wages	\$19,560.00	\$4,831.68	\$745.14	\$0.00	\$14,728.32	24.70%
Active	E 101-40940-013 Social Security &	\$1,015.00	\$426.35	\$54.80	\$0.00	\$588.65	42.00%
Active	E 101-40940-014 Employer Pensio	\$1,311.00	\$328.60	\$7.46	\$0.00	\$982.40	25.06%
Active	E 101-40940-015 Employer Insuran	\$3,802.00	\$137.65	\$68.82	\$0.00	\$3,664.35	3.62%
In-Active	E 101-40940-021 Operating Supplie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40940-030 Professional Serv	\$61,500.00	\$10,441.82	\$132.57	\$0.00	\$51,058.18	16.98%
Active	E 101-40940-032 Travel-Room/Mea	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40940-035 Insurance	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	E 101-40940-036 Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-40960-030 Professional Serv	\$20,000.00	\$5,334.43	\$1,410.20	\$0.00	\$14,665.57	26.67%
Active	E 101-41100-030 Professional Serv	\$323,251.00	\$161,626.00	\$0.00	\$0.00	\$161,625.00	50.00%
Active	E 101-41100-040 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41200-010 Salaries & Wages	\$37,885.00	\$1,752.09	\$257.62	\$0.00	\$36,132.91	4.62%
Active	E 101-41200-013 Social Security &	\$2,919.00	\$132.38	\$18.87	\$0.00	\$2,786.62	4.54%
Active	E 101-41200-014 Employer Pensio	\$319.00	\$98.51	\$2.59	\$0.00	\$220.49	30.88%
Active	E 101-41200-015 Employer Insuran	\$584.00	\$45.88	\$22.94	\$0.00	\$538.12	7.86%
Active	E 101-41200-019 Firefighter s Relie	\$14,386.00	\$0.00	\$0.00	\$0.00	\$14,386.00	0.00%
Active	E 101-41200-021 Operating Supplie	\$14,586.00	\$8,449.23	\$1,691.14	\$0.00	\$6,136.77	57.93%
Active	E 101-41200-023 Small Tools & Mi	\$8,775.00	\$1,396.41	\$0.00	\$0.00	\$7,378.59	15.91%
Active	E 101-41200-030 Professional Serv	\$2,800.00	\$244.17	\$244.17	\$0.00	\$2,555.83	8.72%
Active	E 101-41200-031 Communications	\$4,200.00	\$1,017.74	\$139.00	\$0.00	\$3,182.26	24.23%
Active	E 101-41200-032 Travel-Room/Mea	\$2,200.00	\$1,807.19	\$0.00	\$0.00	\$392.81	82.15%
Active	E 101-41200-035 Insurance	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0.00%
Active	E 101-41200-036 Utilities	\$9,300.00	\$2,876.03	\$424.96	\$0.00	\$6,423.97	30.93%
Active	E 101-41200-037 Repairs and Main	\$12,500.00	\$6,129.19	\$186.45	\$0.00	\$6,370.81	49.03%
Active	E 101-41200-043 EducateExp/Mem	\$4,000.00	\$3,515.00	\$175.00	\$0.00	\$485.00	87.88%
Active	E 101-41200-046 Other Services/C	\$2,000.00	\$585.00	\$97.50	\$0.00	\$1,415.00	29.25%
Active	E 101-41200-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41200-051 Buildings	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41200-053 Machinery and E	\$116,984.00	\$0.00	\$0.00	\$0.00	\$116,984.00	0.00%
Active	E 101-41200-054 State Relief Contr	\$42,000.00	\$0.00	\$0.00	\$0.00	\$42,000.00	0.00%
Active	E 101-41240-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-010 Salaries & Wages	\$18,193.00	\$1,752.09	\$257.62	\$0.00	\$16,440.91	9.63%
Active	E 101-41500-013 Social Security &	\$1,117.00	\$132.38	\$18.87	\$0.00	\$984.62	11.85%
Active	E 101-41500-014 Employer Pensio	\$319.00	\$98.51	\$2.59	\$0.00	\$220.49	30.88%
Active	E 101-41500-015 Employer Insuran	\$584.00	\$45.88	\$22.94	\$0.00	\$538.12	7.86%
Active	E 101-41500-020 Office Supplies	\$118.00	\$12.95	\$0.00	\$0.00	\$105.05	10.97%
Active	E 101-41500-021 Operating Supplie	\$3,018.00	\$1,242.94	\$122.14	\$0.00	\$1,775.06	41.18%
Active	E 101-41500-031 Communications	\$2,186.00	\$166.62	\$28.59	\$0.00	\$2,019.38	7.62%

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		2016	2016	June	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41500-035 Insurance	\$2,733.00	\$0.00	\$0.00	\$0.00	\$2,733.00	0.00%
Active	E 101-41500-036 Utilities	\$1,800.00	\$656.50	\$97.00	\$0.00	\$1,143.50	36.47%
Active	E 101-41500-037 Repairs and Main	\$1,120.00	\$487.20	\$253.22	\$0.00	\$632.80	43.50%
Active	E 101-41500-043 EducateExp/Mem	\$1,700.00	\$725.00	\$400.00	\$0.00	\$975.00	42.65%
Active	E 101-41500-059 Long-Term Capit	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0.00%
Active	E 101-41960-010 Salaries & Wages	\$434.00	\$130.83	\$3.79	\$0.00	\$303.17	30.15%
Active	E 101-41960-013 Social Security &	\$33.00	\$9.96	\$0.28	\$0.00	\$23.04	30.18%
Active	E 101-41960-014 Employer Pensio	\$33.00	\$9.56	\$0.04	\$0.00	\$23.44	28.97%
Active	E 101-41960-015 Employer Insuran	\$137.00	\$0.00	\$0.00	\$0.00	\$137.00	0.00%
Active	E 101-41960-021 Operating Supplie	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-41960-030 Professional Serv	\$1,000.00	\$44.33	\$0.00	\$0.00	\$955.67	4.43%
Active	E 101-42120-014 Salaries & Wages	\$116,053.00	\$23,669.58	\$7,787.29	\$0.00	\$92,383.42	20.40%
Active	E 101-42120-013 Social Security &	\$10,351.00	\$3,261.97	\$564.54	\$0.00	\$7,089.03	31.51%
Active	E 101-42120-014 Employer Pensio	\$8,962.00	\$2,290.54	\$77.85	\$0.00	\$6,671.46	25.56%
Active	E 101-42120-015 Employer Insuran	\$22,461.00	\$3,190.21	\$1,365.50	\$0.00	\$19,270.79	14.20%
Active	E 101-42120-020 Office Supplies	\$200.00	\$27.79	\$0.00	\$0.00	\$172.21	13.90%
Active	E 101-42120-021 Operating Supplie	\$15,000.00	\$6,507.09	\$190.03	\$0.00	\$8,492.91	43.38%
Active	E 101-42120-023 Small Tools & Mi	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42120-030 Professional Serv	\$4,000.00	\$6,007.55	\$1,058.27	\$0.00	-\$2,007.55	150.19%
Active	E 101-42120-031 Communications	\$3,600.00	\$441.68	\$50.30	\$0.00	\$3,158.32	12.27%
Active	E 101-42120-032 Travel-Room/Mea	\$500.00	\$176.14	\$0.00	\$0.00	\$323.86	35.23%
Active	E 101-42120-033 Advertising	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42120-035 Insurance	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0.00%
Active	E 101-42120-036 Utilities	\$8,500.00	\$3,536.14	\$319.61	\$0.00	\$4,963.86	41.60%
Active	E 101-42120-037 Repairs and Main	\$30,000.00	\$2,778.84	\$353.18	\$0.00	\$27,221.16	9.26%
Active	E 101-42120-043 EducateExp/Mem	\$2,500.00	\$643.82	\$321.87	\$0.00	\$1,856.18	25.75%
Active	E 101-42120-046 Other Services/C	\$18,000.00	\$1,100.42	\$474.18	\$0.00	\$16,899.58	6.11%
In-Active	E 101-42120-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42120-053 Machinery and E	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-42120-059 Long-Term Capit	\$130,000.00	\$1,006.81	\$0.00	\$0.00	\$128,993.19	0.77%
Active	E 101-42130-010 Salaries & Wages	\$36,977.00	\$24,143.19	\$2,693.31	\$0.00	\$12,833.81	65.29%
Active	E 101-42130-011 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42130-013 Social Security &	\$3,103.00	\$1,154.59	\$197.34	\$0.00	\$1,948.41	37.21%
Active	E 101-42130-014 Employer Pensio	\$2,844.00	\$809.71	\$26.96	\$0.00	\$2,034.29	28.47%
Active	E 101-42130-015 Employer Insuran	\$7,737.00	\$859.55	\$430.02	\$0.00	\$6,877.45	11.11%
Active	E 101-42130-021 Operating Supplie	\$8,000.00	\$6,986.52	\$0.00	\$0.00	\$1,013.48	87.33%
Active	E 101-42130-022 Repair / Maintena	\$500.00	\$29.99	\$0.00	\$0.00	\$470.01	6.00%
Active	E 101-42130-030 Professional Serv	\$500.00	\$285.00	\$285.00	\$0.00	\$215.00	57.00%
Active	E 101-42130-031 Communications	\$1,000.00	\$118.74	\$18.74	\$0.00	\$881.26	11.87%
Active	E 101-42130-035 Insurance	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00	0.00%
Active	E 101-42130-037 Repairs and Main	\$5,000.00	\$2,079.81	\$338.81	\$0.00	\$2,920.19	41.60%
Active	E 101-42130-046 Other Services/C	\$15,000.00	\$680.00	\$0.00	\$0.00	\$14,320.00	4.53%
Active	E 101-42130-059 Long-Term Capit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42170-036 Utilities	\$105,000.00	\$37,152.16	\$8,902.30	\$0.00	\$67,847.84	35.38%
Active	E 101-45110-010 Salaries & Wages	\$4,253.00	\$1,751.93	\$257.62	\$0.00	\$2,501.07	41.19%
Active	E 101-45110-013 Social Security &	\$325.00	\$132.30	\$18.87	\$0.00	\$192.70	40.71%
Active	E 101-45110-014 Employer Pensio	\$319.00	\$98.51	\$2.59	\$0.00	\$220.49	30.88%
Active	E 101-45110-015 Employer Insuran	\$584.00	\$45.88	\$22.94	\$0.00	\$538.12	7.86%
Active	E 101-45110-030 Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-010 Salaries & Wages	\$100,201.00	\$15,736.62	\$7,072.77	\$0.00	\$84,464.38	15.71%
Active	E 101-45500-013 Social Security &	\$8,811.00	\$2,170.76	\$531.44	\$0.00	\$6,640.24	24.64%
Active	E 101-45500-014 Employer Pensio	\$3,830.00	\$1,369.64	\$48.59	\$0.00	\$2,460.36	35.76%

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Active	E 101-45500-015 Employer Insuran	\$17,814.00	\$1,666.96	\$1,064.71	\$0.00	\$16,147.04	9.36%
Active	E 101-45500-020 Office Supplies	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45500-021 Operating Supplie	\$13,500.00	\$2,433.48	\$649.35	\$0.00	\$11,066.52	18.03%
In-Active	E 101-45500-022 Repair / Maintena	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-023 Small Tools & Mi	\$2,200.00	\$122.21	\$25.26	\$0.00	\$2,077.79	5.56%
Active	E 101-45500-030 Professional Serv	\$5,000.00	\$12,785.52	\$4,896.73	\$0.00	-\$7,785.52	255.71%
Active	E 101-45500-031 Communications	\$350.00	\$107.12	\$33.39	\$0.00	\$242.88	30.61%
Active	E 101-45500-033 Advertising	\$160.00	\$100.00	\$0.00	\$0.00	\$60.00	62.50%
Active	E 101-45500-035 Insurance	\$7,600.00	\$32,185.10	\$0.00	\$0.00	-\$24,585.10	423.49%
Active	E 101-45500-036 Utilities	\$5,000.00	\$1,436.42	\$191.53	\$0.00	\$3,563.58	28.73%
Active	E 101-45500-037 Repairs and Main	\$6,000.00	\$4,201.04	\$636.97	\$0.00	\$1,798.96	70.02%
Active	E 101-45500-038 Rentals	\$3,300.00	\$1,451.62	\$680.00	\$0.00	\$1,848.38	43.99%
Active	E 101-45500-043 EducateExp/Mem	\$3,500.00	\$3,271.87	\$21.87	\$0.00	\$228.13	93.48%
Active	E 101-45500-046 Other Services/C	\$2,000.00	\$2,251.04	\$1,543.99	\$0.00	-\$251.04	112.55%
Active	E 101-45500-048 Special Projects	\$0.00	\$472.69	\$235.19	\$0.00	-\$472.69	0.00%
Active	E 101-45500-049 SRTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-053 Machinery and E	\$6,000.00	\$1,427.00	\$0.00	\$0.00	\$4,573.00	23.78%
Active	E 101-45500-055 Tree City USA	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 101-45500-059 Long-Term Capit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45700-010 Salaries & Wages	\$36,603.00	\$3,620.66	\$2,857.75	\$0.00	\$32,982.34	9.89%
Active	E 101-45700-013 Social Security &	\$2,800.00	\$577.05	\$217.87	\$0.00	\$2,222.95	20.61%
Active	E 101-45700-014 Employer Pensio	\$495.00	\$315.83	\$6.11	\$0.00	\$179.17	63.80%
Active	E 101-45700-015 Employer Insuran	\$974.00	\$160.57	\$80.28	\$0.00	\$813.43	16.49%
Active	E 101-45700-021 Operating Supplie	\$5,000.00	\$2,173.64	\$1,668.23	\$0.00	\$2,826.36	43.47%
Active	E 101-45700-023 Small Tools & Mi	\$700.00	\$674.00	\$674.00	\$0.00	\$26.00	96.29%
Active	E 101-45700-031 Communications	\$500.00	\$169.14	\$28.67	\$0.00	\$330.86	33.83%
Active	E 101-45700-033 Advertising	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45700-035 Insurance	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 101-45700-036 Utilities	\$6,500.00	\$1,176.52	\$820.99	\$0.00	\$5,323.48	18.10%
Active	E 101-45700-037 Repairs and Main	\$1,100.00	\$1,421.80	\$1,353.15	\$0.00	-\$321.80	129.25%
Active	E 101-45700-043 EducateExp/Mem	\$700.00	\$760.00	\$0.00	\$0.00	-\$60.00	108.57%
Active	E 101-45700-044 Penalty/CourtJud	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45700-046 Other Services/C	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	E 101-45700-059 Long-Term Capit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47100-060 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47100-061 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47100-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47100-721 Transfer to fund 3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47100-723 Transfer to 2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total General Fund	\$2,085,552.00	\$565,877.26	\$83,569.19	\$0.00	\$1,519,674.74	27.13%
BEDA							
Active	E 201-46500-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total BEDA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gambling Account							
Active	E 202-45100-437 Miscellaneous	\$0.00	\$8,500.00	\$7,000.00	\$0.00	-\$8,500.00	0.00%
Active	E 202-45100-720 Transfer Out	\$0.00	\$7,000.00	\$7,000.00	\$0.00	-\$7,000.00	0.00%
	Total Gambling Account	\$0.00	\$15,500.00	\$14,000.00	\$0.00	-\$15,500.00	0.00%
Surface Water Management							
Active	E 225-41240-010 Salaries & Wages	\$32,333.00	\$8,019.33	\$1,964.60	\$0.00	\$24,313.67	24.80%
Active	E 225-41240-013 Social Security &	\$2,053.00	\$883.09	\$143.90	\$0.00	\$1,169.91	43.01%
Active	E 225-41240-014 Employer Pensio	\$2,161.00	\$626.72	\$19.64	\$0.00	\$1,534.28	29.00%
Active	E 225-41240-015 Employer Insuran	\$7,354.00	\$583.31	\$291.83	\$0.00	\$6,770.69	7.93%

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Active	E 225-41240-021 Operating Supplie	\$15,000.00	\$127.68	\$0.00	\$0.00	\$14,872.32	0.85%
Active	E 225-41240-030 Professional Serv	\$5,000.00	\$569.92	\$0.00	\$0.00	\$4,430.08	11.40%
Active	E 225-41240-037 Repairs and Main	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 225-41240-043 EducateExp/Mem	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 225-41240-059 Long-Term Capit	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total Surface Water Management		\$114,901.00	\$10,810.05	\$2,419.97	\$0.00	\$104,090.95	9.41%
Community Complex							
Active	E 306-40960-030 Professional Serv	\$0.00	\$42,813.34	\$0.00	\$0.00	-\$42,813.34	0.00%
Total Community Complex		\$0.00	\$42,813.34	\$0.00	\$0.00	-\$42,813.34	0.00%
Kodiak TIF-Housing							
Active	E 308-40600-030 Professional Serv	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00	0.00%
Active	E 308-47100-602 PayAsYouGoTIF	\$51,000.00	\$0.00	\$0.00	\$0.00	\$51,000.00	0.00%
Active	E 308-47100-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Kodiak TIF-Housing		\$51,225.00	\$0.00	\$0.00	\$0.00	\$51,225.00	0.00%
2011 Street Project - Recon							
In-Active	E 309-47100-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2011 Street Project - Recon		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2016 GO/Abatement Projects							
Active	E 313-47000-030 Professional Serv	\$0.00	\$143,204.21	\$143,204.21	\$0.00	-\$143,204.21	0.00%
Active	E 313-47000-040 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 313-47000-046 Other Services/C	\$0.00	\$58,575.60	\$58,575.60	\$0.00	-\$58,575.60	0.00%
In-Active	E 313-47000-437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2016 GO/Abatement Projects		\$0.00	\$201,779.81	\$201,779.81	\$0.00	-\$201,779.81	0.00%
2013 Frontage Road							
Active	E 317-40960-030 Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 317-47100-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2013 Frontage Road		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2015 Road Projects							
Active	E 318-40960-030 Professional Serv	\$0.00	\$139,735.74	\$187,563.74	\$0.00	-\$139,735.74	0.00%
Active	E 318-47100-069 Costs of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2015 Road Projects		\$0.00	\$139,735.74	\$187,563.74	\$0.00	-\$139,735.74	0.00%
Fire Dept Capital Equipment							
Active	E 320-41200-050 Capital Outlay	\$0.00	\$54,799.28	\$4,468.30	\$0.00	-\$54,799.28	0.00%
Total Fire Dept Capital Equipment		\$0.00	\$54,799.28	\$4,468.30	\$0.00	-\$54,799.28	0.00%
Future Capital Reserves							
Active	E 450-40110-050 Capital Outlay	\$304,161.00	\$288,336.07	\$109,445.41	\$0.00	\$15,824.93	94.80%
Total Future Capital Reserves		\$304,161.00	\$288,336.07	\$109,445.41	\$0.00	\$15,824.93	94.80%
2007 Street - Debt							
Active	E 502-47100-060 Bond Principal	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00	0.00%
Active	E 502-47100-061 Bond Interest	\$4,400.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	50.00%
Active	E 502-47100-062 Bond Paying Age	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2007 Street - Debt		\$59,400.00	\$2,200.00	\$0.00	\$0.00	\$57,200.00	3.70%
06A GO Street Recon - Debt Ser							
Active	E 505-47100-060 Bond Principal	\$43,000.00	\$21,000.00	\$0.00	\$0.00	\$22,000.00	48.84%
Active	E 505-47100-061 Bond Interest	\$1,382.00	\$913.75	\$0.00	\$0.00	\$468.25	66.12%
Total 06A GO Street Recon - Debt Ser		\$44,382.00	\$21,913.75	\$0.00	\$0.00	\$22,468.25	49.38%
06B Equip Cert - Debt Service							
Active	E 506-47100-060 Bond Principal	\$44,000.00	\$22,000.00	\$0.00	\$0.00	\$22,000.00	50.00%
Active	E 506-47100-061 Bond Interest	\$1,403.00	\$935.00	\$0.00	\$0.00	\$468.00	66.64%
Active	E 506-47100-062 Bond Paying Age	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 506-47100-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Total 06B Equip Cert - Debt Service		\$45,403.00	\$22,935.00	\$0.00	\$0.00	\$22,468.00	50.51%
09 Street Project - Debt Serv;							
Active	E 507-47100-030 Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 507-47100-060 Bond Principal	\$70,000.00	\$75,000.00	\$0.00	\$0.00	-\$5,000.00	107.14%
Active	E 507-47100-061 Bond Interest	\$2,800.00	\$6,750.00	\$0.00	\$0.00	-\$3,950.00	241.07%
Active	E 507-47100-062 Bond Paying Age	\$0.00	\$495.00	\$0.00	\$0.00	-\$495.00	0.00%
Total 09 Street Project - Debt Serv;		\$72,800.00	\$82,245.00	\$0.00	\$0.00	-\$9,445.00	112.97%
09A Refunding - Debt Service							
Active	E 508-47100-060 Bond Principal	\$265,000.00	\$0.00	\$0.00	\$0.00	\$265,000.00	0.00%
Active	E 508-47100-061 Bond Interest	\$17,388.00	\$9,188.75	\$0.00	\$0.00	\$8,199.25	52.85%
Total 09A Refunding - Debt Service		\$282,388.00	\$9,188.75	\$0.00	\$0.00	\$273,199.25	3.25%
2011 Street Bond - Debt							
Active	E 511-47100-060 Bond Principal	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
Active	E 511-47100-061 Bond Interest	\$8,538.00	\$4,268.75	\$0.00	\$0.00	\$4,269.25	50.00%
Total 2011 Street Bond - Debt		\$68,538.00	\$4,268.75	\$0.00	\$0.00	\$64,269.25	6.23%
2013A Frontage Road							
Active	E 513-47100-060 Bond Principal	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 513-47100-061 Bond Interest	\$98,480.00	\$96,480.00	\$47,240.00	\$0.00	\$2,000.00	97.97%
Total 2013A Frontage Road		\$298,480.00	\$296,480.00	\$47,240.00	\$0.00	\$2,000.00	99.33%
Ladder Truck							
Active	E 514-47100-060 Bond Principal	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0.00%
Active	E 514-47100-061 Bond Interest	\$2,800.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	50.00%
Total Ladder Truck		\$72,800.00	\$1,400.00	\$0.00	\$0.00	\$71,400.00	1.92%
2011B Refunding Bond							
Active	E 515-47100-030 Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 515-47100-060 Bond Principal	\$325,000.00	\$325,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 515-47100-061 Bond Interest	\$39,570.00	\$21,410.00	\$0.00	\$0.00	\$18,160.00	54.11%
Active	E 515-47100-062 Bond Paying Age	\$0.00	\$495.00	\$0.00	\$0.00	-\$495.00	0.00%
Total 2011B Refunding Bond		\$364,570.00	\$346,905.00	\$0.00	\$0.00	\$17,665.00	95.15%
2015 Street GO Bond							
Active	E 518-47100-060 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 518-47100-061 Bond Interest	\$0.00	\$32,193.42	\$0.00	\$0.00	-\$32,193.42	0.00%
Total 2015 Street GO Bond		\$0.00	\$32,193.42	\$0.00	\$0.00	-\$32,193.42	0.00%
Water Fund							
Active	E 703-47100-060 Bond Principal	\$0.00	\$35,200.00	\$0.00	\$0.00	-\$35,200.00	0.00%
Active	E 703-47100-061 Bond Interest	\$0.00	\$5,134.65	\$0.00	\$0.00	-\$5,134.65	0.00%
Active	E 703-47100-062 Bond Paying Age	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 703-48220-045 Depreciation	\$0.00	\$68,500.00	\$34,250.00	\$0.00	-\$68,500.00	0.00%
Active	E 703-48250-010 Salaries & Wages	\$124,843.00	\$38,123.82	\$8,724.38	\$0.00	\$86,719.18	30.54%
Active	E 703-48250-013 Social Security &	\$8,223.00	\$3,255.75	\$630.88	\$0.00	\$4,967.25	39.59%
Active	E 703-48250-014 Employer Pensio	\$9,442.00	\$2,147.90	\$87.20	\$0.00	\$7,294.10	22.75%
Active	E 703-48250-015 Employer Insuran	\$29,934.00	\$3,450.75	\$1,974.68	\$0.00	\$26,483.25	11.53%
Active	E 703-48250-021 Operating Supplie	\$35,000.00	\$22,742.10	\$2,229.78	\$0.00	\$12,257.90	64.98%
Active	E 703-48250-022 Repair / Maintena	\$5,000.00	\$2,920.08	\$902.87	\$0.00	\$2,079.92	58.40%
Active	E 703-48250-023 Small Tools & Mi	\$1,000.00	\$662.83	\$0.00	\$0.00	\$337.17	66.28%
Active	E 703-48250-030 Professional Serv	\$12,500.00	\$5,775.73	\$2,773.51	\$0.00	\$6,724.27	46.21%
Active	E 703-48250-031 Communications	\$7,000.00	\$3,027.50	\$510.02	\$0.00	\$3,972.50	43.25%
Active	E 703-48250-032 Travel-Room/Mea	\$1,000.00	\$801.33	\$0.00	\$0.00	\$198.67	80.13%
Active	E 703-48250-033 Advertising	\$500.00	\$84.00	\$0.00	\$0.00	\$416.00	16.80%
Active	E 703-48250-035 Insurance	\$10,000.00	\$4,982.19	\$0.00	\$0.00	\$5,017.81	49.82%
Active	E 703-48250-036 Utilities	\$33,000.00	\$15,127.19	\$4,641.72	\$0.00	\$17,872.81	45.84%
Active	E 703-48250-037 Repairs and Main	\$25,000.00	\$12,129.94	\$1,970.00	\$0.00	\$12,870.06	48.52%

CITY OF BYRON
***Expenditure Guideline©**

Current Period: June 2016

		2016	2016	June	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 703-48250-043 EducateExp/Mem	\$15,000.00	\$7,551.99	\$3,119.87	\$0.00	\$7,448.01	50.35%
Active	E 703-48250-044 Penalty/CourtJud	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 703-48250-046 Other Services/C	\$4,000.00	\$1,464.35	\$260.75	\$0.00	\$2,535.65	36.61%
Active	E 703-48250-059 Long-Term Capit	\$195,153.00	\$182,633.33	\$13,107.71	\$0.00	\$12,519.67	93.58%
Active	E 703-48250-720 Transfer Out	\$0.00	\$183,017.00	\$183,017.00	\$0.00	-\$183,017.00	0.00%
Active	E 703-49400-014 Employer Pensio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Water Fund	\$516,595.00	\$598,732.43	\$258,200.37	\$0.00	-\$82,137.43	115.90%
Sewer Fund							
Active	E 707-47100-060 Bond Principal	\$0.00	\$124,800.00	\$0.00	\$0.00	-\$124,800.00	0.00%
Active	E 707-47100-061 Bond Interest	\$0.00	\$35,792.85	\$0.00	\$0.00	-\$35,792.85	0.00%
Active	E 707-47100-062 Bond Paying Age	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 707-48430-010 Salaries & Wages	\$171,506.00	\$55,675.27	\$13,115.08	\$0.00	\$115,830.73	32.46%
Active	E 707-48430-013 Social Security &	\$12,921.00	\$5,326.07	\$957.39	\$0.00	\$7,594.93	41.22%
Active	E 707-48430-014 Employer Pensio	\$12,397.00	\$3,615.09	\$131.16	\$0.00	\$8,781.91	29.16%
Active	E 707-48430-015 Employer Insuran	\$26,520.00	\$3,773.62	\$1,887.18	\$0.00	\$22,746.38	14.23%
Active	E 707-48430-020 Office Supplies	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 707-48430-021 Operating Supplie	\$39,500.00	\$13,536.02	\$1,083.54	\$0.00	\$25,963.98	34.27%
Active	E 707-48430-023 Small Tools & Mi	\$1,000.00	\$845.05	\$0.00	\$0.00	\$154.95	84.51%
Active	E 707-48430-030 Professional Serv	\$45,000.00	\$8,866.79	\$3,084.29	\$0.00	\$36,133.21	19.70%
Active	E 707-48430-031 Communications	\$8,500.00	\$3,509.74	\$217.08	\$0.00	\$4,990.26	41.29%
Active	E 707-48430-032 Travel-Room/Mea	\$2,000.00	\$48.81	\$0.00	\$0.00	\$1,951.19	2.44%
Active	E 707-48430-033 Advertising	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 707-48430-035 Insurance	\$20,500.00	\$10,822.13	\$0.00	\$0.00	\$9,677.87	52.79%
Active	E 707-48430-036 Utilities	\$50,000.00	\$23,795.96	\$3,867.02	\$0.00	\$26,204.04	47.59%
Active	E 707-48430-037 Repairs and Main	\$25,000.00	\$2,629.37	\$808.33	\$0.00	\$22,370.63	10.52%
Active	E 707-48430-043 EducateExp/Mem	\$4,500.00	\$1,936.87	\$1,471.87	\$0.00	\$2,563.13	43.04%
Active	E 707-48430-045 Depreciation	\$0.00	\$211,000.00	\$105,500.00	\$0.00	-\$211,000.00	0.00%
Active	E 707-48430-046 Other Services/C	\$18,000.00	\$956.99	\$449.63	\$0.00	\$17,043.01	5.32%
Active	E 707-48430-048 Special Projects	\$0.00	\$170,296.25	\$40,284.11	\$0.00	-\$170,296.25	0.00%
In-Active	E 707-48430-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 707-48430-053 Machinery and E	\$5,000.00	\$1,269.98	\$179.98	\$0.00	\$3,730.02	25.40%
Active	E 707-48430-059 Long-Term Capit	\$593,973.00	\$41,073.91	\$36,487.26	\$0.00	\$552,899.09	6.92%
Active	E 707-48430-720 Transfer Out	\$0.00	\$91,507.00	\$91,507.00	\$0.00	-\$91,507.00	0.00%
Active	E 707-49410-014 Employer Pensio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Sewer Fund	\$1,037,117.00	\$811,077.77	\$301,030.92	\$0.00	\$226,039.23	78.21%
Salaries - Audit							
Active	E 900-41000-010 Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-41000-014 Employer Pensio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-41000-045 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-41000-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-42000-014 Employer Pensio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-42000-045 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-42000-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-4300 -014 Employer Pension	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-43000-010 Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-43000-014 Employer Pensio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-43000-045 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-43000-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-45000-010 Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-45000-014 Employer Pensio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-45000-045 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-45000-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BYRON
***Expenditure Guideline©**

Current Period: June 2016

		2016	2016	June	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 900-46500-010 Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-46500-014 Employer Pensio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-46500-050 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-46500-437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47000-010 Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47000-060 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47000-061 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47000-062 Bond Paying Age	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47000-063 Note Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47000-068 Amortization of B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47000-069 Costs of Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47010-060 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47010-061 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47101-060 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47101-061 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-47101-062 Bond Paying Age	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-49300-730 Capital Transfer t	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 900-49350-730 Capital Transfer t	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Salaries - Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Report Total	\$5,418,312.00	\$3,549,191.42	\$1,209,717.71	\$0.00	\$1,869,120.58	65.50%

CITY OF BYRON
***Revenue Guideline©**

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Current Period: June 2016

		2016	2016	June	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
General Fund						
Active	R 101-30110 Property Tax-Current	\$1,614,980.00	\$0.00	\$0.00	\$1,614,980.00	0.00%
Active	R 101-30200 Tax Abatements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31000 MN State Aid - Streets	\$8,100.00	\$33,305.66	\$0.00	-\$25,205.66	411.18%
Active	R 101-31100 License/Permits-Busines	\$55,000.00	\$25,774.40	\$3,034.40	\$29,225.60	46.86%
Active	R 101-31200 License/Permits-Nonbusi	\$21,000.00	\$13,620.00	\$3,811.25	\$7,380.00	64.86%
Active	R 101-31500 Building Permit Fees	\$100,000.00	\$62,574.71	\$30,377.41	\$37,425.29	62.57%
Active	R 101-33100 Intergovt-Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33400 Intergovt-StateGrnt-LGA/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33510 Intergovt-Homestead Cre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33600 Grants from Other Gov t	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33650 PERA AID	\$1,334.00	-\$9.79	(\$50.00)	\$9.79	0.00%
Active	R 101-35200 Charges-Service-Public	\$96,688.00	\$25,332.57	\$25,602.50	\$71,355.43	26.20%
Active	R 101-35500 Charges-Service-First Re	\$10,233.00	\$2,928.00	\$2,928.00	\$7,305.00	28.61%
Active	R 101-35700 Swimming Pool Revenue	\$15,000.00	\$14,552.35	\$14,552.35	\$447.65	97.02%
Active	R 101-35800 Charges-Service-Recreat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36200 Fines/Forfeits-Traffic/Ord	\$6,500.00	\$4,102.28	\$647.44	\$2,397.72	63.11%
Active	R 101-36400 Bus Fares	\$0.00	\$90.00	(\$250.00)	-\$90.00	0.00%
Active	R 101-37000 Fire fighters Aid	\$42,000.00	\$0.00	\$0.00	\$42,000.00	0.00%
Active	R 101-38100 Interest Income	\$3,000.00	\$38.86	\$3.42	\$2,961.14	1.30%
Active	R 101-38300 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-38330 Assessment Searches	\$4,000.00	\$2,300.00	\$540.00	\$1,700.00	57.50%
Active	R 101-38600 Contributions/Donations	\$0.00	\$2,040.00	\$0.00	-\$2,040.00	0.00%
Active	R 101-38800 Other Revenues	\$10,000.00	\$1,911.10	\$964.00	\$8,088.90	19.11%
Active	R 101-38900 Other Revenues-Cable	\$32,000.00	\$20,466.30	\$10,158.95	\$11,533.70	63.96%
Active	R 101-39210 Fund Equity Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39250 Capital Contrib. from oth	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39500 Refunds/Reimbursement	\$25,000.00	\$2,031.90	\$0.00	\$22,968.10	8.13%
Active	R 101-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total General Fund		\$2,044,835.00	\$211,058.34	\$92,319.72	\$1,833,776.66	10.32%
BEDA						
Active	R 201-33000 Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36210 Interest on Investments	\$0.00	\$1,404.18	\$280.64	-\$1,404.18	0.00%
Active	R 201-36260 Refunds/Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39101 Proceeds from Gain on S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39102 Proceeds of Land Sales	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39210 Fund Equity Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total BEDA		\$0.00	\$1,404.18	\$280.64	-\$1,404.18	0.00%
Gambling Account						
Active	R 202-36210 Interest on Investments	\$0.00	\$4.75	\$2.10	-\$4.75	0.00%
Active	R 202-36230 Contributions and Donati	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-39200 Transfer In	\$0.00	\$7,000.00	\$7,000.00	-\$7,000.00	0.00%
Total Gambling Account		\$0.00	\$7,004.75	\$7,002.10	-\$7,004.75	0.00%
Substandard Road Fees						
Active	R 203-35300 Charges-Services-Public	\$0.00	\$6,560.00	\$1,640.00	-\$6,560.00	0.00%
Active	R 203-38100 Interest Income	\$0.00	\$479.26	\$98.33	-\$479.26	0.00%
Total Substandard Road Fees		\$0.00	\$7,039.26	\$1,738.33	-\$7,039.26	0.00%
Surface Water Management						
Active	R 225-33100 Intergovt-Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 225-36210 Interest on Investments	\$0.00	\$849.30	\$185.95	-\$849.30	0.00%
Active	R 225-38400 Stormwater Management	\$133,000.00	\$72,557.10	\$16,137.54	\$60,442.90	54.55%

CITY OF BYRON
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Current Period: June 2016

		2016	2016	June	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total Surface Water Management		\$133,000.00	\$73,406.40	\$16,323.49	\$59,593.60	55.19%
Parkland Dedication						
Active	R 230-35800 Charges-Service-Recreat	\$0.00	\$7,200.00	\$1,800.00	-\$7,200.00	0.00%
Active	R 230-36210 Interest on Investments	\$0.00	\$188.98	\$40.32	-\$188.98	0.00%
Active	R 230-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parkland Dedication		\$0.00	\$7,388.98	\$1,840.32	-\$7,388.98	0.00%
Kodiak TIF-Housing						
Active	R 308-30110 Property Tax-Current	\$51,000.00	\$0.00	\$0.00	\$51,000.00	0.00%
Active	R 308-30130 Prop Tax-Penalties/Inter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 308-38100 Interest Income	\$0.00	\$323.18	\$64.82	-\$323.18	0.00%
Active	R 308-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Kodiak TIF-Housing		\$51,000.00	\$323.18	\$64.82	\$50,676.82	0.63%
2011 Street Project - Recon						
Active	R 309-36210 Interest on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 309-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2011 Street Project - Recon		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10th Ave-2002 GO Imp Bond						
Active	R 310-30110 Property Tax-Current	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 310-38100 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 310-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 310-39500 Refunds/Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 310-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 10th Ave-2002 GO Imp Bond		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2011B Frontage Road Project						
Active	R 312-30110 Property Tax-Current	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 312-31000 MN State Aid - Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 312-38300 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 312-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2011B Frontage Road Project		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2009 Street Project Costs						
Active	R 316-36210 Interest on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2009 Street Project Costs		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2013 Frontage Road						
Active	R 317-31000 MN State Aid - Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 317-38100 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 317-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2013 Frontage Road		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2015 Road Projects						
Active	R 318-38100 Interest Income	\$0.00	\$452.18	\$56.69	-\$452.18	0.00%
Active	R 318-39201 Transfer In	\$0.00	\$274,524.00	\$274,524.00	-\$274,524.00	0.00%
Active	R 318-39500 Refunds/Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 318-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2015 Road Projects		\$0.00	\$274,976.18	\$274,580.69	-\$274,976.18	0.00%
Fire Dept Capital Equipment						
Active	R 320-33100 Intergovt-Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 320-33400 Intergovt-StateGrnt-LGA/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 320-35200 Charges-Service-Public	\$0.00	\$4,089.61	\$2,089.61	-\$4,089.61	0.00%
Active	R 320-36230 Contributions and Donati	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 320-38100 Interest Income	\$0.00	\$269.28	\$38.50	-\$269.28	0.00%
Active	R 320-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Dept Capital Equipment		\$0.00	\$4,358.89	\$2,128.11	-\$4,358.89	0.00%

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Current Period: June 2016

		2016	2016	June	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 410-39210 Fund Equity Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Future Capital Reserves						
Active	R 450-30110 Property Tax-Current	\$279,161.00	\$0.00	\$0.00	\$279,161.00	0.00%
Active	R 450-33400 Intergovt-StateGrnt-LGA/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Future Capital Reserves		\$279,161.00	\$0.00	\$0.00	\$279,161.00	0.00%
2007 Street - Debt						
Active	R 502-30110 Property Tax-Current	\$39,048.00	\$0.00	\$0.00	\$39,048.00	0.00%
Active	R 502-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 502-30130 Prop Tax-Penalties/Inter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 502-33510 Intergovt-Homestead Cre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 502-36260 Refunds/Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 502-38100 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 502-38300 Special Assessments	\$22,552.00	\$129.90	\$0.00	\$0.00	0.00%
Total 2007 Street - Debt		\$61,600.00	\$129.90	\$0.00	\$61,470.10	0.21%
06A GO Street Recon - Debt Ser						
Active	R 505-30110 Property Tax-Current	\$46,600.00	\$0.00	\$0.00	\$46,600.00	0.00%
Active	R 505-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 505-30130 Prop Tax-Penalties/Inter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 505-33510 Intergovt-Homestead Cre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 505-38100 Interest Income	\$0.00	\$72.99	\$14.64	-\$72.99	0.00%
Active	R 505-38300 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 06A GO Street Recon - Debt Ser		\$46,600.00	\$72.99	\$14.64	\$46,527.01	0.16%
06B Equip Cert - Debt Service						
Active	R 506-30110 Property Tax-Current	\$47,673.00	\$0.00	\$0.00	\$47,673.00	0.00%
Active	R 506-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 506-30130 Prop Tax-Penalties/Inter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 506-38100 Interest Income	\$0.00	\$299.62	\$60.10	-\$299.62	0.00%
Active	R 506-38300 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 506-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 506-39700 Permanent Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 06B Equip Cert - Debt Service		\$47,673.00	\$299.62	\$60.10	\$47,373.38	0.63%
09 Street Project - Debt Serv;						
Active	R 507-30110 Property Tax-Current	\$73,836.00	\$0.00	\$0.00	\$73,836.00	0.00%
Active	R 507-36210 Interest on Investments	\$0.00	\$49.65	\$49.65	-\$49.65	0.00%
Active	R 507-38100 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 507-38300 Special Assessments	\$18,180.00	\$456.43	\$456.43	\$17,723.57	2.51%
Active	R 507-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 09 Street Project - Debt Serv;		\$92,016.00	\$506.08	\$506.08	\$91,509.92	0.55%
09A Refunding - Debt Service						
Active	R 508-30110 Property Tax-Current	\$135,561.00	\$0.00	\$0.00	\$135,561.00	0.00%
Active	R 508-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 508-30130 Prop Tax-Penalties/Inter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 508-33510 Intergovt-Homestead Cre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 508-37190 Other Nonoperating Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 508-38100 Interest Income	\$0.00	\$1,218.86	\$244.46	-\$1,218.86	0.00%
Active	R 508-38300 Special Assessments	\$153,282.00	\$0.00	\$0.00	\$153,282.00	0.00%
Active	R 508-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 508-39320 Premium on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 508-39700 Permanent Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: June 2016

	2016 YTD Budget	2016 YTD Amt	June MTD Amt	2016 YTD Balance	% of YTD Budget
Active R 508-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 09A Refunding - Debt Service	\$288,843.00	\$1,218.86	\$244.46	\$287,624.14	0.42%
2011 Frontage Road					
Active R 510-30110 Property Tax-Current	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2011 Frontage Road	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2011 Street Bond - Debt					
Active R 511-30110 Property Tax-Current	\$56,578.00	\$0.00	\$0.00	\$56,578.00	0.00%
Active R 511-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 511-30130 Prop Tax-Penalties/Inter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 511-38100 Interest Income	\$0.00	\$233.11	\$47.02	-\$233.11	0.00%
Active R 511-38300 Special Assessments	\$14,654.00	\$1,607.19	\$1,607.19	\$13,046.81	10.97%
Active R 511-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 511-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2011 Street Bond - Debt	\$71,232.00	\$1,840.30	\$1,654.21	\$69,391.70	2.58%
2013A Frontage Road					
Active R 513-30110 Property Tax-Current	\$259,005.00	\$0.00	\$0.00	\$259,005.00	0.00%
Active R 513-38100 Interest Income	\$0.00	\$660.46	\$133.77	-\$660.46	0.00%
Active R 513-38300 Special Assessments	\$54,399.00	\$7,764.46	\$7,764.46	\$46,634.54	14.27%
Active R 513-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2013A Frontage Road	\$313,404.00	\$8,424.92	\$7,898.23	\$304,979.08	2.69%
Ladder Truck					
Active R 514-30110 Property Tax-Current	\$76,440.00	\$0.00	\$0.00	\$76,440.00	0.00%
Active R 514-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-33510 Intergovt-Homestead Cre	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-35200 Charges-Service-Public	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-38100 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-38300 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-39210 Fund Equity Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-39700 Permanent Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 514-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Ladder Truck	\$76,440.00	\$0.00	\$0.00	\$76,440.00	0.00%
2011B Refunding Bond					
Active R 515-30110 Property Tax-Current	\$355,553.00	\$0.00	\$0.00	\$355,553.00	0.00%
Active R 515-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 515-38100 Interest Income	\$0.00	\$1,011.34	\$289.33	-\$1,011.34	0.00%
Active R 515-38300 Special Assessments	\$29,198.00	\$7,005.65	\$2,722.78	\$22,192.35	23.99%
Active R 515-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 515-39320 Premium on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 515-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2011B Refunding Bond	\$384,751.00	\$8,016.99	\$3,012.11	\$376,734.01	2.08%
2015 Street GO Bond					
Active R 518-30110 Property Tax-Current	\$116,141.00	\$0.00	\$0.00	\$116,141.00	0.00%
Active R 518-30120 Property Tax-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 518-30130 Prop Tax-Penalties/Inter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 518-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active R 518-36210 Interest on Investments	\$0.00	\$512.87	\$102.87	-\$512.87	0.00%
Active R 518-38100 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 2015 Street GO Bond	\$116,141.00	\$512.87	\$102.87	\$115,628.13	0.44%
Liquor Store Fund					
Active R 701-35100 Charges-Service-Gen I G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BYRON
***Revenue Guideline©**

Current Period: June 2016

		2016 YTD Budget	2016 YTD Amt	June MTD Amt	2016 YTD Balance	% of YTD Budget
Active	R 701-37190 Other Nonoperating Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 701-38100 Interest Income	\$0.00	\$191.98	\$38.51	-\$191.98	0.00%
Active	R 701-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 701-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 701-39500 Refunds/Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Liquor Store Fund	\$0.00	\$191.98	\$38.51	\$0.00	0.00%
Water Fund						
Active	R 703-30110 Property Tax-Current	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-37210 General Customer Sales	\$455,000.00	\$203,718.50	\$35,173.05	\$251,281.50	44.77%
Active	R 703-37240 Other Sales	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-37270 Penalties/Late Charges	\$3,100.00	\$969.02	\$202.74	\$2,130.98	31.26%
Active	R 703-37290 Unallocated Utility Recei	\$24,000.00	-\$1,384.90	(\$371.97)	\$25,384.90	-5.77%
Active	R 703-38100 Interest Income	\$4,000.00	\$5,192.51	\$987.16	-\$1,192.51	129.81%
Active	R 703-38300 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-38500 Minnesota Water Testing	\$12,500.00	\$6,483.51	\$1,100.79	\$6,016.49	51.87%
Active	R 703-38800 Other Revenues	\$0.00	-\$1,000.00	\$0.00	\$1,000.00	0.00%
Active	R 703-39000 Hook-up/Access Chrg	\$0.00	\$240.00	\$0.00	-\$240.00	0.00%
Active	R 703-39050 Availability Charges	\$0.00	-\$1,100.00	\$0.00	\$1,100.00	0.00%
Active	R 703-39100 Water Meter	\$18,000.00	\$11,927.65	\$4,058.00	\$6,072.35	66.26%
Active	R 703-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39250 Capital Contrib. from oth	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39320 Premium on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39400 Capital Contributions fro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39500 Refunds/Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39600 Grant Depreciation Offse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39650 Capital Trans from other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 703-39999 Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Water Fund	\$516,600.00	\$225,046.29	\$41,149.77	\$291,553.71	43.56%
WAC Revenue						
Active	R 704-36210 Interest on Investments	\$0.00	\$463.82	\$101.92	-\$463.82	0.00%
Active	R 704-39050 Availability Charges	\$0.00	\$34,300.00	\$12,300.00	-\$34,300.00	0.00%
	Total WAC Revenue	\$0.00	\$34,763.82	\$12,401.92	-\$34,763.82	0.00%
Sewer Fund						
Active	R 707-30110 Property Tax-Current	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-33100 Intergovt-Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-37210 General Customer Sales	\$1,020,000.00	\$538,175.25	\$89,381.81	\$481,824.75	52.76%
Active	R 707-37220 U.B. Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-37230 U.B. Equipment Replace	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-37240 Other Sales	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-37270 Penalties/Late Charges	\$15,000.00	\$5,993.26	\$936.48	\$9,006.74	39.96%
Active	R 707-38100 Interest Income	\$2,400.00	\$2,901.48	\$558.80	-\$501.48	120.90%
Active	R 707-38300 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-38800 Other Revenues	\$0.00	\$1,000.00	\$0.00	-\$1,000.00	0.00%
Active	R 707-39000 Hook-up/Access Chrg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39050 Availability Charges	\$0.00	-\$1,400.00	\$0.00	\$1,400.00	0.00%
Active	R 707-39100 Water Meter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39101 Proceeds from Gain on S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39200 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39201 Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39250 Capital Contrib. from oth	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39320 Premium on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BYRON
***Revenue Guideline©**

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Current Period: June 2016

		2016	2016	June	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 707-39500 Refunds/Reimbursement	\$0.00	\$0.00	\$0.00		
Active	R 707-39600 Grant Depreciation Offse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39650 Capital Trans from other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 707-39999 Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Sewer Fund	\$1,037,400.00	\$546,669.99	\$90,877.09	\$490,730.01	52.70%
SAC Revenue						
Active	R 708-36210 Interest on Investments	\$0.00	\$898.47	\$191.54	-\$898.47	0.00%
Active	R 708-39050 Availability Charges	\$0.00	\$43,800.00	\$15,800.00	-\$43,800.00	0.00%
	Total SAC Revenue	\$0.00	\$44,698.47	\$15,991.54	-\$44,698.47	0.00%
Salaries - Audit						
Active	R 900-30110 Property Tax-Current	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-31000 MN State Aid - Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39100 Water Meter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39102 Proceeds of Land Sales	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39320 Premium on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39400 Capital Contributions fro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39600 Grant Depreciation Offse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39700 Permanent Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39800 Borrowing/Bond Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 900-39999 Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Salaries - Audit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Investments						
Active	R 995-36210 Interest on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Investments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Report Total	\$5,560,696.00	\$1,459,353.24	\$570,229.75	\$4,101,342.76	26.24%

whks

engineers + planners + land surveyors



CITY OF BYRON
WELLHEAD PROTECTION PLAN PART 2

Wellhead Protection Plan
In Accordance With
MN Rules Chapters 4720.5100-4720.5590

Submitted to:

City of Byron
680 Byron Main Court NE
Byron, MN 55920

June 2016 – **LGU REVIEW DRAFT**

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Public Water Supply Profile

PUBLIC WATER SUPPLY

Name: City of Byron
Address: 680 Byron Main Ct. NE
Byron, MN 55920
Phone Number: 507-775-3413
Email: ecounselman@byronmn.com

WELLHEAD PROTECTION MANAGER

Name: Eric Counselman
Public Works Superintendent
Address: 830 Whitewater Avenue
Byron, MN 55920
Phone Number: 507-932-3400
Email: ecounselman@byronmn.com

CONSULTANT

Name: Nathan Anderson, P.E.
Address: WHKS
2905 South Broadway
Rochester, MN 55904
Phone Number: 507-288-3923
Email: nanderson@whks.com

GENERAL INFORMATION

Unique Well Numbers to Include: 220870 (Well 2), 150353 (Well 3)

County: Olmsted
Population Served: ~5063 (2016)
Connections: ~2400

Documentation List

<u>STEP</u>	<u>DATE PERFORMED</u>
Scoping II Meeting Held	October 5, 2015
Scoping Decision Notice Dated	October 19, 2015
Remaining Portion of Plan Submitted to LGU's	June 30 th , 2016
Review Comments Considered	September 8 th , 2016
Public Hearing Conducted	September 13 th , 2016
Remaining Portion of WHP Plan Submitted	
Approval Review Notice Received	

Abbreviations

BMP	Best Management Practices
BWSR	Board of Water and Soil Resources
CRP	Conservation Reserve Program
DNR	MN Department of Natural Resources
DWSMA	Drinking Water Supply Management Area
ELRM	Environment and Land Resource Management
EPA	Environmental Protection Agency
GIS	Geographic Information Systems
HWGP	Hazardous Waste Generator Permit
ISTS	Individual Sewage Treatment Systems
IWMZ	Inner Wellhead Management Zone
LGU	Local Government Unit
LUST	Leaking Underground Storage Tanks
LWMP	Local Water Management Plan
MCL	Maximum Containment Level
MDA	MN Department of Agriculture
MDH	MN Department of Health
MG/Y	Million Gallons per year
MN	Minnesota
MNDOT	MN Department of Transportation
MPCA	MN Pollution Control Agency
MRWA	MN Rural Water Association
NRCS	Natural Resources Conservation Services
NWI	National Wetlands Inventory
OBWEL	Observation Well
OHW	Ordinary High Water Level
PCSI	Potential Contaminant Source Inventory
PWS	Public Water Supply
RST	Registered Storage Tank
SWCD	Soil & Water Conservation District
ST	Storage Tank
STOR	Ag Chemical Storage Permit
SWUDS	State Water Use Permit
TMDL	Total Maximum Daily Load
TOT	Time-of-travel
UST	Underground Storage Tank
VIC	Voluntary Closure
WHP	Wellhead Protection
WHPA	Wellhead Protection Area
WHPP	Wellhead Protection Plan

Executive Summary

This portion of the wellhead protection plan for the City of Byron is commonly referred to as Part 2, and includes:

- Potential Contaminant Source Inventory
- Plan of Action
- Contingency Strategy/Alternative Water Supply
- Evaluation Program

The delineation of the wellhead protection area, the drinking water supply management area, and the vulnerability assessments are described in the WHP plan part 1. Part 1 was approved by the Minnesota Department of Health in October 2015. A copy of part 1 of the plan is on file with the MDH and City of Byron. The boundaries of the WHPA and DWSMA as developed in Part 1 are shown in Figure 1. The entire DWSMA has been determined to have low vulnerability to contamination.

Part 2 is comprised of eight chapters and three appendices. Chapter 1 summarizes the data elements that were reviewed and assesses the implications of these data elements on the use of the wells, the quality and quantity of the water supplying the wells, and the land and groundwater uses in the DWSMA. Chapter 2 identifies and describes expected changes to the physical environment, land use, and groundwater that may occur over the next ten years within the DWSMA. In addition, the chapter discusses possible impacts on the aquifer from these expected changes as well as the influence of water and land government programs and regulations. This Chapter also discusses the administrative, technical, and financial considerations of the Public Water Supplier and DWSMA property owners in regard to protecting the source water. Chapter 3 describes the issues, problems and opportunities related to water and land uses that were identified during the planning process. Chapter 4 states the goals for present and future water use and land uses. Chapter 5 indicates the objectives of the plan and the measures that will be undertaken to meet those objectives. Chapter 6 describes the strategy that will be used to evaluate the progress in implementing the plan. A contingency strategy for an alternative water supply in case of a disruption of the water supply can be found in Chapter 7. Chapter 8 summarizes the responsibilities and procedures for providing future amendments to the plan.

Chapter 1 – Data Elements & Assessments

Overview

In accordance with Minnesota Rules Chapter 4720.5200, the following sections present the required data elements for the City of Byron wellhead and source water protection program. These data elements were outlined in the Minnesota Department of Health Second Scoping Decision Notice dated October 19, 2015.

Required Data Elements

Physical Environment Data Elements

1.0 Precipitation

Precipitation data elements are not required for this submittal as indicated in the Scoping 2 Decision Notice from the MDH dated October 19, 2015

2.0 Geology

This data element was required for, and was presented in, Part 1 of the Wellhead Protection Plan. A copy of Part 1 of this plan is on file with the MDH and the City of Byron. The subsurface data used in the Part I report and the determination of subsurface stratigraphic relationships were derived from the use of public-domain well records and local and regional geologic studies and publications. Bedrock geology of the area is presented in Figure 2. The geologic conditions below the City of Byron are not anticipated to change during the life of this plan. During the assignment of DWSMA vulnerability in Part 1, the geologic conditions were assessed in more detail. The geologic conditions within all areas of the DWSM provide a high level of protection for the City's water supply.

3.0 Soils

Soils data elements are not required for this submittal as indicated in the Scoping 2 Decision Notice from the MDH dated October 19, 2015.

4.0 Water Resources

Water resources data elements are not required for this submittal as indicated in the Scoping 2 Decision Notice from the MDH dated October 19, 2015.

Land Use Data Elements

5.0 Land Use

The DWSMA consists of approximately 631 acres of land. The DWSMA extends beyond the City of Byron's boundaries, into unincorporated areas in Olmsted County. Figure 3 shows a map of existing parcels and political boundaries within the DWSMA. Figure 4 shows the existing zoning within the DWSMA. Zoning in the DWSMA was derived from a combination of zoning within the City of Byron, and zoning for Olmsted County. Figure 5 shows the 2011 National Land Cover Database (NLCD) land use within the DWSMA. The predominant land

use in the DWSMA is low density development (residential) and cultivated crops. Table 1-1 summarizes the land use according to the 2011 NLCD data set.

Table 1-1: Land Use

Land Use	Percent of DWSMA
Developed, Open Space	26.1%
Developed, Low Intensity	29.9 %
Developed, Medium Intensity	11.8%
Developed, High Intensity	1.7%
Grassland/Herbaceous	1.3%
Pasture/Hay	1.4%
Cultivated Crops	27.8%

Potential sources of contamination located within the DWSMA and the IWMZ were reviewed by the WHP Team. The following summarizes the potential contaminant sources inventoried and where the information was obtained.

Wells – Several sources of information were used to develop the inventory of wells. These sources included MDH Well Management Database, MDH County Well Index, review of City files, SWUDS database, aerial imagery, and historical documents. Local knowledge of the WHP team was also critical in identifying wells. In total there were 5 wells identified in the inventory. A summary of the wells within the DWSMA are shown in Table 1-2.

Table 1-2: Inventory of Wells

Well Status	No. in DWSMA	No. in ERA
Active	2	0
Unknown	2	0
Total	4	0

Figure 6 shows the locations of identified wells in the DWSMA. A list of individual wells with additional information is provided in Appendix A.

Other Potential Contaminate Sources – Potential contaminate sources were reviewed in accordance with the 2nd scoping meeting decision notice for DWSMA’s with low vulnerability. Potential contaminate sources reviewed and identified included, Large Capacity Cesspools, Large Capacity Waste Disposal Sites, Motor Vehicle Waste Disposal Wells (Class V). Local knowledge of the WHP team was used to identify sites and pinpoint locations and status. Other than the wells listed in Table 1-2, no other potential contaminate sources were identified.

IWMZ-PCSI – The Inner Wellhead Management Zone is the area within 200 feet of a public water supply. Within the IWMZ, all contaminant sources need to be inventoried and their distances from the municipal well recorded. This inventory compares the location of contaminant sources to the isolation distances in Minnesota Rules 4725, the “Minnesota Well Code”. The purpose of this inventory is to determine if there is the potential for acute public health risks from pathogen sources or from releases of high levels of chemical contaminants. This inventory was updated on June 7, 2016. The City’s PWS Wells have no noncomplying or nonconforming uses in reference to isolation distances described in the Minnesota Well Code. A copy of the report is provided in Appendix A.

6.0 Public Utility Services

Public Utilities and ground transportation elements are not required for this submittal as indicated in the Scoping 2 Decision Notice from the MDH dated October 19, 2015.

Water Quantity Data Elements

7.0 Surface Water Quantity

Surface Water Quantity data elements are not required for this submittal as indicated in the Scoping 2 Decision Notice from the MDH dated October 19, 2015.

8.0 Groundwater Quantity

Groundwater levels in the source water aquifer(s) appear stable and adequate for the amounts that the City of Byron is currently permitted to withdraw under the water appropriation program administered by the MNDNR. An appropriation permit is required for any person or business that uses more than 10,000 gallons of water per day or 1,000,000 gallons per year. The permits are cataloged in the State Water Use Data System. This database was queried for Part I of the Plan to identify high-capacity wells that could potentially influence or impact the local groundwater flow fields and the City's municipal wells. There are no additional high-capacity well located within the DWSMA, and there are no known well interference issues. At this time it appears that the source water aquifers used by the public water supply system are sufficient and adequate in quantity and capacity to provide water to the City during the life of this plan and into the future. At this time, there are no indications that the performance of source water aquifers are decreasing or degrading in general.

Water Quality Data Elements

9.0 Surface Water Quality

Surface Water Quality data elements are not required for this submittal as indicated in the Scoping 2 Decision Notice from the MDH dated September 9th, 2013.

10.0 Groundwater Quality

Groundwater quality for the public water supply is considered high. The water in the City of Byron's supply system currently meets or exceeds all state and federal requirements and limits for regulated compounds and chemicals. Samples from the City's wells and public water supply system are routinely collected and analyzed by the MDH as required under the Minnesota Drinking Water Protection Program and the federal Safe Drinking Water Act. The samples are tested for microorganisms, inorganic compounds, metals, organic and synthetic chemicals, pesticides, herbicides, and radioactive pollutants. The City is required by the federal government to publish and distribute an annual Drinking Water Consumer Confidence Report to all citizens using its public water supply system. The City's 2015 Consumer Confidence Report is available at City Hall for review. A copy of the 2015 Consumer Confidence Report is also provided in Appendix C.

Assessment of Data Elements

Use of the Well

Two City wells provide water for residential, commercial, institutional and industrial use. The City operates a public water supply system consisting of two drilled wells which range in depth from 698 to 706 feet. The physical environment of each well indicates areas that the City needs to address in its WHP. The geology within the DWSMA is discussed above and has resulted in the aquifer being characterized as having a low vulnerability. The use of the wells has not been affected by this classification. The land use changes and the utilities associated with additional development also will not affect how each well is used. The groundwater quantity will not currently affect the use of the wells, and the City is not approaching the DNR allotment for withdrawal from any of its wells. The groundwater quality is currently excellent and is not expected to change. The use of the wells will not be affected by the current groundwater quality.

Wellhead Protection Area Delineation Criteria

The wellhead protection area was delineated in Part 1 of this plan by WHKS. The five criteria used to delineate the WHPA, specified in MN Rule 4720, are as follows:

- a) Time of Travel
- b) Flow Boundaries
- c) Daily Volume of Water Pumped
- d) Groundwater Flow Field
- e) Aquifer Transmissivity

For more details regarding the delineation criteria, see Part 1 of this plan.

The Quality and Quantity of Water Supplying the Public Water Supply Wells

The water from the public water supply has never exceeded Primary Drinking water standards. The two public wells are producing less water per year than permitted by the Minnesota Department of Natural Resources. Current use rates are steady and it is anticipated that growth within the next 10 years will result in moderate but sustainable increases. With proper management the existing and future conditions in and around the DWSMA are not anticipated to impact either the quality or quantity of water from the Public Water Supply Wells.

The Land and Groundwater Uses in the Drinking Water Supply Management Area

Current land uses within the DWSMA do not have a significant impact on the City's water supply due to the low vulnerability rating. Similarly, current groundwater uses in the DWSMA are limited and do not have a significant impact on the City's water supply.

Chapter 2 – Impacts of Changes on Public Water Supply Wells

This section identifies and describes the anticipated changes on the City's public water supply wells over the period of this plan. This section then identifies the likely impacts of these and other changes according to MN Rule 4720.5220.

Identification and Description of Changes

Physical Environment

Large-scale changes in the physical environment within the DWSMA are not anticipated during the 10-year period that this plan is in effect. The hydrogeologic conditions of the source water aquifers are such that changes in physical environment could have little to no effect on the source water aquifers within the DWSMA.

Land Use

As stated in Chapter 1, significant changes in land use for the period of this plan are not anticipated.

Surface Water Conditions

No significant changes in surface water conditions are anticipated during the period that this plan is in effect.

Groundwater Conditions

The City of Byron currently provides high quality and sufficient quantity of water to its residents. Current groundwater withdrawals do not appear to be having a negative impact on the source-water aquifers. It is anticipated that growth within the next 10 years will result in moderate but sustainable increases. There are currently no known use conflicts. No significant changes are anticipated in the ground water supply.

Impacts of Changes

Physical Environment

Impacts from changes to the physical environment are expected to be minimal as limited changes are anticipated as described above.

Land Use

Due to the low vulnerability of the source water aquifer it is not anticipated that changes in land use will impact the City's PWS Wells.

Surface Water Conditions

Impacts from changes in surface water conditions are expected to be minimal as limited changes are anticipated as described above.

Groundwater Conditions

Impacts from changes in groundwater conditions are expected to be minimal as limited changes are anticipated as described above.

Water Use

It is anticipated that growth within the next 10 years will result in moderate but sustainable increases. Continued growth may require the City to construct a new public water supply well, primarily due to the mechanical limitations of the City's existing wells. The City will continue to evaluate its water use patterns as part of its comprehensive planning activities and will incorporate these results into future revisions of this plan.

Influence of Existing Water and Land Government Programs and Regulations

The City of Byron has regulatory jurisdiction over the part of the DWSMA within the City limits through local and land use zoning ordinances. However, a portion of the DWSMA falls under the jurisdiction of Olmsted County. The City will continue to work with the County to coordinate management actions within the DWSMA. At the State level of government the MDH is the agency responsible for regulating and overseeing wells through the Well Management Program. Olmsted County Public Health is delegate for this program. At the federal level the U.S. EPA is responsible for administering the Class V Injection Well program.

Administrative, Technical, and Financial Considerations

For this Plan to be effective:

1. The City will need to identify and document potential sources of contamination to prevent contamination of its source water aquifers.
2. The City will need to raise public awareness of the issues affecting its drinking water supply through public educational programs.
3. Administrative duties will remain with the Wellhead Protection Manager, who will report to the City Council, coordinate the implementation of wellhead protection management action plans, and conduct regular meetings.
4. Support of wellhead and source water protection activities will be provided by funds from the City of Byron utility water operating fund. Other sources of funding or in-kind services to help achieve the goals set forth in this plan may include:
 - a. MDH wellhead implementation grants;
 - b. the MDH Drinking Water Protection Section in monitoring the quality of the public water supply system;
 - c. MDH assistance with determining the correct measures for sealing unused wells, constructing new wells, and requiring the sealing of unused wells if this becomes necessary.

The costs of implementing wellhead and source water protection activities will be evaluated on an annual basis to determine whether the original cost estimates match the scope of the management practices identified in this part of the plan. The City will discuss changes in plan implementation costs with MDH to determine the availability of state or federal funding for offsetting increased costs of plan implementation.

Chapter 3 – Issues, Problems and Opportunities

This section presents the issues, problems, and opportunities concerning land use issues related to the aquifer, well water, and DWSMA in accordance with MN Rule 4720.5230.

Issues, Problems And Opportunities Related To:

The Aquifer

The source-water aquifer was determined to have low vulnerability. The aquifer also has adequate capacity and high water quality. The primary threat to the source water aquifer is contamination via unsealed well and/or newly constructed wells that would penetrate into the aquifer used by the City. The City will work to identify unsealed wells within the DWSMA.

The Water Well

Land use activities and spills at or near the surface have not had a negative impact on the quality of the well water thus far. The City of Byron has the opportunity to track water quality through their existing program of water sampling and analysis. Should a contaminant release occur or existing contamination be discovered, the risk to the well water will be evaluated based on the nature of the contaminant(s) and the estimated travel time to the public supply well(s). If additional high capacity wells are added within the DWSMA the WHPA may have to be re-delineated. The placement of additional high-capacity wells, increased pumping from existing wells, or significant changes in current groundwater appropriations within the DWSMA may have an impact on groundwater availability to all users, or increased risk that contamination may enter the part of the aquifer used by the public water supply wells. The City should work with the MDH and DNR to assist with location and construction of any proposed high capacity wells.

The DWSMA

This plan is primarily concerned with potential contaminant sources near the public water supply wells and within the DWSMA that pose a risk for causing groundwater contamination. Based on the potential contaminant source inventory the risk to the City's groundwater supply is primarily related to other wells as they provide a pathway for contaminants from the surface to reach the source water aquifer. Management strategies should be focused on managing existing wells and properly regulating new wells.

Identification of:

Problems and Opportunities Disclosed at Public Meetings and in Written Comment

At the beginning of the planning process other local units of government (LUG's) were identified and informed that the City of Byron was beginning the wellhead protection planning process. Each unit of government was also sent a copy of the City's delineated WHPA, DWSMA and vulnerability assessment. No comments from the LUG's were received concerning the delineations or vulnerability assessments.

A draft copy of this plan (Part 2) was submitted to local units of government for their review and comment on September 8th, 2016. Copies of comments received from LUGs are provided in

Appendix D. All comments were considered and, when deemed appropriate, responses were incorporated into this version of the Wellhead Protection Plan. The general public was also given opportunities to participate in the planning process and to comment at the Public Informational Meeting and Public Hearing following approval of Part 1 of this Plan. **No concerns from the general public have been expressed at this time.** A copy of the wellhead protection plan is kept on file with the City for public review. A public hearing was held on September 13th, 2016 as part of the regular City Council meeting. At the meeting, no comments were received from the general public. A copy of the hearing notice and LGU letter is included in Appendix D.

Data Elements

The State's Wellhead Protection Rule requires existing information be utilized in developing the initial WHP Plan. There is a limited amount of subsurface information available to define local groundwater flow conditions and the groundwater chemistry of the aquifer. Much of the data collected and utilized to delineate the City's WHPA and DWSMA, and to determine the vulnerability of the aquifer, comes from large scale, or regional sources and is not localized for the City of Byron. As a result, the delineation of the WHPA represents a composite of capture zones generated by the varying aquifer properties within the limits determined by the MDH. The City plans to continue to collect localized well data and other pertinent information during the life of this WHP Plan. Revisions will be made to the WHP Plan at 10-year intervals as required by State Rule, utilizing updated and more accurate data.

Status and Adequacy of Official Controls, Plans, and Other Local, State, and Federal Programs on Water and Land Use

City land use ordinances, County-wide zoning and septic system ordinances, state well permits, and state groundwater appropriation permits could be used as potential contaminant control tools to manage the numbers of potential contaminants within the DWSMA, if necessary. The City has determined that no additional municipal regulations be imposed at this time. Existing City policies and procedures are adequate to control new wells being proposed within the portion of the DWSMA that exists within City boundaries. The City will continue to provide wellhead protection, public education and good communication with other land owners within the DWSMA. As a management strategy for this plan, the County Water Plan coordinator will be contacted to assist in the writing of grants to help with the cost of well sealing for property owners within the DWSMA. There is a grant in effect specifically for this purpose.

Chapter 4 - Wellhead Protection Goals

This section identifies the goals of this WHP in accordance with MN Rule 4720.5240.

Wellhead Protection Goals

The public water supply is considered to have low vulnerability to contamination. The principal potential pathway/sources of contamination to the aquifer are other wells that extend into the aquifer. Hazardous waste generators and non-point sources such as agricultural applications on row crops and the storm water runoff are generally not a concern, but should be monitored.

The goals and objectives presented in this Chapter are based on the assessment of data elements of the WHPP. These goals were selected using the information gathered and compiled from the WHPA and the DWSMA delineations, the PCSI results, the geologic setting as described in Part 1 of the WHPP, the expected changes in land use and water use to occur within the following ten years, and the anticipated issues, problems and opportunities.

The WHP team identified the following goals to be achieved with the action items contained in this Plan:

1. Maintain the current level of water quality that meets or exceeds all state and federal standards.
2. Increase awareness among public officials, land owners, and the general public about the importance of WHP in protecting the drinking water supply.
3. Protect the aquifer(s) from which the City draws its drinking water.
4. Support ongoing data collection efforts to enhance future WHP activities.

The Wellhead Protection Program will achieve these goals by implementing a management plan that provides a blueprint for Wellhead Protection.

Chapter 5 – Objectives & Plan of Action

This section outlines the objectives and management strategies designed to meet the goals of the WHPP in accordance with MN Rule 4720.5250.

Establishing Priorities

Priorities for the plan of action were established in accordance with the factors identified in MN Rule 4720.5250, Subp. 3. Based upon these factors the WHP team established the following objectives for the action plan:

- A. Well Management – Identify and manage all wells within the DWSMA
- B. Education and Outreach – Inform the public about groundwater issues
- C. Potential Contaminate Source Management – Manage potential contaminate sources within the DWSMA
- D. Monitoring and Data Collection – Collect and share data relating to local groundwater issues

For each objective a set of measures was developed to create the plan of action. The measures listed under each of objectives were ranked and are listed in the order of priority. For example, the first measure listed for each objective is considered a top priority, and each objective carries equal weight.

Plan of Action

Objective A: Well Management – Identify and manage all wells within the DWSMA

WHP Measure A1: Verify, update, and inventory the locations of existing and abandoned wells in the DWSMA, and collect information on well construction/sealing where possible. (Note – the status and records of well sealing were obtained during the writing of this report.)

Source of Action: WHP Team, and MDH, City Council

Cooperator(s): Olmsted County, Well Contractors, MDH, MNDNR, private land owners

Time Frame: Continuous throughout plan.

Estimated Cost: Staff & Consultant time, printing & postage

WHP Measure A2: Request from the MNDNR that information be provided to the City on newly proposed high capacity wells within or near the DWSMA.

Source of Action: WHP Team, City Council

Cooperator(s): MNDNR, MDH

Time Frame: As situations arise

Estimated Cost: Staff time

WHP Measure A3: Provide information to well owners within the DWSMA on proper well maintenance.

Source of Action: WHP Team, City Council

Cooperator(s): MDH

Time Frame: Once within the first year

Estimated Cost: Staff time

WHP Measure A4: Investigate status and location of two unknown wells in PCSI. There are two unknown wells at homes in the DWSMA that were assumed as the houses are not connected City water. The City will contact the home owners or work with the County to verify the location and status of the well.

Source of Action: WHP Team
Cooperator(s): Olmsted County
Time Frame: 1 year
Estimated Cost: Staff time

WHP Measure A5: Reduce the number of wells within the DWSMA by providing financial incentives to well owners through SWP grant programs. The City will encourage the sealing of abandoned wells. Where connection to City water is feasible the City may also discourage the construction of new wells by providing financial incentives to offset the cost of connecting to City water.

Source of Action: WHP Team
Cooperator(s): MDH
Time Frame: Continuous
Estimated Cost: Staff time

Objective B: Education and Outreach - Inform the public about groundwater issues

WHP Measure B1: Communicate to Public Water Supplier residents about wellhead protection efforts and implementation activities when disseminating the Consumer Confidence Report.

Source of Action: WHP Team
Cooperator(s): None
Time Frame: Annual
Estimated Cost: Staff time

WHP Measure B2: Provide the City Council information on wellhead protection activities.

Source of Action: WHP Team
Cooperator(s): None
Time Frame: As needed
Estimated Cost: Staff time

WHP Measure B4: Communicate with other local officials and local government staff to discuss WHP protection implementation activities.

Source of Action: WHP Team
Cooperator(s): None
Time Frame: Once at the start of the plan, then as changes arise
Estimated Cost: Staff/Consultant time

Objective C: Potential Contaminate Source Management – Manage potential contaminate sources within the DWSMA

WHP Measure C1: Monitor setbacks for all new potential sources of contamination located within the City well IWMZs.

Source of Action: WHP Team
Cooperator(s): None
Time Frame: As situations arise
Estimated Cost: Staff/Consultant time

WHP Measure C2: Request that Townships/ Counties notify the City regarding changes in land use zoning and also of conditional use permit applications within the DWSMA.

Source of Action: WHP Team
Cooperator(s): Olmsted County, Townships
Time Frame: As situations arise
Estimated Cost: Staff/Consultant time

WHP Measure C3: Update the IWMZ-PCSI Inventory

Source of Action: WHP Team
Cooperator(s): None
Time Frame: Every six years
Estimated Cost: Staff/Consultant time

WHP Measure C4: Request an updated copy of the Railroad's emergency spill response plan. Review the plan and provide comments to the railroad as appropriate.

Source of Action: WHP Team
Cooperator(s): Railroad
Time Frame: 2016 then every two years
Estimated Cost: Staff/Consultant time

Objective D: Monitoring and Data Collection – Collect and share data relating to local groundwater issues

WHP Measure D1: Maintain water quality sampling requirements mandated by MDH and analyze trends in water chemistry, looking for possible degradation of quality.

Source of Action: WHP Team
Cooperator(s): None
Time Frame: Continuous throughout plan
Estimated Cost: Staff/Consultant time

WHP Measure D2: Conduct aquifer pump test(s) when the well pumps are removed for maintenance for wells 2 and 3. The City will contact the MDH and let them know of the opportunity for testing.

Source of Action: WHP Team
Cooperator(s): MDH
Time Frame: When the opportunity arises
Estimated Cost: Staff/Consultant time

WHP Measure D3: Periodically update the alternate water supply contingency strategy

Source of Action: WHP Team

Cooperator(s): None

Time Frame: Every three years

Estimated Cost: Staff/Consultant time

Chapter 6 – Evaluation Program

This section describes the WHPP evaluation program in accordance with MN Rule 4720.5270.

Required Program

A wellhead protection plan must identify a strategy for evaluating the progress of the plan of action described and listed in Chapter 5, and the impact of a contaminant release on the aquifer supplying the public water supply wells. The strategy consists of the following steps:

1. Track the implementation of the objectives identified in Chapter 5 of this Plan;
2. Determine the effectiveness of specific management strategies regarding the protection of the public water supply;
3. Identify possible changes to these strategies which may improve their effectiveness, and
4. Determine the adequacy of financial resources and staff availability to carry out the management strategies planned for the coming year.

Activities

The following activities will be implemented in order to meet the strategy listed above:

1. The City will continue to cooperate with the MDH in the annual monitoring of the water supply to determine whether the management strategies are having a positive effect and to identify water quality problems that may arise and that must be addressed.
2. Members of the wellhead protection team, the City Council, and the WHPP manager will drive through the drinking water supply management area on a regular basis to identify any changes in land use or potential contaminant source management practices which may adversely impact the public water supply.
3. The wellhead protection team will meet on an as-needed basis, with a minimum of one annual meeting, to review the results of each strategy implemented during the previous plan year and identify and discuss whether modifications are needed for those strategies, and determine if additional strategies are needed for the coming plan year.
4. The wellhead protection plan manager will submit a bi-annual written report to the City Council regarding progress in implementing the wellhead protection management objectives of this plan. The bi-annual report will be compiled and used to review the overall progress in implementing source management strategies when the City's wellhead protection plan is updated in 10 years. A copy of the report will be sent to the Minnesota Department of Health Source Water Protection Unit and another copy will be placed in the City's Wellhead Protection file.

Chapter 7 – Alternative Water Supply; Contingency Strategy

This section describes the City’s alternative water supply and contingency strategy in accordance with MN Rule 4720.5280.

The purpose of an alternative water supply contingency plan is to establish, provide, and keep updated, certain emergency response procedures and information for the PWS, which may become vital in the event of a partial or total loss of public water supply services as a result of natural disaster, chemical contamination, civil disorder, or human-caused disruptions.

The City of Byron is a member of MNWARN Mutual Aid Agreement, which is an agreement between local communities to coordinate and respond to emergencies that impact water and wastewater systems. A copy of the agreement can be found in the Appendix E. In the event of an emergency the City will contact MNWARN as part of its alternative supply contingency strategy.

Public Water Supply Characteristics

Individual Wells, Storage, & Distribution

Table 7-1: Supply Well Summary

	Byron # 2 (220870) Primary	Byron #3 (150352) Primary
Supply Source	Jordan Sandstone	Jordan Sandstone
Construction	Cable Tool	Cable Tool
Year Constructed	1962	1978
Well Depth (ft.)	698	706
Well Diameter (in.)	12	12
Casing Depth (ft.)	626	625

Table 7-2: Water Storage Summary

	Type	Volume (gal)
Tank 1	Elevated Tank	750,000
Tank 2	Elevated Tank	300,000

Water Treatment

Water treatment is provided at the City’s well houses. Hydrofluorosilicic acid and chlorine/sodium hypochlorite are added to the raw water for fluoridation and disinfection of the water supply in the treatment buildings. Polyphosphate is also added for softening and iron suppression purposes.

Distribution & Key Components

The distribution lines, their size, and location of valves and hydrants are shown on a map that is kept at City Hall. The City’s distribution system consists of two separate pressure zones. In general, water from the supply wells is pumped by the well pumps to the City’s elevated tanks for distribution. Water is distributed from the “High” pressure zone to the “Low” pressure zone via five pressure reducing valves located at various locations.

Priority Water Users During Water Supply Emergency

The following table identifies the priority that water users will receive in the event of a major system disruption.

Table 7-3: Priority Water Users

Type of Use	Priority
Residential	High
Institutional	High
Commercial	Medium
Industrial	Medium
Agricultural	Low
Recreational	Low

Alternative Water Supply

In the event of a mechanical failure or contamination affecting a single well, the City would rely on its other wells to meet demands. In the event of a disruption affecting all of the wells the City has a mutual aid agreement through MNWARN to transport potable water for distribution. Water would come from one or more surrounding communities which may include the Cities of Rochester, Kasson, and Mantorville.

Emergency Contact List – Key Personnel

The following table provides a list of key personnel responsible for coordinating response efforts.

Table 7-3: Key Personnel

Position	Contact	Response Assignments
Emergency Response Coordinator	Mary Blair-Hoeft City Administrator 680 Byron Main Ct. NE Byron, MN 55920 Phone: 507-932-3400	<ul style="list-style-type: none"> • Coordinate response actions • Notify key personnel • Conditional assessments • Make recommendations and provide guidance
Emergency Response Coordinator Alternate	Eric Counselman Public Work Superintendent 830 Whitewater Avenue Byron, MN 55920 Phone: 507-775-3413	
Public Relations Coordinator	Ann Diercks Mayor 408 1 st Ave NW Byron, MN 55920 Phone: 507-775-2804	<ul style="list-style-type: none"> • Give public statements that have been prepared by the City regarding the water supply emergency; • Coordinate and compile information regarding water supply emergency; • Schedule official meetings between the City and members of the media, if needed; and • Coordinate efforts to keep the

public informed about the water supply emergency.

Public Relations Coordinator Alternate

Matt Brekke
Council Member
801 3rd Ave. NE
Byron, MN 55920
507-884-1745

Water Operator

Eric Counselman
Public Work Superintendent
830 Whitewater Avenue
Byron, MN 55920
Phone: 507-775-3413

- Coordinate efforts to define mechanical failures.
- Control distribution and isolate system components
- Coordinate construction and repair efforts

Water Operator Alternate

John Bausman
Lead Water
830 Whitewater Avenue
Byron, MN 55920
Phone: 507-775-3414

Emergency Contact List – Personnel for Public Health

The following table provides a list of key personnel for public health responsible for coordinating response efforts.

Table 7-5: Personnel for Public Health

POSITION/AFFILIATION	CONTACT INFORMATION	PHONE NUMBERS
Mayor	Ann Diercks	507-775-2804
City Council Members	Matt Brekke	507-884-1745
	Scott Johnson	507-775-6963
	Dan Mesenburg	507-775-6319
	Bob Meyer	507-273-2668
City Hall/City Dep. Clerk	Monica Bishop	507-775-3417
Public Works Superintendent	Eric Counselman	507-775-3413
Fire Department	Jeff Thorpe	507-775-3400
Olmsted County Emergency Management		507-328-6100
Olmsted County Sheriff's Dept.		507-328-6100
Olmsted County Environmental Services		507-328-7070
MN Duty Officer		1-800-422-0798

Inventory of Services, Equipment and Supplies

The following table contains a list of services, equipment and supplies that are available to the City in the event of a disruption in the water system. Included in this list are services, equipment and supplies that are not immediately available but can be obtained and the approximate time it would take to acquire.



Table 7-6: Contact Information

Description	Contact Name	Telephone	Location	Acquisition Time
Well Repair	Bergerson-Caswell	763-479-3121	Maple Plain, MN	2 Hours
Pump Repair	Bergerson-Caswell	763-479-3121	Maple Plain, MN	2 Hours
Electrician	Bahr Electric	507-775-2634	Byron, Mn	30 Min
Plumber	In-house			
Backhoe	Braaten Excavating	507-775-6657	Byron, MN	30 Min
Chemical Feed	Hawkins Inc	651-437-3556	Rosemount, MN	2 Hours
Meter Repair	Serv-O-Cal	952-496-2592	Shakopee, MN	2 Hours
Generator	N/A			
Valves	Minnesota Pipe	504-285-5389	Rochester, MN	1 Hour
Pipe & Fittings	Minnesota Pipe	504-285-5389	Rochester, MN	1 Hour
Controls	Automatic Systems	651-631-9005	St. Paul, MN	2 Hours

Contingency Strategy Procedures

The following table describes the City's contingency response procedures.

Table 7-7: Contingency Procedures

INCIDENT/ACTIVITIES	RESPONSE PROCEDURES
Disruption (Mechanical failure or Contamination) Identification	If a citizen identifies a disruption or contamination they would contact 911, the City Office, Fire Department, and/or Olmsted County Sheriff's Office. These entities will inform the Emergency Response Coordinator or alternate.
Response Personnel Notification	Emergency Response Coordinator or alternate will be the incident response commander/coordinator. If the disruption requires state level assistance, the Minnesota State Duty Officer 1-800-422-0798 will be notified. If there is an immediate threat to life or property, 911 would be called first. If the functioning of the water system is impaired and mutual aid is needed, the state duty officer will request assistance from MNWARN.
Incident Direction and Control	The Emergency Response Coordinator in consultation with the Public Works Superintendant will identify equipment, services, and supplies needed to correct the water supply disruption. Emergency Management Coordinator will direct operations to implement corrective actions. Emergency Management Coordinator will instruct Water Operator and/or City Deputy Clerk to contact those services, equipment and supplies needed. Emergency Response Coordinator will communicate the status of response efforts to the Public Relations Coordinator who will inform City Staff, City Council members and other local and county emergency response personnel.
Internal Communication	
Incident Response Assessment	The Emergency Response Coordinator will assess the water supply disruption on a continual basis so that additional corrective actions can be taken and City



	government and the public are updated on issues and progress. The Mayor will convene a special City Council meeting if additional funds need to be allocated for the disruption or other fiscal matters need to be addressed to correct the disruption.
Public Information Needs	The Mayor will coordinate with the Emergency Response Coordinator for the information needed to be conveyed to the public and the Mayor will decide on the proper channels for disseminating information as laid out in the Public Information Plan. The Mayor contacts media with information if needed.
Contamination Disruption Assessment	Emergency Response Coordinator in consultation with Public Works Superintendent in cooperation with State agencies will attempt to define the extent and level of contamination. This coordination may continue after initial corrective actions have been implemented.
Mechanical Failure Assessment	Water Operator coordinates efforts to define the cause(s) of the mechanical failure and the equipment, data, and expertise that are needed to correct it with incident response personnel if needed. Public Works Superintendent identifies measures for reducing the likelihood that a similar mechanical failure will not occur in the future.
Alternate Water Supply Identification	Emergency Response Coordinator in conjunction with the Public Work Superintendent and the Mayor evaluates the need to obtain an alternate water supply, the time period it is needed before the water supply disruption is corrected, and the actions that are needed to obtain the water.
Imposes water use restrictions	City Council will instruct City staff to contact city residents to restrict water use to essentials to deal with any short-term water shortages.

Public Information Plan

Primary Spokesperson for the Public Water Supplier is the Public Relations Coordinator or Alternate.

Information to be conveyed to the public and media:

- Name of water system
- Nature of the water supply disruption
- Steps being taken to restore or replace the water supply
- Source of contamination or disruption
- Associated public health hazard
- Steps public can take to minimize risk from hazard
- Steps the water system is taking to minimize risk from hazard
- Other information

Media contacts and other ways of disseminating information to residents:

Table 7-8: Media Contact Information

Media	Name	Contact
Newspaper	Byron Review	507-374-9327
Newspaper	Rochester Post Bulletin	507-285-7600
Television	KTTC	507-280-5125

Mitigation and Conservation

The following are ways the Public Water Supply will reduce the vulnerability of the water supply system to disruption, improve response capabilities, and foster water conservation.

1. Infrastructure maintenance/upgrades/maps: Infrastructure upgrades are done as necessary. The system is flushed once per quarter or more often, if needed. A map of the water distribution system is available at City Hall.
2. Regular inspection of storage tanks, wells, and pump house: These facilities are inspected on a daily basis. The pump house and chemical rooms have keyed entries and are locked.
3. Emergency training: Staff receives training through the Minnesota Rural Water Association and the Minnesota Chapter of American Water Works Association in conjunction with MDH.
4. System valving to isolate problems: The water system is adequately valved to isolate problems.
5. Sanitation procedures for construction/repairs: All disinfection procedures are performed per AWWA & MDH specifications.
6. Rate structure: A conservation rate structure could be set up in a protracted situation of insufficient water supply.
7. Emergency Response: In the event of a water supply shortage the City will impose the water use restrictions to reduce demand. No lawn watering will be allowed or non-essential municipal uses.

Chapter 8 – Wellhead Plan Responsibilities & Amendments

Amendments Required

MN Rule 4720.5570 requires public water suppliers to amend their wellhead protection plan when:

1. A new well is added to the system
2. If the WHPA being delineated overlaps the boundaries of another public water supplier's department approved WHPA
3. If it has been 10 years since the last approval of a WHP

Amendment Procedure

Amendments to a WHP must be produced in the same manner as the initial WHP, according to the MN Rules 4720.5300 through 4720.5360.

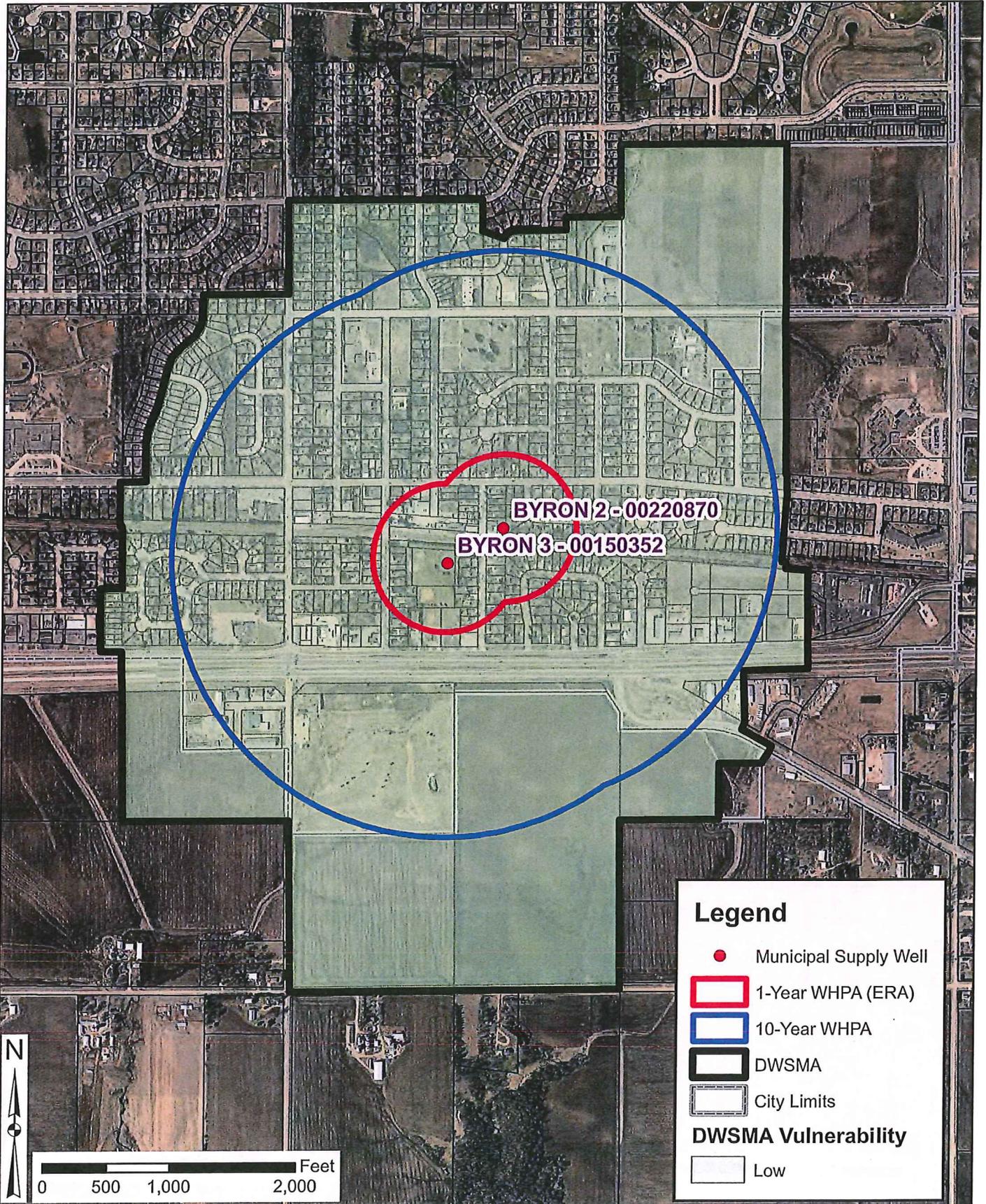
Amendment Timing

If a WHP is being amended due to the 10-year anniversary of the last approval, the WHP amendment process must be initiated 8 years after the date of the last approval.

Amendment Criteria

Amendments must comply with MN Rules 4720.5200 to 4720.5290 and 4720.5500 to 4720.5540.

Figures



Legend

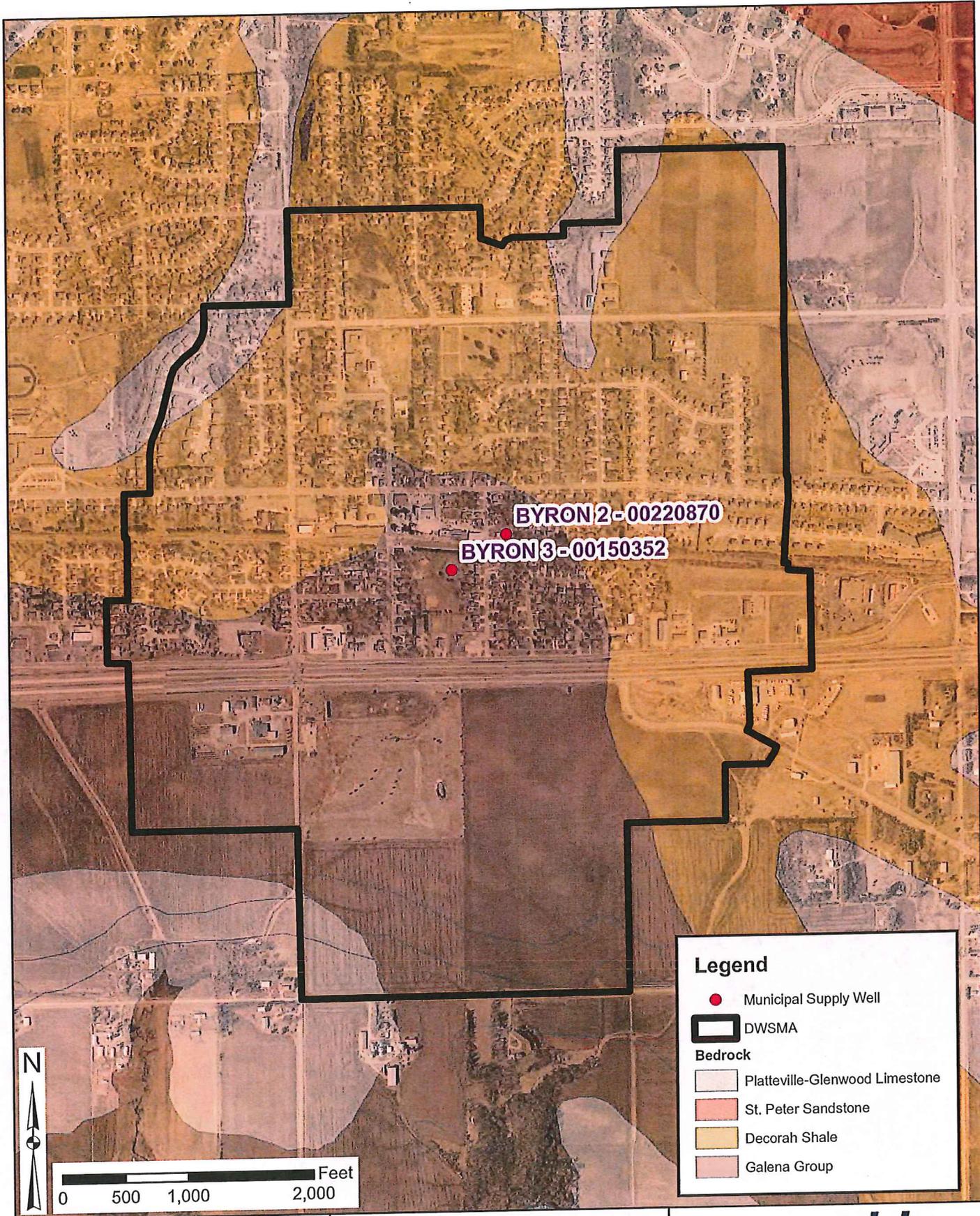
- Municipal Supply Well
- ◻ 1-Year WHPA (ERA)
- ◻ 10-Year WHPA
- ◻ DWSMA
- ◻ City Limits
- DWSMA Vulnerability**
- ◻ Low



0 500 1,000 2,000 Feet

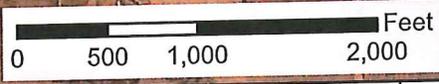
CITY OF BYRON

**FIGURE 1
WHPA, DWSMA, &
DWSMA VULNERABILITY**



Legend

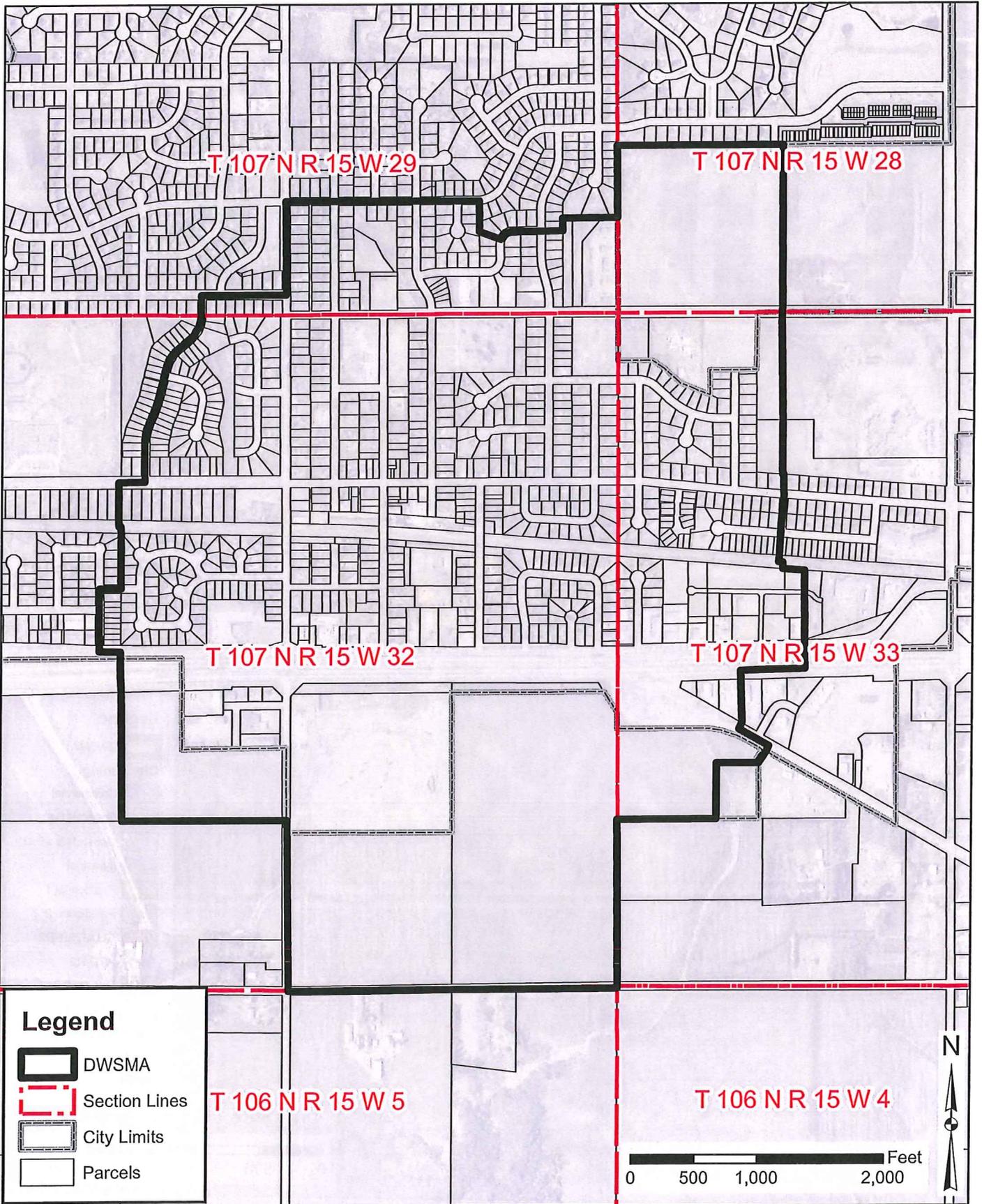
- Municipal Supply Well
- ▭ DWSMA
- Bedrock**
- ▭ Platteville-Glenwood Limestone
- ▭ St. Peter Sandstone
- ▭ Decorah Shale
- ▭ Galena Group



CITY OF BYRON

**FIGURE 2
BEDROCK MAP**



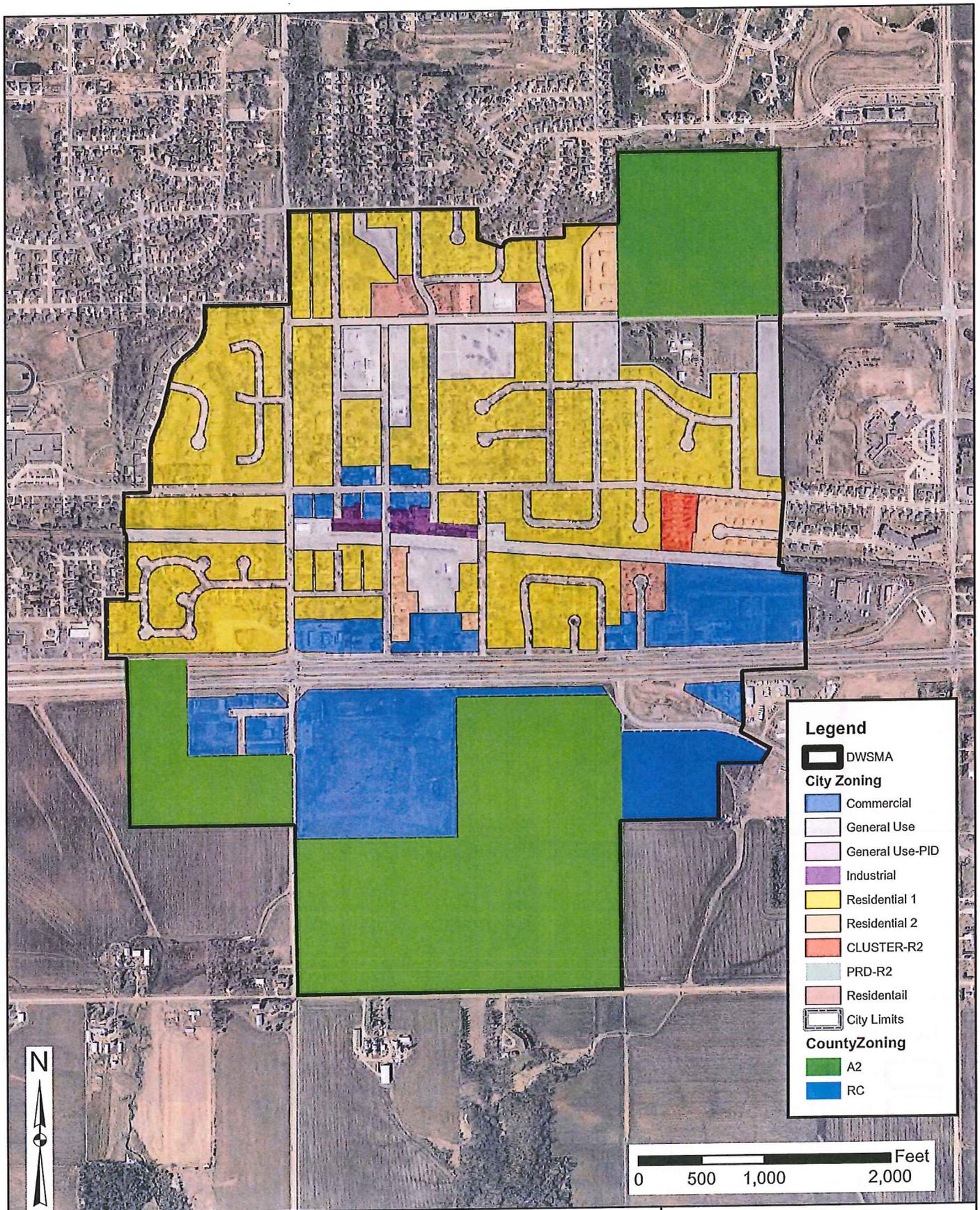


CITY OF BYRON

**FIGURE 3
PARCEL & BOUNDARY MAP**

WHKS No. 8100.04

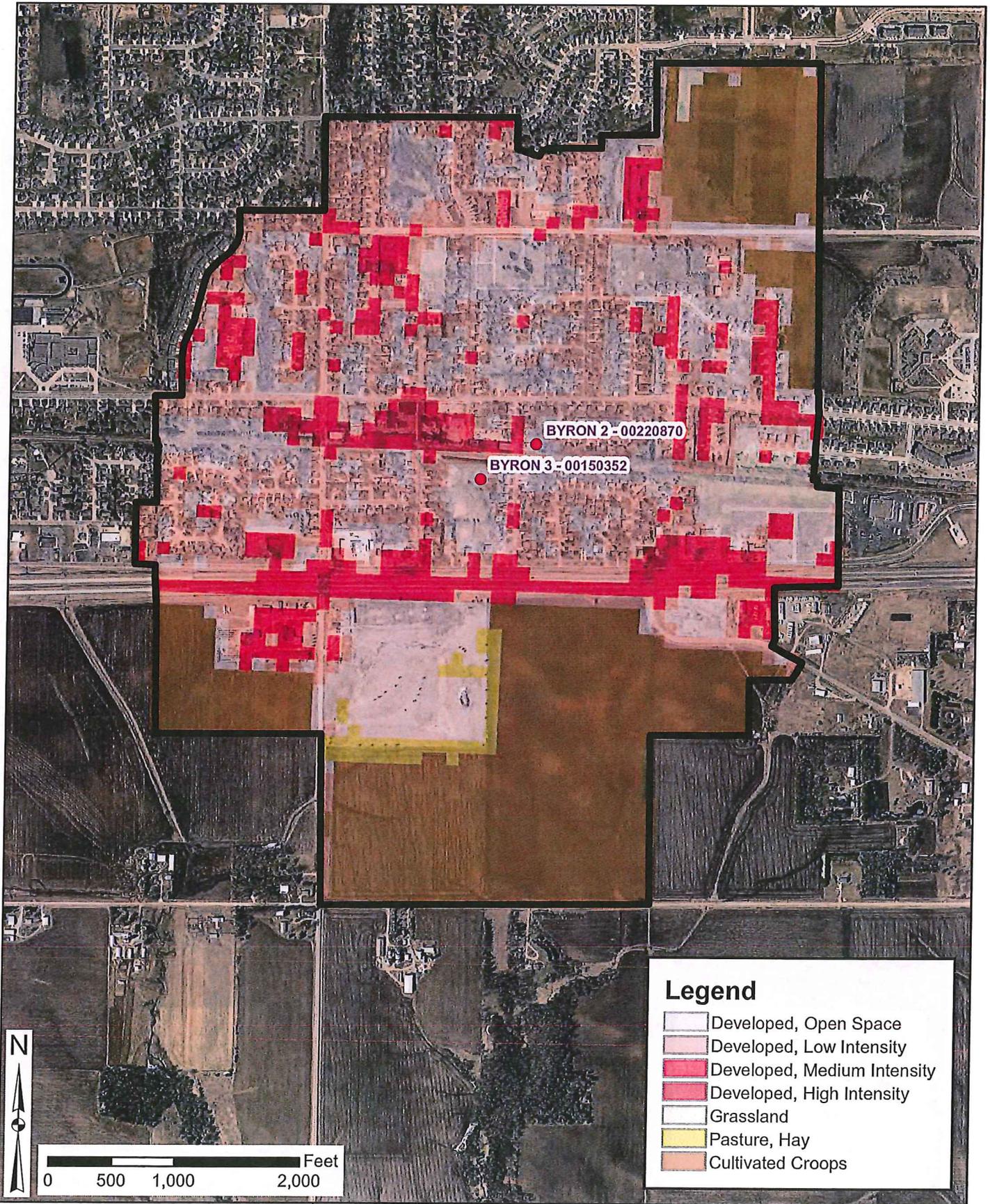




CITY OF BYRON

**FIGURE 4
ZONING MAP**





Legend

- Developed, Open Space
- Developed, Low Intensity
- Developed, Medium Intensity
- Developed, High Intensity
- Grassland
- Pasture, Hay
- Cultivated Crops

CITY OF BYRON

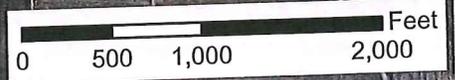
**FIGURE 5
EXISTING LAND USE MAP**





Legend

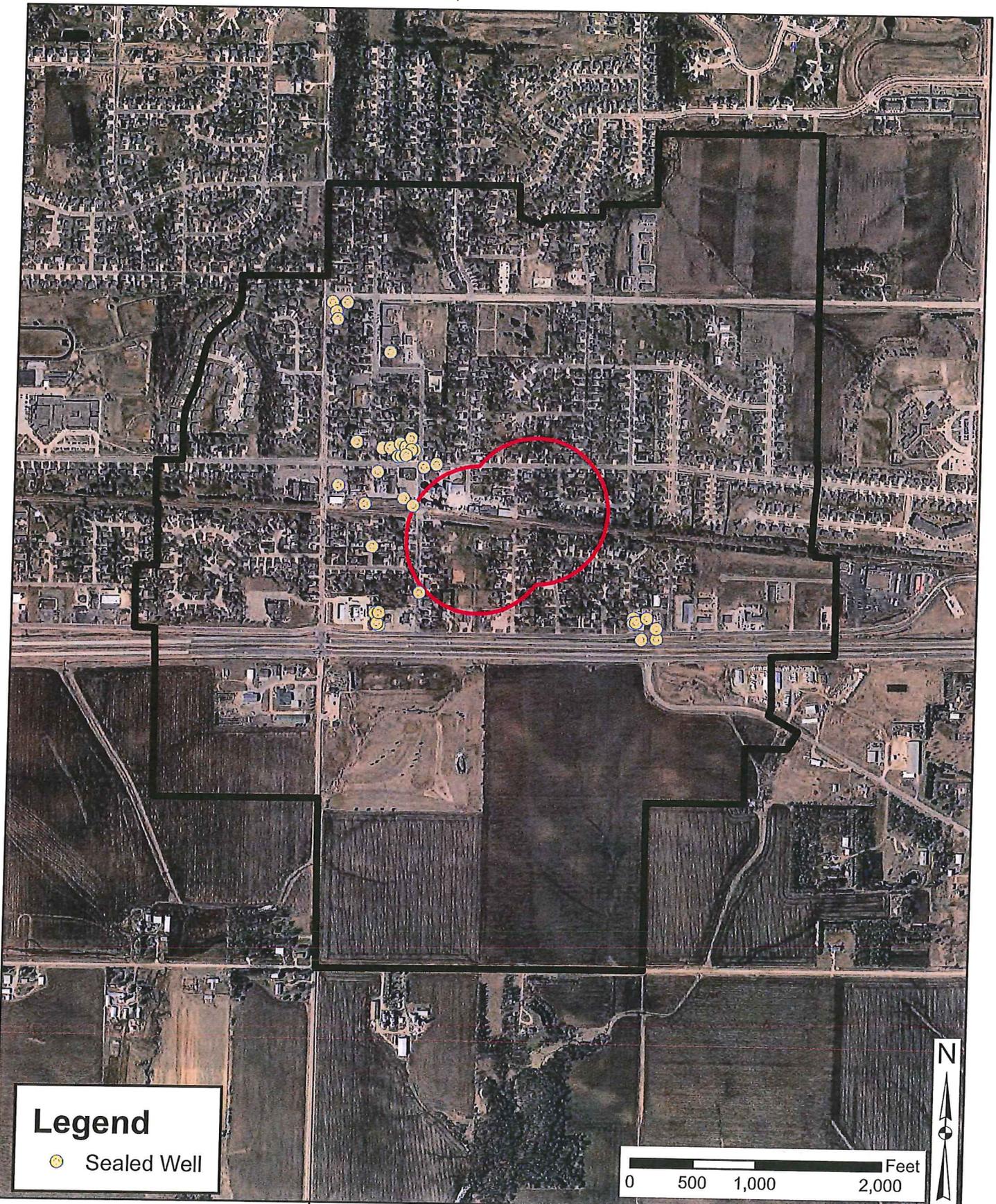
- Active PWS Well
- Active
- ⊗ Inactive
- ⊗ Unknown



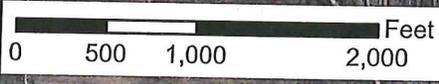
CITY OF BYRON

**FIGURE 6
PCSI WELL MAP**





Legend
● Sealed Well



CITY OF BYRON
WHKS No. 8100.04

**FIGURE 7
SEALED WELL MAP**



Appendix B: Consumer Confidence Report

LEGALS

Consumer Confidence Report

City of Byron

2014 Drinking Water Report

The City of Byron is issuing the results of monitoring done on its drinking water for the period from January 1 to December 31, 2014. The purpose of this report is to advance consumers' understanding of drinking water and heighten awareness of the need to protect precious water resources.

Source of Water

The City of Byron provides drinking water to its residents from a groundwater source: two wells ranging from 698 to 706 feet deep, that draw water from the Jordan aquifer.

The Minnesota Department of Health has determined that the source(s) used to supply your drinking water is not particularly susceptible to contamination. If you wish to obtain the entire source water assessment regarding your drinking water, please call 651-201-4700 or 1-800-818-9318 (and press 5) during normal business hours. Also, you can view it on line at www.health.state.mn.us/divs/eh/water/swp/swa.

Call (507) 775-3400 you have questions about the City of Byron drinking water or would like information about opportunities for public participation in decisions that may affect the quality of the water.

Results of Monitoring

No contaminants were detected at levels that violated federal drinking water standards. However, some contaminants were detected in trace amounts that were below legal limits. The table that follows shows the contaminants that were detected in trace amounts last year. (Some contaminants are sampled less frequently than once a year; as a result, not all contaminants were sampled for in 2014. If any of these contaminants were detected the last time they were sampled for, they are included in the table along with the date that the detection occurred.)

Key to abbreviations:

MCLG—Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MCL—Maximum Contaminant Level: The highest level of a contaminant that is allowed in drink-

ing water. Exceeding the MCL has exceeded, triggers treatment or other requirement which a water system must follow.

90th Percentile Level—This is the value obtained after disregarding 10 percent of the samples taken that had the highest levels. (For example, in a situation in which 10 samples were taken, the 90th percentile level is determined by disregarding the highest result, which represents 10 percent of the samples.) Note: In situations in which only 5 samples are taken, the average of the two with the highest levels is taken to determine the 90th percentile level.

pCi/l—PicoCuries per liter (a measure of radioactivity).

ppm—Parts per million, which can also be expressed as milligrams per liter (mg/l).

ppb—Parts per billion, which can also be expressed as micrograms per liter (µg/l).

nd—No Detection.

N/A—Not Applicable (does not apply).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. City of Byron is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Monitoring may have been done for additional contaminants that do not have MCLs established for them and are not required to be monitored under the Safe Drinking Water Act. Results may be available by calling 651-201-4700 or 1-800-818-9318 during normal business hours.

Compliance with National Primary Drinking Water Regulations

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams,

present in source water include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.

Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.

Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, the U. S. Environmental Protection Agency (EPA) prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1 800 426 4791.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-

compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care

Document No. A1113228 of Olmsted County, Minnesota. The land described in the Mortgage is not registered land.

2. The Mortgage has been assigned as follows: None

3. The original principal amount secured by the Mortgage was: \$100,000.00

4. No action or proceeding at law is now pending to recover the debt secured by the Mortgage, or any part thereof.

5. The holder of the Mortgage has complied with all conditions precedent to acceleration of the debt secured by the Mortgage and foreclosure of the Mortgage, and all notice and other requirements of applicable statutes.

6. At the date of this notice the amount due on the Mortgage, and taxes, if any, paid by the holder of the Mortgage is: \$104,501.98.

7. Property Address: 5522 90th Ave SW, Byron, MN 55920

8. Parcel ID Number: 65.34.32.067844

9. Pursuant to the power of sale in the Mortgage, the Mortgage will be foreclosed, and the land described as follows: That part of the SW ¼ of the NW ¼ and part of the NW ¼ of the SW ¼ all in

parallel with the west line of said SW ¼ 642.25 feet to the north line of said SW ¼ thence continue North 00 degrees 32' 49" East 258.87 feet to the centerline of the Township Road; thence North 89 degrees 51' 41" West along centerline, 241.69 feet to the west line of the NW ¼ of said Section 34; thence South 00 degrees 37' 01" West along said west line 256.97 feet to the point of beginning, containing 5.00 acres, more or less will be sold by the County Sheriff of Olmsted County, Minnesota, at public auction on August 13, 2015, at 10:00 a.m., at the Sheriff's Main Office, Olmsted County Government Center, 151 4th St. SE, Rochester, Minnesota, to pay the debt secured by said Mortgage and taxes, if any on said premises, including attorney's fees allowed by law, subject to redemption within six months from the date of said sale by the Mortgagor, his personal representatives or assigns. If the Mortgage is not reinstated under Minn. Stat. §580.30 or the property is not redeemed under Minn. Stat. §580.23, the Mortgagor must vacate the property on or before 11:59 p.m. on the specified date.

PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGE, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS MAY BE REDUCED TO FIVE WEEKS

IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.

Kasson State Bank, Mortgagee
By: Timothy A. Woessner
Weber, Leth & Woessner, PLC
Timothy A. Woessner
Attorney for Mortgagee
Attorney License No. 389125
P.O. Box 130
Dodge Center, MN 55927
Phone: 507-374-6355
Fax: 507-374-2129 BR22-27c



LEGAL NOTICES
ARE ALSO POSTED
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WWW.COMMUNITYNEWSCORP.COM

Legal Notice

OFFICE OF THE MINNESOTA SECRETARY OF STATE

Certificate of Assumed Name Minnesota Statutes Chapter 333

The filing of an assumed name does not provide a user with exclusive rights to that name. The filing is required for consumer protection in order to enable customers to be able to identify the true owner of a business.

1. Exact name under which the business is or will be conducted:
Ada Computer

2. Principal Place of Business:
2699 Stacy Street SE,
Rochester MN 55904, USA

3. Name(s) and complete street address(es) of all persons conducting business under the above Assumed Name, OR if an entity, the legal corporate, LLC, or Limited Partnership name and registered office address:

Ely S. Pelowski, 2699 Stacy Street SE, Rochester MN 55904

4. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the per-

son(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

/s/ Signer's Name:

Ely Pelowski Date: 6/29/2015

Email Address for Official

Notices: ely@adacomputer.net

Check here to have your email

address excluded from request

for bulk data, to the extent

allowed by Minnesota law.

Work Item: 831712600022

Original File Number:

831712600022

State of Minnesota

Office of the Secretary of State

Filed: 6/29/2015 11:59 PM

Steve Simon, Secretary of State

27-28BRcc

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to the MCLGs as feasible using the best available treatment technology.

MRDL—Maximum Residual Disinfectant Level.

MRDLG—Maximum Residual Disinfectant Level Goal.

AL—Action Level: The concentration of a contaminant which, if

wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be

lines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1 800 426 4791.

BR27c

Contaminant (units)	MCLG	MCL	Level Found		Typical Source of Contaminant
			Range (2014)	Average/Result*	
Alpha Emitters (pCi/l)	0	15.4	nd-5.4	5.4	Erosion of natural deposits.
Arsenic (ppb)	0	10	1.68-1.77	1.77	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes.
Barium (ppm)	2	2	.123-.126	.13	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits.
Combined Radium (pCi/l)	0	5.4	3-3.6	3.6	Erosion of natural deposits.
Fluoride (ppm)	4	4	1-1.3	1.2	State of Minnesota requires all municipal water systems to add fluoride to the drinking water to promote strong teeth; Erosion of natural deposits; Discharge from fertilizer and aluminum factories.
Haloacetic Acids (HAA5) (ppb)	0	60	N/A	3.3	By-product of drinking water disinfection.
THM (Total trihalomethanes) (ppb)	0	80	N/A	8.2	By-product of drinking water disinfection.

*This is the value used to determine compliance with federal standards. It sometimes is the highest value detected and sometimes is an average of all the detected values. If it is an average, it may contain sampling results from the previous year.

Contaminant (units)	MRDLG	MRDL	****	*****	Typical Source of Contaminant
Chlorine (ppm)	4	4	.3-.9	.73	Water additive used to control microbes.

****Highest and Lowest Monthly Average.

*****Highest Quarterly Average.

Contaminant (units)	MCLG	AL	90% Level	# sites over AL	Typical Source of Contaminant
Copper (ppm)	1.3	1.3	.33	0 out of 20	Corrosion of household plumbing systems; Erosion of natural deposits.
Lead (ppb)	0	15	.7	0 out of 20	Corrosion of household plumbing systems; Erosion of natural deposits.

Water Problems?
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10% OFF YOUR PROJECT

• Free Estimates • Financing Available
Toll Free 1-800-795-1204
www.american-waterworks.com
(Cannot be combined with any other offers) Expires 7/31/15

Parents... do you know



Pool Air

The Ga

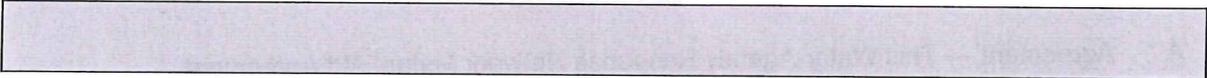
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Appendix C: LGU Letters & Comments

There were no comments received from the LGU's.

There were no comments at the public hearing on September 13th, 2016.

Appendix D: MNWARN Agreement



MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN) MUTUAL AID AGREEMENT

This Minnesota Water Agency Response Network (MnWARN) Mutual Aid Agreement is made and entered into by the undersigned Parties.

WHEREAS, the Parties hereto are authorized by law or home rule charter to establish a water, wastewater or storm water utility; and

WHEREAS, the Parties hereto have established a water, wastewater and/or storm water utility; and

WHEREAS, the Parties recognize that an Emergency may require Assistance in the form of personnel, equipment and supplies from a Utility outside the Governmental Unit; and

WHEREAS, the governing bodies of the Parties have investigated the facts and determined that it is in their best interests to authorize their Utilities to work cooperatively with another Party's Utilities when there is an Emergency; and

WHEREAS, Minnesota Statutes, Section 471.59 authorizes the Parties by agreement of their governing bodies to jointly or cooperatively exercise any power common to them.

NOW, THEREFORE, in consideration of the mutual covenants made herein, the Parties agree as follows:

ARTICLE I PURPOSE

The Parties recognize that in an Emergency, their Utilities may require Assistance in the form of personnel, equipment and supplies from outside the area of impact. The purpose of this Agreement is to provide a framework, in the event of an Emergency, for the Parties to participate in an intrastate program for mutual aid assistance to provide water, wastewater and storm water utility services. The Parties authorize their Utilities to cooperatively assist other Party's Utilities when there is an Emergency, subject to the discretion of the Responding Party's Authorized Official as set forth in Article IV.

ARTICLE II DEFINITIONS

- A. Agreement — This Water Agency Response Network Mutual Aid Agreement.
- B. Assistance — Resources, including but not limited to personnel, equipment, material and supplies that a Responding Party's Utility provides to a Receiving Party's Utility.
- C. Authorized Official — An employee or official of a Party's Utility that is authorized by the Party's governing body to request Assistance or provide Assistance under this Agreement.
- D. Emergency — Any occurrence that is, or is likely to be, beyond the control of the services, personnel, equipment or facilities of a Party's Utility.
- E. Governmental Unit — A city, county or township in Minnesota or a city's public utilities commission.
- F. MnWARN — The framework for public water, wastewater and storm water utilities in Minnesota to assist other public water, wastewater and storm water utilities when there is an Emergency that requires Assistance from another Utility. The framework includes this Agreement and other resources to be developed and coordinated by the Statewide Committee to implement the purpose of this Agreement.
- G. National Incident Management System (NIMS) — A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.
- H. Party/Parties — One or more governmental units that has a water, wastewater or stormwater utility that executes this Agreement or adopts this Agreement by resolution pursuant to Article XIV.
- I. Period of Assistance — The period of time when a Responding Party assists a Receiving Party. The period commences when personnel, equipment or supplies depart from a Responding Party's facility and ends when the resources return to their facility. All protections identified in the Agreement apply during this period. The Period of Assistance may occur during response to or recovery from an Emergency.
- J. Receiving Party — A Party who requests and receives Assistance under this Agreement.
- K. Responding Party — A Party that provides Assistance to another Party pursuant to this Agreement.
- L. Statewide Committee — The committee responsible for overseeing MnWARN on a statewide level.
- M. Steering Committee — The leadership group that established MnWARN and the development of this Agreement.
- N. Utility/Utilities — A water, wastewater and/or storm water utility of a Party.

**ARTICLE III
ADMINISTRATION**

A. Statewide Committee.

1. Voting Members. MnWARN shall be administered through a Statewide Committee. The Statewide Committee shall be comprised of nine (9) voting members. The voting members of the Statewide Committee shall be comprised as follows: (i) an employee or official of a Utility located in Region 1 of the Minnesota Division of Homeland Security and Emergency Management Regions; (ii) an employee or official of a Utility located in Region 2 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iii) an employee or official of a Utility located in Region 3 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iv) an employee or official of a Utility located in Region 4 of the Minnesota Division of Homeland Security and Emergency Management Regions; (v) an employee or official of a Utility located in Region 5 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vi) an employee or official of a Utility located in Region 6 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vii) an employee or official of the Minnesota Rural Water Association; (viii) a representative from the Minnesota Section of the American Water Works Association; and (ix) a representative of the Minnesota Wastewater Operator's Association.
 - a. Initial Voting Members. The initial voting members representing the six regions of the Minnesota Division of Homeland Security and Emergency Management Regions shall be selected by the Steering Committee. The other three voting members shall be selected by the organization they represent.
 - b. Subsequent Voting Members. The appointment or election of subsequent voting members shall be done in accordance with bylaws to be adopted by the Statewide Committee.
 - c. Terms. The terms of the voting members shall be established by the bylaws to be adopted by the Statewide Committee.
 - d. Changes. The Statewide Committee may change the number or composition of the voting members in accordance with its bylaws.
2. Advisory Members. There shall be at least six (6) advisory members of the Statewide Committee who shall not be entitled to vote. The advisory member shall consist of a representative to be selected by each of the following organizations: (i) the Minnesota Pollution Control Agency; (ii) the Minnesota Department of Health; (iii) Minnesota Homeland Security and Emergency Management; (iv) the Association of Minnesota Emergency Managers; (v) the Minnesota Municipal Utilities Association; and (vi) the League of Minnesota Cities. The voting members of the Statewide Committee may change the number or composition of the advisory members in accordance with its bylaws. The terms of the advisory members shall be established by the bylaws of the Statewide Committee.
3. Officers. The Statewide Committee shall have the following officers: a Chair, a Vice-Chair and a Secretary. The initial officers shall be elected by the Statewide Committee at its first meeting. The terms of the initial officers and subsequently elected officers

shall be established by the bylaws of the Statewide Committee. The officers shall have the following powers:

- a. Chair. The Chair shall have no more power than any other member of the Statewide Committee except that the Chair shall act as the presiding officer at all Statewide Committee meetings and may have other duties as assigned from time to time and prescribed by the Statewide Committee.
 - b. Vice-Chair. The Vice-Chair shall act as the presiding officer at any Statewide Committee meeting not attended by the Chair and shall perform the Chair's duties in the Chair's absence. The Vice-Chair may have other duties as assigned from time to time and prescribed by the Statewide Committee.
 - c. Secretary. The Secretary shall be responsible for ensuring that minutes are prepared for all Statewide Committee meetings. The Secretary shall also keep all books and records of the Statewide Committee and shall give all notices required by law, and may have other duties as assigned from time to time and prescribed by the Statewide Committee. The Statewide Committee may delegate all or part of the Secretary's duties required under this Section to another person; provided that such delegation shall not relieve the Secretary of ultimate responsibility for these duties
4. Powers. The Statewide Committee shall have the following powers:
- a. To coordinate emergency planning and response activities of Utilities in coordination with the emergency management and public health system of the State;
 - b. To adopt policies and procedures to further the purpose of MnWARN;
 - c. To establish committees, including regional committees, to assist in implementing the purpose of MnWARN;
 - d. To develop a resource list of personnel, equipment, supplies and other resources that may be used to provide Assistance;
 - e. To establish a website to facilitate the Parties' use of MnWARN;
 - f. To develop protocols, forms or procedures for Parties to request assistance;
 - g. To develop educational materials; and
 - h. To develop training materials and conduct training for Parties.
5. Meetings. The Statewide Committee shall hold meetings as follows:
- a. Organizational Meeting. An organizational meeting shall be held at a time and place to be determined by the Steering Committee.
 - b. Regular Meetings. Thereafter, the Statewide Committee shall meet at least annually. A schedule of regular meetings may be adopted by the Statewide

Committee at the organizational meeting. A schedule of regular meetings may be changed from time to time as deemed necessary by the Statewide Committee.

- c. Special Meetings. Special meetings of the Statewide Committee may be called by the Chair and must be called by the Chair upon written request of two Statewide Committee members.
- d. Quorum. The Statewide Committee shall not take official action unless a majority of the voting members are present in person or via electronic communication.

ARTICLE IV REQUESTS FOR ASSISTANCE

- A. Party Responsibility. The Parties shall identify an Authorized Official and one or more alternates; provide contact information including 24-hour access; and maintain the resource information required contained in the member information form to be developed by the Statewide Committee. The Parties shall update this information as required by the bylaws.

In the event of an Emergency, a Party's Authorized Official may request Assistance from a Party's Utility. The Authorized Official must specifically state that Assistance is being requested under MnWARN to activate the provisions of this Agreement. Requests for Assistance can be made orally or in writing. When made orally, the request for Assistance shall be prepared in writing as soon as practicable. Requests for Assistance shall be directed to the Authorized Official of a Party. Specific protocols for requesting Assistance shall be established by the Statewide Committee.

- B. Response to a Request for Assistance. After a Party receives a request for Assistance, the Authorized Official should evaluate if resources are available to respond to the request for Assistance. Following the evaluation, the Responding Party's Authorized Official shall inform, as soon as possible, the Receiving Party's Authorized Official if it can provide Assistance. If Assistance is provided, the Responding Party shall inform the Receiving Party about the type of available resources and the approximate arrival time of such resources.
- C. Discretion of Responding Party's Authorized Official. Adoption of this Agreement does not create any duty to provide Assistance. When a Party receives a request for Assistance, the Authorized Official shall have absolute discretion to provide Assistance or to not provide Assistance. A Party's decision to provide Assistance or not provide Assistance shall be final. No Party nor any employee or officer of any Party shall be liable to any other Party or to any person for failure of any Party to furnish Assistance or for recalling Assistance.

ARTICLE V RESPONDING PARTY PERSONNEL

- A. National Incident Management System (NIMS). When providing Assistance under this Agreement, the Requesting Party's Utility and the Responding Party's Utility shall be organized and function under NIMS.
- B. Control. The personnel of a Responding Party providing Assistance shall be under the direction and control of the Receiving Party until the Responding Party's Authorized Official withdraws Assistance. The Receiving Party's Authorized Official shall coordinate response

activities with the Responding Party's Authorized Official. Whenever practical, Responding Party personnel should plan to be self sufficient for up to 72 hours.

- C. Food and Shelter. The Receiving Party shall supply reasonable food and shelter for Responding Party personnel for Assistance that is provided for more than 72 hours. If the Receiving Party is unable to provide food and shelter for a Responding Party's personnel, the Responding Party's Authorized Official or designee is authorized to secure food and shelter for its personnel and shall be entitled to reimbursement for such expenses from the Receiving Party. Reimbursement for food and shelter shall reflect the actual costs incurred by the Responding Party. If receipts are not available, the Responding Party cannot request reimbursement in excess of the State per diem rates for that area.
- D. Communication. The Receiving Party shall provide Responding Party personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communication among personnel providing Assistance.
- E. Status. Unless otherwise provided by law, the Responding Party's officers and employees retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions.
- F. Licenses and Permits. To the extent permitted by law, Responding Party personnel who hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the Period of Assistance.
- G. Right to Withdraw. The Responding Party's Authorized Official retains the right to withdraw some or all of its resources at any time. Notice of intention to withdraw must be communicated to the Receiving Party's Authorized Official as soon as possible.

ARTICLE VI COST REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part, the Receiving Party shall reimburse the Responding Party for each of the following categories of costs incurred while providing Assistance during the Period of Assistance.

- A. Personnel. A Responding Party shall be reimbursed for its actual costs paid to personnel providing Assistance during the Period of Assistance. The Responding Party's designated supervisor(s) must keep accurate records of work performed by personnel during the Period of Assistance. Reimbursement to the Responding Party must consider all personnel costs, such as salaries or hourly wages, including overtime, and costs for fringe benefits and indirect costs.
- B. Equipment. The Receiving Party shall reimburse the Responding Party for the use of equipment during a Period of Assistance pursuant to the Responding Party's rate schedule. If the Responding Party does not have a rate schedule, the rates for equipment use must be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Party uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Party must provide such rates in writing to the Receiving Party prior to supplying Assistance. Reimbursement for equipment not referenced on a Party's rate schedule or the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs.

- C. Materials and Supplies. The Receiving Party must reimburse the Responding Party in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Party must not charge direct fees or rental charges to the Receiving Party for other supplies and reusable items that are returned to the Responding Party in a clean, damage-free condition. Reusable supplies that are returned to the Responding Party with damage must be treated as expendable supplies for purposes of cost reimbursement.
- D. Payment Period. The Responding Party must provide an itemized bill to the Receiving Party for all expenses it incurred as a result of providing Assistance under this Agreement. The Responding Party must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Receiving Party must pay the undisputed portion of the bill in full on or before the forty-fifth (45th) day following the billing date. Unpaid bills become delinquent upon the forty-sixth (46th) day following the billing date, and, once delinquent, the bill accrues interest at the standard rate of interest charged by the Responding Party for unpaid bills. If the Responding Party does not have a standard rate, the interest rate shall be the rate of prime, as reported by the *Wall Street Journal*, plus two percent (2%) per annum. Any undisputed amount must be resolved using the procedures set forth in Article VII.

ARTICLE VII DISPUTES

The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this Agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

- A. Mediation. If there is a failure between Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The Parties shall agree upon a mediator, or if they cannot agree, the Statewide Committee Chair shall select a mediator. If the Chair of the Statewide Committee, has a conflict of interest, the duty for selecting a mediator shall pass to the Vice-Chair.
- B. Arbitration. If the dispute remains unresolved following mediation, the dispute shall be submitted to arbitration under the Uniform Arbitration Act, Minnesota Statutes, Sections 572.08-.30. If the Parties cannot agree on one or more arbitrators, the arbitrator(s) shall be selected using the same procedure set forth for selecting a mediator. The decision of the majority of the arbitrators shall not be binding upon the Parties. If the arbitration decision is not accepted, the Parties may pursue any other legal remedy to resolve the dispute.

ARTICLE VIII RECEIVING PARTY'S DUTY TO INDEMNIFY

For the purposes Minnesota Municipal Tort Liability Act, Minnesota Statutes, Chapter 466, the employees and officers of the Responding Party are deemed to be employees (as defined in Minnesota Statutes, Section 466.01, subdivision 6) of the Receiving Party.

The Receiving Party shall defend, indemnify and hold harmless, the Responding Party, its officers, employees, volunteers and agents from all claims, loss, damage, injury, and liability of

every kind, nature, and description, directly or indirectly arising from the Responding Party's Assistance during the Period of Assistance. The scope of the Receiving Party's duty to indemnify includes, but is not limited to, suits arising from, or related to, negligent or wrongful use of equipment or supplies on loan to the Receiving Party, or faulty workmanship or other negligent acts, errors, or omissions by the Responding Party personnel. The Receiving Party shall not be required to defend and indemnify the Responding Party for any willful or wanton misconduct of the Responding Party or its officer, employees, volunteers or agents. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits of liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The intent of this article is to impose on each Receiving Party a limited duty to defend and indemnify a Responding Party for claims arising within the Receiving Party's jurisdiction subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

The Receiving Party's duty to indemnify is subject to, and shall be applied consistent with, the conditions set forth in Article X.

ARTICLE IX DAMAGE TO EQUIPMENT

Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

ARTICLE X WORKERS' COMPENSATION

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or self-insurance coverage, covering its personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of another Party or its officers, employees or volunteers.

ARTICLE XI INSURANCE

Parties to this Agreement shall maintain the following liability coverages: (1) commercial general liability; and (2) automobile liability, including owned, hired, and non-owned automobiles. Each policy shall have a limit at least equal to the maximum municipal liability limit in Section 466.04, subd. 1. If the policy contains a general aggregate limit, the general aggregate limit shall not be less than double the maximum municipal liability limit in Section 466.04, subd. 1.

**ARTICLE XII
WITHDRAWAL**

A Party may withdraw from this Agreement by providing written notice of its intent to withdraw to the Statewide Committee Secretary. Withdrawal takes effect 60 days after notice is sent.

**ARTICLE XIII
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS**

To the extent practicable, Parties to this Agreement are encouraged to participate in mutual aid and assistance activities conducted under the State of Minnesota Intrastate Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC). Parties may voluntarily agree to participate in an interstate Mutual Aid and Assistance Program for Utilities through this Agreement if such a Program were established.

**ARTICLE XIV
NEW MEMBERS**

Other Governmental Units may be added to this Agreement upon approval of their governing body as evidenced by adoption of the resolution attached as Exhibit I to this Agreement and execution by the Governmental Unit's authorized representatives. A Governmental Unit shall not become a Party to this Agreement until a certified copy of the resolution is received by the Statewide Committee Secretary. The Statewide Committee Secretary shall maintain a master list of all Parties to this Agreement.

**ARTICLE XV
GENERAL PROVISIONS
MODIFICATION**

- A. Modification. No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the Agreement. Modifications require a simple majority vote of the Parties to this Agreement. The Statewide Committee Secretary shall provide written notice to all Parties of approved modifications to this Agreement. Approved modifications take effect 60 days after the date upon which notice is sent to the Parties.
- B. Signatory Indemnification. In the event of a liability, claim, demand, action or proceeding of whatever kind or nature arising out of a Period of Assistance, the Parties who receive and provide Assistance shall indemnify and hold harmless those Parties whose involvement in the transaction or occurrence that is the subject of such claim, action, demand or other proceeding is limited to execution of this Agreement.
- C. Prohibition on Third Parties and Assignment of Rights/Duties. This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and are without effect.
- D. Notice. A Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties to this Agreement shall

provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

- E. Effective Date. This Agreement shall be effective after approval by the Parties' governing body and execution by the Parties' authorized representatives.
- F. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- G. Captions. Article and section headings contained in this Agreement are included for convenience only and form no part of the Agreement among the Parties.
- H. Waivers. The waiver by a Party of any breach or failure to comply with any provision of this Agreement by another Party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- I. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.
- J. Savings Clause. If any court finds any article, section or portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties, by action of their respective governing bodies, caused this Agreement to be approved on the dates below.

City of _____, Minnesota

The City Council of _____, Minnesota duly approved this Agreement on the _____ day of _____, 20__.

By: _____
Its Mayor

And: _____
Its Clerk

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

2. The second part of the document outlines the various methods and techniques used to collect and analyze data. It includes a detailed description of the experimental procedures and the statistical tools employed.

3. The third part of the document presents the results of the study, including a comparison of the different methods and a discussion of the implications of the findings. It also includes a section on the limitations of the study and suggestions for future research.

4. The fourth part of the document provides a summary of the key findings and conclusions. It highlights the main points of the study and offers a final perspective on the overall results.

5. The fifth part of the document contains a list of references and a bibliography. It includes citations to the works of other researchers in the field and provides a comprehensive overview of the literature related to the study.

6. The sixth part of the document is a concluding section that reiterates the main findings and offers a final thought on the significance of the research. It also includes a section on the author's acknowledgments and a closing statement.

7. The seventh part of the document is a section on the appendix, which contains additional information and data that are not included in the main body of the text. It includes a list of figures and tables and provides a detailed description of the data sources and collection methods.

8. The eighth part of the document is a section on the glossary, which defines the key terms and concepts used throughout the study. It provides a clear and concise explanation of the terminology and helps to ensure that the reader has a solid understanding of the subject matter.

9. The ninth part of the document is a section on the index, which provides a quick and easy way to find specific information within the document. It includes a list of key terms and their corresponding page numbers, making it a valuable tool for researchers and students alike.

10. The tenth part of the document is a section on the acknowledgments, which expresses the author's gratitude to the individuals and organizations that have supported the research. It includes a list of names and a brief description of the contributions made by each party.

EXHIBIT I

RESOLUTION AUTHORIZING GOVERNMENTAL UNIT TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them;

WHEREAS, MnWARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency;

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this Resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and

WHEREAS, the governing body of [name of governmental unit] considers it to be in the best interests of the [City][County][Town] to be a party to the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that [name of governmental unit]:

1. Authorizes [position title of designated employee or official] and [position title of designated employee or official] to sign this resolution evidencing the intent of [name of governmental unit] to be a party to MnWARN; and
2. [Name of designated employee or official] is directed to send a certified copy of this resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and
3. [Name of political subdivision] agrees to comply with all terms of the Agreement.

IN WITNESS WHEREOF, [name of governmental unit], by action of its governing body, caused this Resolution to be approved on [Month/Date/Year].

By: _____

Its _____

And: _____

Its _____



2905 S. Broadway
Rochester, MN 55904
Phone: 507-288-3923

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **City of Byron, MN** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as:

Well No. 2 & Water Control Upgrade

and,

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached STANDARD TERMS AND CONDITIONS.

Scope of Services

WHKS shall perform the following described services for the Client:

Design and Construction Services as outlined on the attached Exhibit A.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Lump Sum Fee of \$42,000, including expenses.

Executed this _____ day of _____, 2015.

City of Byron



By: _____

By: _____

Printed Name: _____

Printed Name: William Angerman

Title: _____

Title: Executive Vice President, COO

Exhibit A to Professional Services Agreement

A. Project

The Project consists of the preparation of plans and specifications, and construction services to upgrade existing Well No 2, as outlined in *Update to Water Distribution System Master Plan* dated 2014. Items included are new well motor, pump, piping, valves, chemical feed equipment, electrical, and controls. Controls will integrate into the City's new supervisor control and data acquisition (SCADA) system.

B. Scope of Services Provided Under This Agreement:

1. Project Management and Meetings

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, and general administrative activities.
- Hold kick-off meeting with City to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.

2. Design

- Assist with coordination between City and power company Xcel Energy.
- Prepare final plans and specifications to show the character and scope of work to be performed by contractors on the Project.
- A subcontractor to WHKS will provide power supply design under this contract.
- Prepare forms of advertisement for bids, contractor's proposal, construction agreement, payment bond and performance bond for approval by the Client, subject to prior review and approval by Client's Attorney, Bond Counsel, and/or Fiscal Agent.
- Prepare opinion of probable construction cost on completed plans and specifications.
- Answer contractor's questions during the bidding phase.
- Assist in the receiving and tabulation of Contractors' proposals and assist in awarding construction contract.
- Furnish five (5) copies of the plans, specifications, and other contract documents as required to the Client.
- Furnish plans and specifications to bidders through the use of a web based plan room.
- Prepare and submit applicable construction permit application packages for Minnesota Department of Health, and Minnesota Department of Natural Resources.

3. Construction Administration

- Provide administration during construction. Contract administration activities conducted during project construction include interpretation of plans and specifications, periodic visits to the construction site to observe the progress of work, review of shop drawings, process periodic payment estimates for completed construction work, prepare change orders when required, and prepare the final summary of project costs.
- Prepare record drawings from Contractor provided "mark-ups" at the completion of the construction.
- Perform post-construction closeout services up to point of project acceptance by resolution by City Council.

4. Construction Observation

- Provide resident project observation services during the construction of the Project. Resident observation is a part time function during construction. Duties are to provide on-site evaluations of the Project progress in accordance with the plans and specifications and report said progress to the Engineer. Additionally the observer maintains a log book recording conditions at the job site, weather, record of visitors, summary of daily activities, actions taken, observations in general and assists in recording data for eventual preparation of Record Drawings. The observer duties do not include construction means, methods, procedures, and job-site safety. Fee based on 60 hours of observation and travel time.
- The testing of materials, if applicable, will be included in the bid package as a bid allowance to be paid by the Contractor.

C. Special Engineering Services:

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include, but are not limited to the following:

1. Coordination and Cost of Test Pumping
2. Negotiation for easements and site acquisition
3. Permit applications other than those identified above, or any Permit Fees
4. State Revolving Loan Fund or Rural Development Funding Assistance
5. Plans, Specifications, or Competitive Quote Assistance for Water Control Upgrades

STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

2. Governing Law

The laws of the State of Minnesota will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to

make resolution of any dispute with WHKS or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one

and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

8. Ownership of Records

All reports, plans, specifications, field data and notes and other

documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

9. Delivery of Electronic Files

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope

of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law. In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

10. Changed Conditions

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

11. Permits and Approvals

WHKS shall assist Client in applying for those permits and approvals typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing

and submitting forms as to the results of certain work included in the Scope of Services.

12. Suspension of Services

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

13. Termination

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

14. Unauthorized Changes

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any

damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

15. Jobsite Safety

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

16. Additional Services

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS' personnel time and expenses spent

in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

17. Dispute Resolution

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

18. Third Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

19. Extension of Protection

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

20. Timeliness of Performance

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

21. Delays

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other

regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

22. Right to Retain Subconsultants

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

23. Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

24. Severability and Survival

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

25. Hazardous Materials

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of WHKS services,

WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

26. Joint Participation

The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

27. Record Documents

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09

**CITY OF BYRON, MINNESOTA
REQUEST FOR ACTION**

Meeting Date: September 13, 2016

Originating Dept: Administration

Action Requested: Approve contracting for EDA Staff

Introduction: As the City Administrator I have been leading the EDA meetings for many years. We have contracted with a Community and Economic Development Associates (CEDA) person for a couple of different time periods. As the City and economy continues to grow, I have found that my attention is being spread too thin, which is not efficient.

I would like the opportunity to complete some other projects and don't feel I am effective with EDA when I can't provide the attention it needs. When CEDA discontinued the last time, in 2014, we continued to budget for the position in the event it was found to be needed again and the right person was available.

Background/Justification: The Finance Committee has met and discussed the budget and agreed there is money available. I am proposing that we contract with an independent contractor, Joseph Hagen. Joe has completed his undergraduate degree and interned with the City of Byron in the spring of 2016. Joe's schedule will vary according to the needs of Byron and the meetings he is to attend. I have an agreement attached for your review and approval.

Fiscal Impact: Maximum request would be up to \$1,600 a month, which is up to two days a week. We would like it to be implemented immediately.

Alternatives: Hire a full-time person; however, staff doesn't believe there is enough work for a full-time EDA unless it was combined with something else, such as Finance but we aren't ready to go there at this time.

Do nothing and plan for less staff time given to EDA

Staff Recommendation: Staff recommends going into executing and independent contract with Joseph Hagen.

Reviewed By:

Preparer: MBH

Signature:



INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("Agreement") is made and entered into by and between The City of Byron, Minnesota, located at 680 Byron Main Court NE, Byron, Minnesota 55920 ("the City") and Joseph D. Hagen, with an address of 6117 Jonathan Lane NW, Rochester, Minnesota 55901 ("Contractor"). The City and Contractor may be referred to individually as "Party" or collectively as "Parties" throughout this Agreement.

The Parties agree as follows:

1. **Services to be Performed.** Contractor agrees to perform the following services: Contractor will provide Economic Development Authority ("EDA") Consulting to the City.
2. **Contractor Compensation.** In consideration for the services provided by Contractor, the City agrees to pay Contractor at a rate of twenty-five dollars and no cents (\$25.00) per hour for up to sixty-four (64) hours per calendar month.
3. **Terms of Payment.** Contractor shall send the City an invoice bi-monthly unless no hours are worked in during the preceding period. The City shall pay Contractor within fifteen (15) days from the date of each invoice.
4. **Contractor Expenses.** Contractor shall be responsible for all expenses incurred while performing services under this Agreement; however, if Contractor is traveling on the City's behalf, for example, to attend J2G or EDAM meetings, the City shall pay entry fees and mileage for travel in accordance with IRS guidelines, upon prior approval from the City.
5. **Term and Termination of Agreement.** This Agreement shall become effective with signed by the Parties and shall remain in effect until such time that either Party provides thirty (30) days written notice of termination to the other Party. Contractor shall be entitled to full payment of services performed prior to date of termination.
6. **Independent Contractor Status.** Contractor's relationship with the City will be that of an independent contractor, and nothing in this Agreement is intended to, or should be construed to, create a partnership, agency, joint venture, or employment relationship. Contractor and the City agree to the following rights consistent with an independent contractor status:
 - a. Contractor has the right to perform services for others during the term of this Agreement;
 - b. Contractor has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed, with the exception of required attendance and reporting to the City EDA meeting on the 3rd Tuesday of each month at 6:00 a.m. at City Hall;

- c. Contractor has the right to hire assistants as subcontractors, or to use employees to provide the services required by this Agreement;
- d. Contractor, or Contractor's employees or subcontractors, shall perform the services required by this Agreement; the City shall not hire, supervise, or pay any assistants to help Contractor;
- e. Neither Contractor, nor Contractor's employees or subcontractors, shall receive any training from the City in the skills necessary to perform the services requirement by this Agreement;
- f. The City shall not require Contractor, or Contractor's employees or subcontractors, to devote full time to performing the services required by this Agreement; and
- g. Neither Contractor, nor Contractor's employees or subcontractors, shall be eligible to participate in employee pension, health, vacation pay, sick pay, or other fringe benefit plans of the City.

7. **Local, State, and Federal Taxes.** Contractor shall pay all income taxes and FICA (social security and Medicare taxes) incurred while performing services under this Agreement. The City shall not:

- a. Withhold FICA from Contractor's payments or make FICA payments on Contractor's behalf;
- b. Make state or federal unemployment compensation contributions on Contractor's behalf; or
- c. Withhold state or federal income tax from Contractor's payments. The charges included here do not include taxes. If Contractor is required to pay any federal, state, or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to the City. The City shall be responsible for paying any interest or penalties incurred due to late payment or nonpayment of any taxes by the City.

8. **Exclusive Agreement.** This Agreement constitutes the complete, final and exclusive embodiment of the entire Agreement between the Parties. This Agreement supersedes any other such promises, warranties, or representations, or any other written or oral statements concerning Contractor's rights to any compensation, equity, or benefits from the City.

9. **Modifying the Agreement.** Only a writing signed by the Parties may modify this Agreement.

10. **Dispute Resolution.** If a dispute arises related to the services to be provided under this Agreement or in relation to the interpretation of this Agreement, the Parties may take the matter to court or resolve by any means as agreed to by the Parties.
11. **Applicable Law and Venue.** The laws of the State of Minnesota shall govern this Agreement. Jurisdiction and venue in any action to enforce any award or to enjoin any action that violates this Agreement will be in Minnesota District Court.
12. **Limited Liability.** This provision allocates the risk under this Agreement between Contractor and the City. Contractor's pricing reflects the allocation of risk and limitation of liability specified below. Contractor's total liability to the City under this Agreement for damages, costs, and expenses shall not exceed the compensation received by Contractor under this Agreement. However, Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful action of Contractor or Contractor's employees or agents while on the City's premises to the extent such actions or omissions were not caused by the City. *NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS OR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.*
13. **Severability.** If any provision in this Agreement is determined to be invalid or unenforceable, in whole or in part, this determination will not affect any other provision of this Agreement. The provision in question may be modified by the court so as to be rendered enforceable in a manner consistent with the intent of the Parties.
14. **Notices.** All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:
 - a. When delivered personally to the recipient's address as stated in this Agreement;
 - b. Three (3) days after being deposited in the United States Mail, with postage prepaid to the recipient's address as stated in this Agreement; or
 - c. When sent by fax or electronic mail, such notice is effective upon receipt, provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.
15. **Counterparts.** This Agreement may be executed in one (1) or more counterparts, and by the different Parties in separate counterparts, each of which, when executed, shall be deemed to be an original but all of which taken together shall constitute one (1) and the same agreement. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or portable document format (PDF) shall be as effective as delivery of a manually executed counterpart of any such Agreement.

The Parties have read and understood the terms and conditions set out in this Agreement on this _____ day of _____, 2016.

The City of Byron, Minnesota:

Contractor:

By: Mary Blair-Hoeft, City Administrator

By: Joseph D. Hagen

By: Ann M. Dierks, Mayor

RESOLUTION 2016-34
Metes and Bounds

Byron Towne Village Third Block 3, Lots 2, 3 & 4

WHEREAS, an application, legal description and map of the land to be conveyed has been filed at the City Hall of the City of Byron, requesting approval of a division of platted land by metes and bounds in accordance with Minnesota Statutes 462.352, Sub. 12 and the City of Byron's Subdivision Ordinance Section 151.14, Conveyance by Metes & Bounds and

WHEREAS, it is determined by the City Council of the City of Byron that such division will not interfere with the purposes of the subdivision regulations and;

WHEREAS, such division creates no additional lots;

NOW THEREFORE, BE IT RESOLVED, that the conveyance by metes and bounds of the described property be approved:

See Exhibit A for full legal descriptions.

Ann M. Diercks
Mayor

Mary K. Blair-Hoeft
City Administrator

**CITY OF BYRON, MINNESOTA
REQUEST FOR COUNCIL ACTION
Meeting Date: September 12, 2016**

Originating Dept: Planning

Action Requested:

Introduction: The developers of Byron Towne Village Third are looking to adjust some lot lines in an attempt to make the lots more buildable.

Background/Justification:

In the attached diagram you will note that Parcel B originally had a narrow back yard. The realignment of the lot lines for Parcels A and C make the rear yard for Parcel B more useable.

With the lot line adjustments the developer is attempting to alleviate issues with backyard concerns for the future homeowners of Parcel B.

Fiscal Impact:

Alternatives:

1. Recommend to the City Council to approve the metes and bounds as presented.
2. Recommend to the City Council to deny the metes and bounds with justification.

Staff Recommendation:

Alternative 1.

Reviewed By:

Preparer: Janna Monosmith

Signature: 

City of Byron

Application for Metes and Bounds

Date: 8/22/16

To: City Clerk – Administrator
680 Byron Main Court NE
Byron, MN 55920

The Undersigned does hereby apply to the Planning and Zoning Commission and the Byron City Council for a Conveyance by Metes and Bounds.

Legal Description (Including a Certificate of Survey):

See attached

Name of Applicant: Bryce and Brenda DeCook

Applicant's Address: 2734 90th ave SW, Byron, MN 55920

Reason: Adjust lot lines in Byron Towne Village 3rd

The Undersigned hereby attests to the truth and correctness of all information presented with this application.

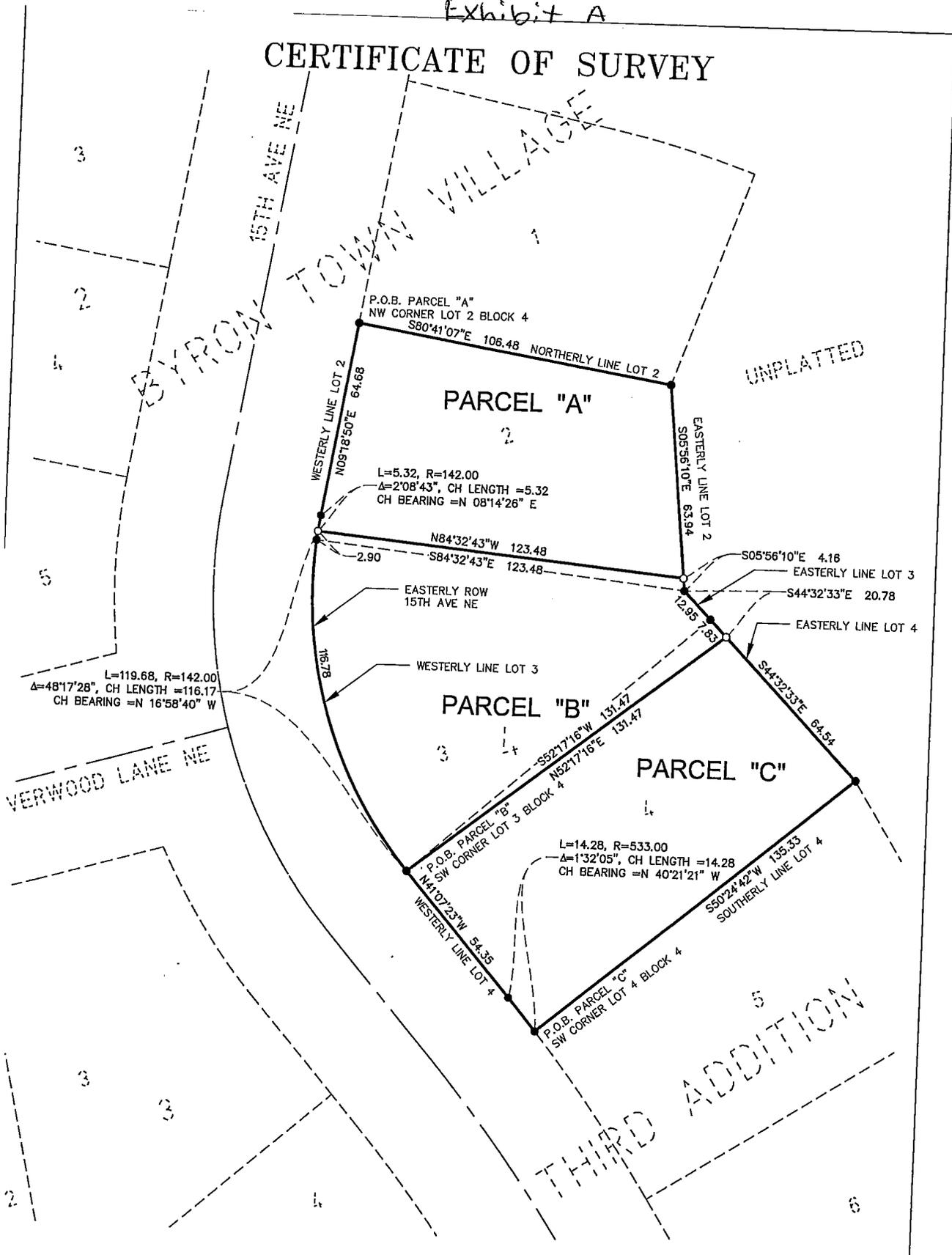
Brenda J DeCook
Applicant

2734 90th Ave SW, Byron, MN
Address

507.254.1288
Phone

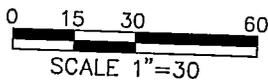
Fee \$465 + Engineering Fees

CERTIFICATE OF SURVEY



MEASURING SYSTEM USED:
 UNPLATTED COUNTY COORDINATE
 SYSTEM NAD 83, ADJUSTMENT-1996

LEGEND
 ● - DENOTES FOUND PIPE UNLESS OTHERWISE NOTED
 ○ - DENOTES 1" Ø IRON PIPE WITH CAP #44890



SURVEYOR'S CERTIFICATE
 I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA
Timothy A. Hruska
 TIMOTHY A. HRUSKA, LIC. NO. 44830
 DATE: 7/26/16

SCALE:	1" = 30'
BY:	CLN
DATE:	7/26/16
PROJECT NO.:	7880
FILE NO.:	7880/BTV_Lot Adjustment/Drawings

FOR:
 BRYCE DECOCK
 LOT 2,3,4 BLOCK 4
 BYRON TOWN VILLAGE THIRD ADDITION
 CITY OF BYRON



CERTIFICATE OF SURVEY

PROPERTY DESCRIPTION

PARCEL "A":

Part of Lot 2, Block 4 of Byron Town Village Third Addition, according to recorded plat thereof, Olmsted County, Minnesota, more particularly described as follows:

Beginning at the Northwest corner of Lot 2, Block 4 of said Byron Town Village Third Addition; thence South 80°41'07" East (Note: All bearings are based on the Olmsted County Coordinate System, NAD '83, Adjusted 1996) along the Northerly line of said Lot 2 for a distance of 106.48 feet to the Northeast corner of said Lot 2; thence South 05°56'10" East along the Easterly line of said Lot 2, 63.94 feet; thence North 84°32'43" West, for a distance of 123.48 feet to the Westerly Line of Lot 2; thence Northerly 5.32 feet along a non-tangential curve and along said Westerly Line, concave Easterly, having a central angle of 02 degrees 08 minutes 43 seconds, a radius of 142.00 feet, chord bears North 08 degrees 14 minutes 26 seconds East for a distance of 5.32 feet; thence North 09°18'50" East, along said Westerly Line for a distance of 64.68 feet to the Point of Beginning.

Containing 0.17 acres, more or less and subject to any easements and restrictions of record.

PARCEL "B":

All of Lot 3 and parts of Lots 2 and 4, Block 4 of Byron Town Village Third Addition, according to recorded plat thereof, Olmsted County, Minnesota, more particularly described as follows:

Beginning at the Southwest corner of Lot 3, Block 4 of said Byron Town Village Third Addition; thence Northerly (Note: All bearings are based on the Olmsted County Coordinate System, NAD '83, Adjusted 1996) 119.68 feet along a non-tangential curve and along the Westerly Line Lot 3, concave Easterly, having a central angle of 48 degrees 17 minutes 28 seconds, a radius of 142.00 feet, chord bears North 16 degrees 58 minutes 40 seconds East for a distance of 116.17 feet; thence South 84°32'43" East for a distance of 123.48 feet to a point on the Easterly Line of Lot 2; thence South 05°56'10" East for a distance of 4.16 feet along the Easterly Line of said Lot 2; thence South 44°32'33" East for a distance of 20.78 feet along the Easterly Line of said Lots 3 and 4; thence South 52°17'16" West for a distance of 131.47 feet to the Point of Beginning.

Containing 0.21 acres, more or less and subject to any easements and restrictions of record.

PARCEL "C":

Part of Lot 4, Block 4 of Byron Town Village Third Addition, according to recorded plat thereof, Olmsted County, Minnesota, more particularly described as follows:

Beginning at the Southwest corner of Lot 4 Block 4 of said Byron Town Village Third Addition; thence Northerly (Note: All bearings are based on the Olmsted County Coordinate System, NAD '83, Adjusted 1996) 14.28 feet along a non-tangential curve and along the Westerly Line of Lot 4, concave Westerly, having a central angle of 01 degrees 32 minutes 05, a radius of 533.00 feet, chord bears North 40 degrees 21 minutes 21 seconds West for a distance of 14.28 feet; thence North 41°07'23" West for a distance of 54.35 feet along said Lot Line; thence North 52°17'16" East for a distance of 131.47 feet to a point on the Easterly Line of Lot 4; thence South 44°32'33" East for a distance of 64.54 feet along the Easterly Line of said Lot 4 to the SE Corner of said Lot 4; thence South 50°24'42" West along the South Line of said Lot 4 for a distance of 135.33 feet to the Point of Beginning.

Containing 0.20 acres, more or less and subject to any easements and restrictions of record.

1" = 30'
BY: CLN
7/26/16
DT NO. 7880
NO. : 7880/BTV_Lot Adjustment/Drawings

FOR :
BRYCE DECOOK
LOT 2,3,4 BLOCK 4
BYRON TOWN VILLAGE THIRD ADDITION
CITY OF BYRON



**CITY OF BYRON, MINNESOTA
REQUEST FOR COUNCIL ACTION
Meeting Date: September 12, 2016**

Originating Dept: Planning

Action Requested:

Introduction: Bryce and Brenda DeCook have submitted an application for the preliminary plat of East Village. This area is a continuation of the area that has been known as the Byron Towne Village subdivisions.

The East Village includes 49 lots.

Background/Justification:

The developers are proposing a mixture of single family, duplexes, a four plex as well as multi-level townhomes. An erosion control plan is included in your packets so you can note where the different types of housing are located.

While there were some changes made to the concept plan to this area staff felt that the changes were minor in that single family units are still being proposed for this area, density requirements are still being met and the developer is attempting to provide a variety in housing such as the original intent of the PRD.

Enclosed in your packet you will also find review letters from WHKS as well as from Byron staff. The first two comments presented from Byron staff are regarding issues that are not required to be corrected, but the developer should be aware of the issues going forward.

Fiscal Impact:

Alternatives:

1. Recommend to the City Council to approve the plat with conditions.
2. Recommend to the City Council to deny the the plat with justification.

Staff Recommendation:

Alternative 1.

Reviewed By:

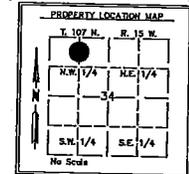
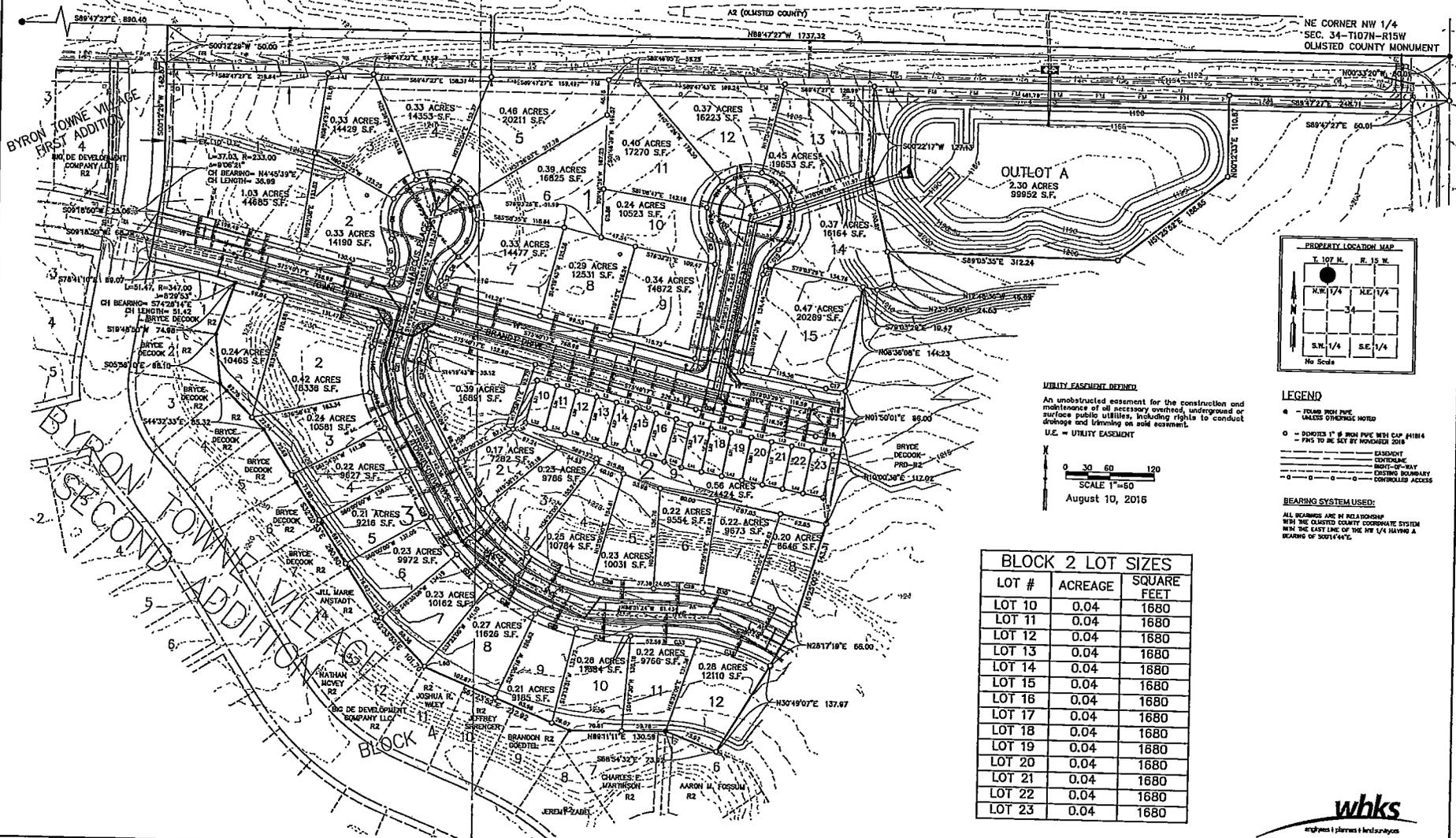
Preparer: Janna Monosmith

Signature: 

THE EAST VILLAGE PRELIMINARY PLAT

NW CORNER NW 1/4
SEC. 34-T107N-R15W
OLMSTED COUNTY MONUMENT

NE CORNER NW 1/4
SEC. 34-T107N-R15W
OLMSTED COUNTY MONUMENT



UTILITY EASEMENT DEFINED:
An unobstructed easement for the construction and maintenance of all necessary overhead, underground or surface public utilities, including rights to conduct drainage and limning on said easement.
U.E. = UTILITY EASEMENT

SCALE 1"=50'
August 10, 2015

LEGEND

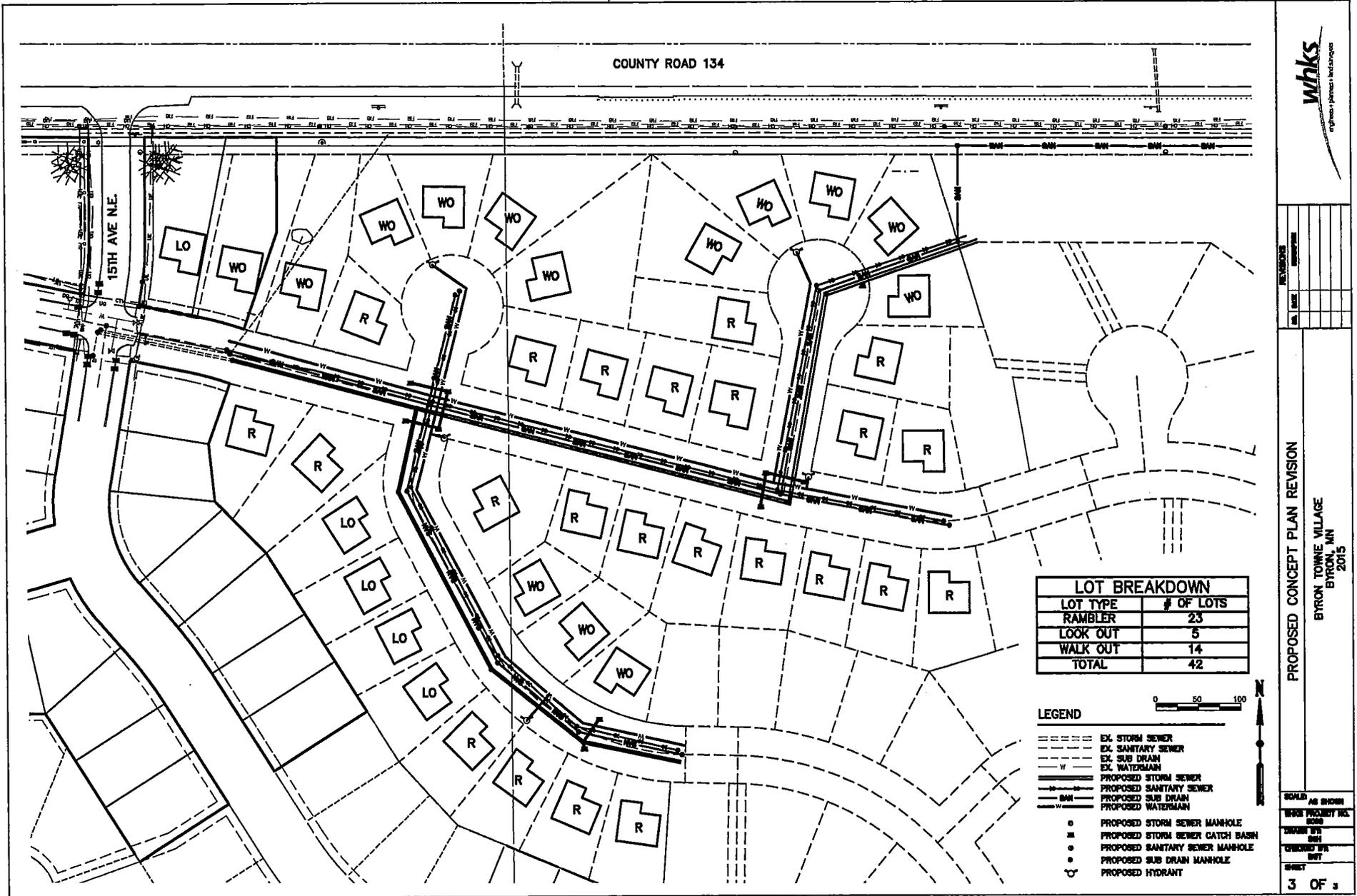
- FOUND IRON PIPE UNLESS OTHERWISE NOTED
- DITCHES 1" IRON PIPE WITH CAP #1114 PPS TO BE SET BY HOMEOWNER 2016
- EXISTING EASEMENT
- EXISTING EASEMENT
- EXISTING BOUNDARY
- CONTROLLED ACCESS

BEARING SYSTEM USED:
ALL BEARINGS ARE IN RELATIONSHIP WITH THE OLSTED COUNTY COORDINATE SYSTEM WITH THE EAST LINE OF THE NW 1/4 HAVING A BEARING OF 202°41'42".

BLOCK 2 LOT SIZES

LOT #	ACREAGE	SQUARE FEET
LOT 10	0.04	1680
LOT 11	0.04	1680
LOT 12	0.04	1680
LOT 13	0.04	1680
LOT 14	0.04	1680
LOT 15	0.04	1680
LOT 16	0.04	1680
LOT 17	0.04	1680
LOT 18	0.04	1680
LOT 19	0.04	1680
LOT 20	0.04	1680
LOT 21	0.04	1680
LOT 22	0.04	1680
LOT 23	0.04	1680

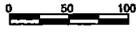
Concept Plan



LOT BREAKDOWN	
LOT TYPE	# OF LOTS
RAMBLER	23
LOOK OUT	5
WALK OUT	14
TOTAL	42

LEGEND

- EX. STORM SEWER
- EX. SANITARY SEWER
- EX. SUB DRAIN
- W- EX. WATERMAIN
- PROPOSED STORM SEWER
- PROPOSED SANITARY SEWER
- PROPOSED SUB DRAIN
- PROPOSED WATERMAIN
- PROPOSED STORM SEWER MANHOLE
- PROPOSED STORM SEWER CATCH BASIN
- PROPOSED SANITARY SEWER MANHOLE
- PROPOSED SUB DRAIN MANHOLE
- ⊕ PROPOSED HYDRANT



NO. SHEETS	1
NO. LOTS	42

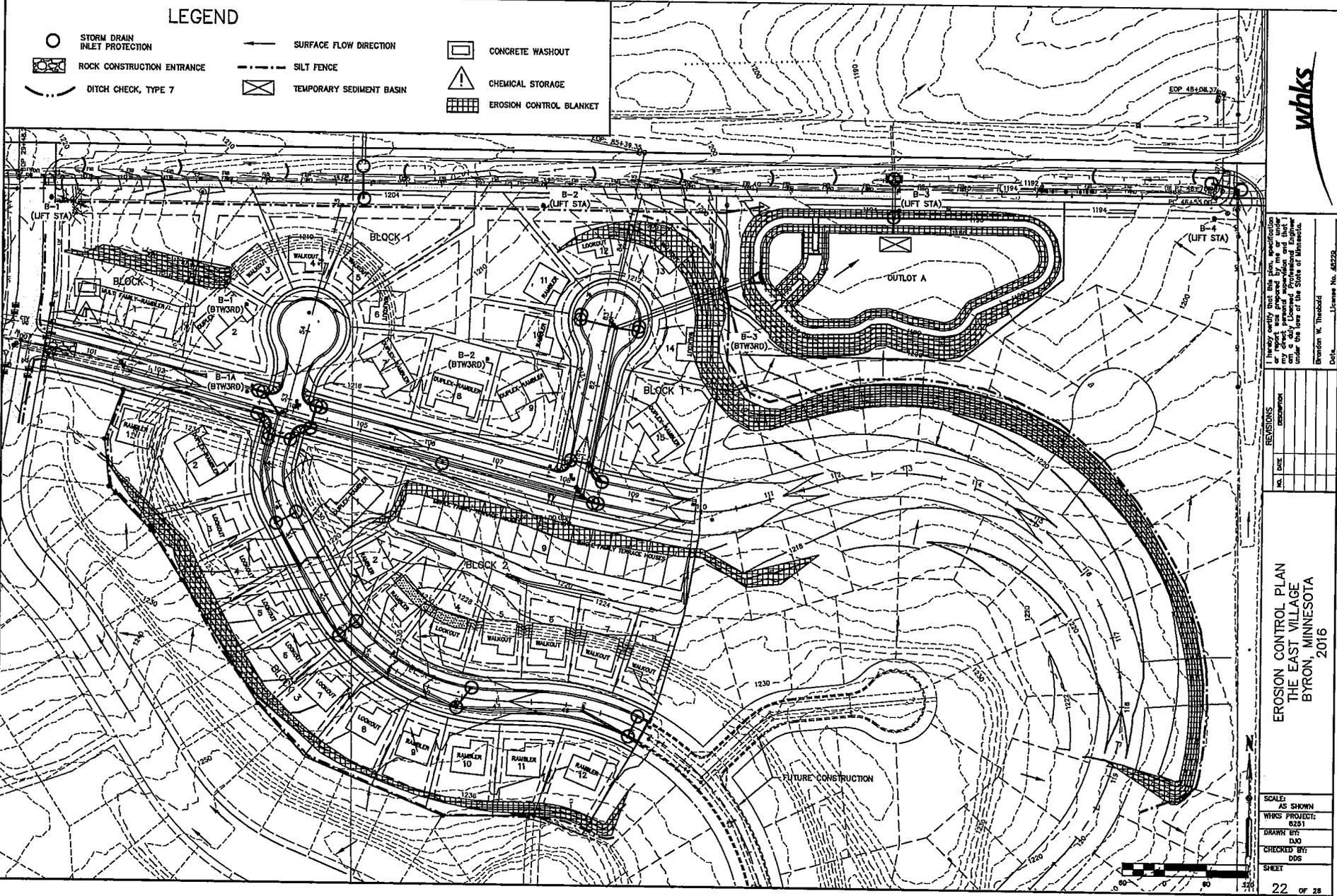
PROPOSED CONCEPT PLAN REVISION
 BYRON TOWNE VILLAGE
 BYRON, MN
 2015

SCALE	AS SHOWN
DATE PROJECT NO.	8/20/15
DRAWN BY	MS
CHECKED BY	SWT
SHEET	3 OF 3

Erosion Plan

LEGEND

-  STORM DRAIN INLET PROTECTION
-  ROCK CONSTRUCTION ENTRANCE
-  DITCH CHECK, TYPE 7
-  SURFACE FLOW DIRECTION
-  SILT FENCE
-  TEMPORARY SEDIMENT BASIN
-  CONCRETE WASHOUT
-  CHEMICAL STORAGE
-  EROSION CONTROL BLANKET



whks

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Brandon W. Throckmold
 License No. 492228
 Date: _____

NO.	DATE	DESCRIPTION

EROSION CONTROL PLAN
THE EAST VILLAGE,
BYRON, MINNESOTA
 2016

SCALE: AS SHOWN
 WHKS PROJECT: 8381
 DRAWN BY: DJO
 CHECKED BY: DGS
 SHEET

To: Plat Review Committee

From: Janna Monosmith

Date: August 30, 2016

RE: The East Village

The Byron Planning Department offers the following comments regarding The East Village:

1. Structures on some lots may not meet setback requirements as proposed. These lots are: Block 1, Lots 2, 7, 9, 15, Block 2, Lot 1, Block 3 Lot 2. Developer should verify structure placement to verify that minimum setbacks are met.
2. Structures constructed on the some lots will not be able to be split at a later date to be owned individually as minimum lots sized will not be met. Developer should ensure that builders/homeowners on these lots understand this requirement. These lots are: Block 1, Lots 2, 7, 8, 9, 15, Block 2, Lot 1, Block 3 Lot 2.
3. Street names should include NE as a directional.
4. Developer is responsible for installing cluster box units per United States Postal Service code.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



September 6, 2016

Ms. Mary Blair-Hoefl
City Administrator
City of Byron
680 Byron Main Ct NE
Byron, MN 55920

RE: Byron, MN
The East Village
Review of Preliminary Plat and Plans

Dear Mary:

We have reviewed the preliminary plat and plans for the referenced project, as requested. We offer the following comments on the submitted plat and plans.

1. No variances are being requested.

The following fee related items apply to the project:

1. Land dedicated for outdoor recreation was included in the original Byron Towne Village development. No additional land is dedicated as part of the East Village development.
2. The Developer is proposing to construct a permanent storm water management pond located within the East Village Subdivision to serve this development and future phases. Storm water fees will not apply to this plat.
3. Sewer availability charges (SAC) will apply to the area proposed to be platted. 15.59 acres of this plat are subject to SAC charges. This area does not include the 7th Street NE right-of-way or the storm water pond Outlot.
4. Water availability charges (WAC) will apply to the area proposed to be platted. 15.59 acres of this plat are subject to WAC charges. This area does not include the 7th Street NE right-of-way or the storm water pond Outlot.
5. Traffic Improvement District (TID) charges will apply to the area proposed to be platted. 15.59 acres of this plat are subject to TID charges. This area does not include the 7th Street NE right-of-way or the storm water pond Outlot.
6. An Engineer's Opinion of Construction Costs should be submitted for this project for inclusion in the development agreement.

We offer the following additional comments:

1. Final plan technical review comments have been submitted to the developer's engineer for inclusion in the final plans.
2. The applicant must secure all necessary permits before construction begins including a NPDES storm water permit. The Owner, or their representative, will be responsible for permit compliance.
3. It is recommended that the City require the Developer to perform testing and observation of all engineered fill outside the right-of-way. The Developer should be required to submit test results and observation records to the City upon completion. This information is provided to the City for informational purposes only and is not reviewed by the City.
4. Additional easements required by utility companies, if any, should be platted. All utility conduit crossings should also be shown.
5. The existing culvert beneath 7th Street NE north of Lots 4 and 5, Block 1 should be evaluated for removal with all drainage directed to the east. If the culvert removal is deemed feasible, the City should discuss this culvert removal with the property owner to the north of 7th Street NE.
6. An 8 inch watermain should be extended north between Lots 4 and 5, Block 1 for a watermain loop. The watermain should extend to the north right-of-way line of 7th Street NE. A 20 foot utility easement should be provided between Lots 4 and 5. The City should discuss removing or replacing the storm water culvert as discussed in Item #5.
7. An 8 inch watermain should be extended between Lots 11 and 12, Block 3 connecting to the existing water main loop extended from Wickford Place NE in the Byron Towne Village 2nd development. A 20 foot utility easement should be provided between Lots 11 and 12.
8. Controlled access should be designated on the final plat from 15th Avenue NE to County State Aid Highway 3.
9. The Developer should review the proposed lot widths. The proposed lots meet the minimum width requirements but in the past, lots less than 70 feet wide have had issues meeting property line setbacks.
10. The City will allow polypropylene pipe with a granular backfill as an alternate material to reinforced concrete pipe for storm sewer.
11. The bike path shall be located 6 inches from the south right-of-way line of 7th Street NE.
12. Further discussion with the City Planner and Building Official is needed regarding the number of municipal services to all townhomes or apartments lots (i.e. Lots 1, 2, 7, 8, 9, 15; Block 1).
13. A copy of the specifications should be submitted for this project during final review. The specifications should include a Release of Infrastructure Form and must be submitted and approved by City Staff prior to City Council acceptance of the project.

Ms. Mary Blair-Hoeft
September 6, 2016
Page 3 of 3

14. The proposed storm water pond will serve future phases of this development. The pond should be cleaned out by the Developer after all phases are complete prior to the City taking ownership of the pond. This provision should be included in the development agreement.

We would recommend approval of the proposed plat and plans conditional upon the above items being addressed.

Please contact us if you have any questions.

Sincerely,

WHKS & CO.


William Angerman, P.E.

WKA/dds

Cc: Eric Counselman, City of Byron
Janna Monosmith, City of Byron
Brandon Theobald, WHKS
Bryce & Brenda DeCook

TO: Byron Mayor and City Council
 FROM: Mary Blair-Hoefft, City Administrator
 DATE: September 13, 2016
 RE: 2017 Budget

At the September 27th meeting, the Byron City Council will be required to set the preliminary levy of the 2017 budget. The Finance Committee has met and discussed most of these items. Items that are different from the 2017 budget include the following:

Revenues:

Local Gov't Aide (LGA) increased by \$2,400 - Byron has dedicated the LGA to the capital improvement fund (CIP) (450).

Expenses:

1. Bonded debt payments increased \$161,349.
2. An additional employee for BCRC. Personnel Committee will discuss the actual position.
3. Sesquicentennial request of \$32,000 is in Council 048 (special projects) -
4. Professional Services - Law Enforcement increase 3% (\$9,698)
5. BEDA Special projects includes \$5,250 for the community bus.
6. Health Insurance has a six percent (6%) increase. This will be cost shared with employees. The City pays 75% of family coverage and 95% of single coverage.
7. Streets - 059 for crack sealing/sealcoating streets (\$130,000) Not included in CIP (like 2016)
8. I have placed \$50,000 in the Council CIP as a holding place for additional funds.

Based on the estimates of a three percent (3%) growth in tax capacity, the potential increase on home values for this proposed levy is as follows: **REMEMBER - THIS IS AN ESTIMATE!**

With the \$50,000 in the Council CIP as a holding place.

Assessed Value	ESTIMATED increase
\$150,000	\$ 23
\$250,000	\$ 38
\$350,000	\$ 53
\$450,000	\$ 68
Without the \$50,000	

Assessed Value	ESTIMATED increase
\$150,000	\$ 3
\$250,000	\$ 5
\$350,000	\$ 7
\$450,000	\$ 9

CITY OF BYRON
2017 PROPOSED BUDGET - Non-Standard
 September 2016

FU	OBJ	DEPT	Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
OBJECT Descr Salaries & Wages							
101	010	Council and Mayor		Salaries & Wages	\$52,590.00	\$44,245.00	18.86%
101	010	Byron Economic Dev. Auth		Salaries & Wages	\$28,069.00	\$27,656.00	1.49%
101	010	Clerk Treasurer		Salaries & Wages	\$29,029.00	\$28,460.00	2.00%
101	010	Planning and Zoning		Salaries & Wages	\$56,150.00	\$55,199.00	1.72%
101	010	Building Inspections		Salaries & Wages	\$19,087.00	\$19,560.00	-2.42%
101	010	Fire Protection		Salaries & Wages	\$37,832.00	\$37,885.00	-0.14%
101	010	First Responders		Salaries & Wages	\$14,832.00	\$18,193.00	-18.47%
101	010	Animal Control		Salaries & Wages	\$373.00	\$434.00	-14.06%
101	010	Streets & Alleys		Salaries & Wages	\$122,150.00	\$116,053.00	5.25%
101	010	Snow & Ice Removal		Salaries & Wages	\$38,489.00	\$36,977.00	4.09%
101	010	Cable-Culture&Recreation		Salaries & Wages	\$4,200.00	\$4,253.00	-1.25%
101	010	Park Department		Salaries & Wages	\$122,145.00	\$100,201.00	21.90%
101	010	Swimming Pool		Salaries & Wages	\$39,429.00	\$36,603.00	7.72%
OBJECT Descr Salaries & Wages					\$564,375.00	\$525,719.00	7.35%
OBJECT Descr Overtime							
101	011	Snow & Ice Removal		Overtime	\$0.00	\$0.00	0.00%
OBJECT Descr Overtime					\$0.00	\$0.00	0.00%
OBJECT Descr Social Security & Medicare							
101	013	Council and Mayor		Social Security & Medicare	\$3,375.53	\$3,385.00	-0.28%
101	013	Byron Economic Dev. Auth		Social Security & Medicare	\$2,106.46	\$2,116.00	-0.45%
101	013	Clerk Treasurer		Social Security & Medicare	\$2,177.20	\$2,177.00	0.01%
101	013	Planning and Zoning		Social Security & Medicare	\$4,213.53	\$4,223.00	-0.22%
101	013	Building Inspections		Social Security & Medicare	\$1,042.75	\$1,015.00	2.73%
101	013	Fire Protection		Social Security & Medicare	\$2,910.00	\$2,919.00	-0.31%
101	013	First Responders		Social Security & Medicare	\$1,108.15	\$1,117.00	-0.79%
101	013	Animal Control		Social Security & Medicare	\$28.55	\$33.00	-13.48%
101	013	Streets & Alleys		Social Security & Medicare	\$10,513.36	\$10,351.00	1.57%
101	013	Snow & Ice Removal		Social Security & Medicare	\$3,209.88	\$3,103.00	3.44%
101	013	Cable-Culture&Recreation		Social Security & Medicare	\$316.15	\$325.00	-2.72%
101	013	Park Department		Social Security & Medicare	\$8,731.94	\$8,811.00	-0.90%
101	013	Swimming Pool		Social Security & Medicare	\$3,007.54	\$2,800.00	7.41%
OBJECT Descr Social Security & Medicare					\$42,741.04	\$42,375.00	0.86%
OBJECT Descr Employer Pension Contributions							
101	014	Council and Mayor		Employer Pension Contributio	\$1,809.00	\$1,818.00	-0.50%
101	014	Byron Economic Dev. Auth		Employer Pension Contributio	\$2,065.00	\$2,074.00	-0.43%
101	014	Clerk Treasurer		Employer Pension Contributio	\$2,135.00	\$2,135.00	0.00%
101	014	Planning and Zoning		Employer Pension Contributio	\$4,131.00	\$4,140.00	-0.22%
101	014	Building Inspections		Employer Pension Contributio	\$1,311.00	\$1,311.00	0.00%
101	014	Fire Protection		Employer Pension Contributio	\$310.00	\$319.00	-2.82%
101	014	First Responders		Employer Pension Contributio	\$310.00	\$319.00	-2.82%
101	014	Animal Control		Employer Pension Contributio	\$28.00	\$33.00	-15.15%
101	014	Streets & Alleys		Employer Pension Contributio	\$10,307.00	\$8,962.00	15.01%
101	014	Snow & Ice Removal		Employer Pension Contributio	\$3,249.00	\$2,844.00	14.24%
101	014	Cable-Culture&Recreation		Employer Pension Contributio	\$310.00	\$319.00	-2.82%
101	014	Park Department		Employer Pension Contributio	\$6,440.00	\$3,830.00	68.15%
101	014	Swimming Pool		Employer Pension Contributio	\$699.00	\$495.00	41.21%

CITY OF BYRON

2017 PROPOSED BUDGET - Non-Standard

September 2016

FU	OBJ	DEPT	Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
OBJECT Descr Employer Pension Contributions					\$33,104.00	\$28,599.00	15.75%
OBJECT Descr Employer Insurance Contributio							
101	015		Council and Mayor	Employer Insurance Contribu	\$2,547.70	\$2,608.00	-2.31%
101	015		Byron Economic Dev. Auth	Employer Insurance Contribu	\$2,229.23	\$2,297.00	-2.95%
101	015		Clerk Treasurer	Employer Insurance Contribu	\$2,468.08	\$2,413.00	2.28%
101	015		Planning and Zoning	Employer Insurance Contribu	\$6,448.86	\$6,422.00	0.42%
101	015		Building Inspections	Employer Insurance Contribu	\$3,237.68	\$3,802.00	-14.84%
101	015		Fire Protection	Employer Insurance Contribu	\$477.00	\$584.00	-18.32%
101	015		First Responders	Employer Insurance Contribu	\$478.00	\$584.00	-18.15%
101	015		Animal Control	Employer Insurance Contribu	\$79.62	\$137.00	-41.88%
101	015		Streets & Alleys	Employer Insurance Contribu	\$21,867.58	\$22,461.00	-2.64%
101	015		Snow & Ice Removal	Employer Insurance Contribu	\$8,744.36	\$7,737.00	13.02%
101	015		Cable-Culture&Recreation	Employer Insurance Contribu	\$477.69	\$584.00	-18.20%
101	015		Park Department	Employer Insurance Contribu	\$25,795.18	\$17,814.00	44.80%
101	015		Swimming Pool	Employer Insurance Contribu	\$875.77	\$974.00	-10.09%
OBJECT Descr Employer Insurance Contributio					\$75,726.75	\$68,417.00	10.68%
OBJECT Descr Firefighter s Relief Pension							
101	019		Fire Protection	Firefighter s Relief Pension	\$14,386.00	\$14,386.00	0.00%
OBJECT Descr Firefighter s Relief Pension					\$14,386.00	\$14,386.00	0.00%
OBJECT Descr Office Supplies							
101	020		First Responders	Office Supplies	\$118.00	\$118.00	0.00%
101	020		Streets & Alleys	Office Supplies	\$200.00	\$200.00	0.00%
101	020		Park Department	Office Supplies	\$100.00	\$100.00	0.00%
OBJECT Descr Office Supplies					\$418.00	\$418.00	0.00%
OBJECT Descr Operating Supplies							
101	021		Council and Mayor	Operating Supplies	\$2,000.00	\$1,200.00	66.67%
101	021		Byron Economic Dev. Auth	Operating Supplies	\$1,000.00	\$1,000.00	0.00%
101	021		Clerk Treasurer	Operating Supplies	\$4,000.00	\$4,000.00	0.00%
101	021		Emergency Operating Plan	Operating Supplies	\$2,000.00	\$2,000.00	0.00%
101	021		Planning and Zoning	Operating Supplies	\$850.00	\$500.00	70.00%
101	021		Building Inspections	Operating Supplies	\$0.00	\$0.00	0.00%
101	021		Fire Protection	Operating Supplies	\$14,586.00	\$14,586.00	0.00%
101	021		First Responders	Operating Supplies	\$3,018.00	\$3,018.00	0.00%
101	021		Animal Control	Operating Supplies	\$400.00	\$400.00	0.00%
101	021		Streets & Alleys	Operating Supplies	\$16,000.00	\$15,000.00	6.67%
101	021		Snow & Ice Removal	Operating Supplies	\$13,000.00	\$8,000.00	62.50%
101	021		Park Department	Operating Supplies	\$13,500.00	\$13,500.00	0.00%
101	021		Swimming Pool	Operating Supplies	\$5,000.00	\$5,000.00	0.00%
OBJECT Descr Operating Supplies					\$75,354.00	\$68,204.00	10.48%
OBJECT Descr Repair / Maintenance Supplies							
101	022		Snow & Ice Removal	Repair / Maintenance Supplie	\$500.00	\$500.00	0.00%
101	022		Park Department	Repair / Maintenance Supplie	\$0.00	\$0.00	0.00%
OBJECT Descr Repair / Maintenance Supplies					\$500.00	\$500.00	0.00%
OBJECT Descr Small Tools & Minor Equipment							
101	023		Fire Protection	Small Tools & Minor Equipme	\$8,708.00	\$8,775.00	-0.76%
101	023		Streets & Alleys	Small Tools & Minor Equipme	\$1,500.00	\$1,000.00	50.00%

CITY OF BYRON
2017 PROPOSED BUDGET - Non-Standard
September 2016

FU	OBJ	DEPT	Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	023	Park Department		Small Tools & Minor Equipme	\$2,200.00	\$2,200.00	0.00%
101	023	Swimming Pool		Small Tools & Minor Equipme	\$700.00	\$700.00	0.00%
OBJECT Descr Small Tools & Minor Equipment					\$13,108.00	\$12,675.00	3.42%
OBJECT Descr Professional Services							
101	030	Council and Mayor		Professional Services	\$3,000.00	\$2,800.00	7.14%
101	030	Byron Economic Dev. Auth		Professional Services	\$23,000.00	\$23,000.00	0.00%
101	030	City Hall		Professional Services	\$15,000.00	\$20,000.00	-25.00%
101	030	Clerk Treasurer		Professional Services	\$4,500.00	\$4,500.00	0.00%
101	030	Indep.Auditor/Accounting		Professional Services	\$47,000.00	\$42,000.00	11.90%
101	030	City Attorney/Legal		Professional Services	\$7,000.00	\$7,000.00	0.00%
101	030	Planning and Zoning		Professional Services	\$1,500.00	\$2,500.00	-40.00%
101	030	Building Inspections		Professional Services	\$90,000.00	\$61,500.00	46.34%
101	030	Engineering		Professional Services	\$20,000.00	\$20,000.00	0.00%
101	030	Law Enforcement		Professional Services	\$332,949.00	\$323,251.00	3.00%
101	030	Fire Protection		Professional Services	\$2,800.00	\$2,800.00	0.00%
101	030	Animal Control		Professional Services	\$1,000.00	\$1,000.00	0.00%
101	030	Streets & Alleys		Professional Services	\$6,000.00	\$4,000.00	50.00%
101	030	Snow & Ice Removal		Professional Services	\$500.00	\$500.00	0.00%
101	030	Cable-Culture&Recreation		Professional Services	\$0.00	\$0.00	0.00%
101	030	Park Department		Professional Services	\$8,000.00	\$5,000.00	60.00%
OBJECT Descr Professional Services					\$562,249.00	\$519,851.00	8.16%
OBJECT Descr Communications							
101	031	Byron Economic Dev. Auth		Communications	\$2,500.00	\$2,300.00	8.70%
101	031	City Hall		Communications	\$2,500.00	\$2,500.00	0.00%
101	031	Clerk Treasurer		Communications	\$1,500.00	\$1,250.00	20.00%
101	031	Planning and Zoning		Communications	\$120.00	\$200.00	-40.00%
101	031	Fire Protection		Communications	\$4,200.00	\$4,200.00	0.00%
101	031	First Responders		Communications	\$2,186.00	\$2,186.00	0.00%
101	031	Streets & Alleys		Communications	\$3,000.00	\$3,600.00	-16.67%
101	031	Snow & Ice Removal		Communications	\$1,000.00	\$1,000.00	0.00%
101	031	Park Department		Communications	\$350.00	\$350.00	0.00%
101	031	Swimming Pool		Communications	\$500.00	\$500.00	0.00%
OBJECT Descr Communications					\$17,856.00	\$18,086.00	-1.27%
OBJECT Descr Travel-Room/Meal/Miles/Parking							
101	032	Council and Mayor		Travel-Room/Meal/Miles/Park	\$1,200.00	\$650.00	84.62%
101	032	Byron Economic Dev. Auth		Travel-Room/Meal/Miles/Park	\$3,200.00	\$3,000.00	6.67%
101	032	Clerk Treasurer		Travel-Room/Meal/Miles/Park	\$1,500.00	\$1,500.00	0.00%
101	032	Planning and Zoning		Travel-Room/Meal/Miles/Park	\$200.00	\$200.00	0.00%
101	032	Building Inspections		Travel-Room/Meal/Miles/Park	\$0.00	\$0.00	0.00%
101	032	Fire Protection		Travel-Room/Meal/Miles/Park	\$2,200.00	\$2,200.00	0.00%
101	032	Streets & Alleys		Travel-Room/Meal/Miles/Park	\$500.00	\$500.00	0.00%
OBJECT Descr Travel-Room/Meal/Miles/Parking					\$8,800.00	\$8,050.00	9.32%
OBJECT Descr Advertising							
101	033	Byron Economic Dev. Auth		Advertising	\$1,000.00	\$1,000.00	0.00%
101	033	Clerk Treasurer		Advertising	\$1,000.00	\$1,000.00	0.00%
101	033	Planning and Zoning		Advertising	\$300.00	\$200.00	50.00%
101	033	Streets & Alleys		Advertising	\$100.00	\$100.00	0.00%

CITY OF BYRON
2017 PROPOSED BUDGET - Non-Standard
 September 2016

FU	OBJ	DEPT	Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	033	Park Department		Advertising	\$200.00	\$160.00	25.00%
101	033	Swimming Pool		Advertising	\$200.00	\$200.00	0.00%
OBJECT Descr Advertising					\$2,800.00	\$2,660.00	5.26%
OBJECT Descr Insurance							
101	035	Council and Mayor		Insurance	\$1,500.00	\$1,500.00	0.00%
101	035	Byron Economic Dev. Auth		Insurance	\$1,000.00	\$1,000.00	0.00%
101	035	Clerk Treasurer		Insurance	\$10,500.00	\$10,500.00	0.00%
101	035	Planning and Zoning		Insurance	\$7,775.00	\$7,775.00	0.00%
101	035	Building Inspections		Insurance	\$3,500.00	\$3,500.00	0.00%
101	035	Fire Protection		Insurance	\$17,000.00	\$17,000.00	0.00%
101	035	First Responders		Insurance	\$4,733.00	\$2,733.00	73.18%
101	035	Streets & Alleys		Insurance	\$13,500.00	\$13,500.00	0.00%
101	035	Snow & Ice Removal		Insurance	\$2,000.00	\$1,250.00	60.00%
101	035	Park Department		Insurance	\$10,000.00	\$7,600.00	31.58%
101	035	Swimming Pool		Insurance	\$4,500.00	\$4,500.00	0.00%
OBJECT Descr Insurance					\$76,008.00	\$70,858.00	7.27%
OBJECT Descr Utilities							
101	036	Council and Mayor		Utilities	\$2,400.00	\$1,200.00	100.00%
101	036	Byron Economic Dev. Auth		Utilities	\$0.00	\$0.00	0.00%
101	036	City Hall		Utilities	\$23,000.00	\$23,000.00	0.00%
101	036	Clerk Treasurer		Utilities	\$500.00	\$500.00	0.00%
101	036	Planning and Zoning		Utilities	\$0.00	\$0.00	0.00%
101	036	Building Inspections		Utilities	\$0.00	\$0.00	0.00%
101	036	Fire Protection		Utilities	\$9,300.00	\$9,300.00	0.00%
101	036	First Responders		Utilities	\$1,800.00	\$1,800.00	0.00%
101	036	Streets & Alleys		Utilities	\$8,500.00	\$8,500.00	0.00%
101	036	Street Lighting		Utilities	\$110,000.00	\$105,000.00	4.76%
101	036	Park Department		Utilities	\$4,500.00	\$5,000.00	-10.00%
101	036	Swimming Pool		Utilities	\$6,500.00	\$6,500.00	0.00%
OBJECT Descr Utilities					\$166,500.00	\$160,800.00	3.54%
OBJECT Descr Repairs and Maintenance							
101	037	City Hall		Repairs and Maintenance	\$4,000.00	\$4,000.00	0.00%
101	037	Clerk Treasurer		Repairs and Maintenance	\$500.00	\$500.00	0.00%
101	037	Fire Protection		Repairs and Maintenance	\$12,500.00	\$12,500.00	0.00%
101	037	First Responders		Repairs and Maintenance	\$1,120.00	\$1,120.00	0.00%
101	037	Streets & Alleys		Repairs and Maintenance	\$30,000.00	\$30,000.00	0.00%
101	037	Snow & Ice Removal		Repairs and Maintenance	\$6,000.00	\$5,000.00	20.00%
101	037	Park Department		Repairs and Maintenance	\$8,000.00	\$6,000.00	33.33%
101	037	Swimming Pool		Repairs and Maintenance	\$4,000.00	\$1,100.00	263.64%
OBJECT Descr Repairs and Maintenance					\$66,120.00	\$60,220.00	9.80%
OBJECT Descr Rentals							
101	038	Park Department		Rentals	\$3,300.00	\$3,300.00	0.00%
OBJECT Descr Rentals					\$3,300.00	\$3,300.00	0.00%
OBJECT Descr Miscellaneous							
101	040	Law Enforcement		Miscellaneous	\$0.00	\$0.00	0.00%
OBJECT Descr Miscellaneous					\$0.00	\$0.00	0.00%

CITY OF BYRON
2017 PROPOSED BUDGET - Non-Standard
September 2016

FU	OBJ	DEPT	Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
OBJECT Descr EducateExp/Membership/Permits							
101	043	Council and Mayor		EducateExp/Membership/Per	\$1,000.00	\$750.00	33.33%
101	043	Byron Economic Dev. Auth		EducateExp/Membership/Per	\$8,500.00	\$8,000.00	6.25%
101	043	Clerk Treasurer		EducateExp/Membership/Per	\$1,500.00	\$1,300.00	15.38%
101	043	Planning and Zoning		EducateExp/Membership/Per	\$500.00	\$500.00	0.00%
101	043	Fire Protection		EducateExp/Membership/Per	\$4,000.00	\$4,000.00	0.00%
101	043	First Responders		EducateExp/Membership/Per	\$1,700.00	\$1,700.00	0.00%
101	043	Streets & Alleys		EducateExp/Membership/Per	\$2,500.00	\$2,500.00	0.00%
101	043	Park Department		EducateExp/Membership/Per	\$3,500.00	\$3,500.00	0.00%
101	043	Swimming Pool		EducateExp/Membership/Per	\$700.00	\$700.00	0.00%
OBJECT Descr EducateExp/Membership/Permits					\$23,900.00	\$22,950.00	4.14%
OBJECT Descr Penalty/CourtJudgmt/Costs/Tax							
101	044	Swimming Pool		Penalty/CourtJudgmt/Costs/T	\$0.00	\$0.00	0.00%
OBJECT Descr Penalty/CourtJudgmt/Costs/Tax					\$0.00	\$0.00	0.00%
OBJECT Descr Other Services/Contract							
101	046	Clerk Treasurer		Other Services/Contract	\$500.00	\$500.00	0.00%
101	046	Fire Protection		Other Services/Contract	\$2,000.00	\$2,000.00	0.00%
101	046	Streets & Alleys		Other Services/Contract	\$18,000.00	\$18,000.00	0.00%
101	046	Snow & Ice Removal		Other Services/Contract	\$10,000.00	\$15,000.00	-33.33%
101	046	Park Department		Other Services/Contract	\$3,500.00	\$2,000.00	75.00%
101	046	Swimming Pool		Other Services/Contract	\$1,200.00	\$1,200.00	0.00%
OBJECT Descr Other Services/Contract					\$35,200.00	\$38,700.00	-9.04%
OBJECT Descr Special Projects							
101	048	Council and Mayor		Special Projects	\$37,000.00	\$7,000.00	428.57%
101	048	Byron Economic Dev. Auth		Special Projects	\$26,000.00	\$26,000.00	0.00%
101	048	Planning and Zoning		Special Projects	\$0.00	\$6,000.00	-100.00%
101	048	Park Department		Special Projects	\$0.00	\$0.00	0.00%
OBJECT Descr Special Projects					\$63,000.00	\$39,000.00	61.54%
OBJECT Descr SRTS							
101	049	Park Department		SRTS	\$0.00	\$0.00	0.00%
OBJECT Descr SRTS					\$0.00	\$0.00	0.00%
OBJECT Descr Capital Outlay							
101	050	Fire Protection		Capital Outlay	\$5,831.00	\$0.00	0.00%
101	050	Storm Water Management		Capital Outlay	\$0.00	\$0.00	0.00%
101	050	Streets & Alleys		Capital Outlay	\$0.00	\$0.00	0.00%
OBJECT Descr Capital Outlay					\$5,831.00	\$0.00	0.00%
OBJECT Descr Buildings							
101	051	Fire Protection		Buildings	\$500.00	\$500.00	0.00%
OBJECT Descr Buildings					\$500.00	\$500.00	0.00%
OBJECT Descr Machinery and Equipment							
101	053	Fire Protection		Machinery and Equipment	\$116,984.00	\$116,984.00	0.00%
101	053	Streets & Alleys		Machinery and Equipment	\$4,000.00	\$4,000.00	0.00%
101	053	Park Department		Machinery and Equipment	\$6,000.00	\$6,000.00	0.00%
OBJECT Descr Machinery and Equipment					\$126,984.00	\$126,984.00	0.00%
OBJECT Descr State Relief Contribution							

CITY OF BYRON
2017 PROPOSED BUDGET - Non-Standard
September 2016

FU	OBJ	DEPT	Descr	OBJECT Descr	2017 Budget	2016 Budget	%Diff from Cur Yr 2016
101	054	Fire Protection		State Relief Contribution	\$42,000.00	\$42,000.00	0.00%
			OBJECT Descr	State Relief Contribution	\$42,000.00	\$42,000.00	0.00%
			OBJECT Descr	Tree City USA			
101	055	Park Department		Tree City USA	\$10,000.00	\$10,000.00	0.00%
			OBJECT Descr	Tree City USA	\$10,000.00	\$10,000.00	0.00%
			OBJECT Descr	Business Subsidy			
101	056	Byron Economic Dev. Auth		Business Subsidy	\$0.00	\$0.00	0.00%
			OBJECT Descr	Business Subsidy	\$0.00	\$0.00	0.00%
			OBJECT Descr	Office Equip & Furnishings			
101	057	Clerk Treasurer		Office Equip & Furnishings	\$1,000.00	\$0.00	0.00%
			OBJECT Descr	Office Equip & Furnishings	\$1,000.00	\$0.00	0.00%
			OBJECT Descr	Long-Term Capital Improvements			
101	059	Council and Mayor		Long-Term Capital Improvem	\$50,000.00	\$0.00	0.00%
101	059	City Hall		Long-Term Capital Improvem	\$10,000.00	\$0.00	0.00%
101	059	Clerk Treasurer		Long-Term Capital Improvem	\$20,000.00	\$42,000.00	-52.38%
101	059	First Responders		Long-Term Capital Improvem	\$545.00	\$2,300.00	-76.30%
101	059	Streets & Alleys		Long-Term Capital Improvem	\$130,000.00	\$130,000.00	0.00%
101	059	Snow & Ice Removal		Long-Term Capital Improvem	\$0.00	\$0.00	0.00%
101	059	Park Department		Long-Term Capital Improvem	\$0.00	\$0.00	0.00%
101	059	Swimming Pool		Long-Term Capital Improvem	\$0.00	\$0.00	0.00%
			OBJECT Descr	Long-Term Capital Improvements	\$210,545.00	\$174,300.00	20.79%
			OBJECT Descr	Interfund Loan			
101	067	Council and Mayor		Interfund Loan	\$26,000.00	\$26,000.00	0.00%
			OBJECT Descr	Interfund Loan	\$26,000.00	\$26,000.00	0.00%
					\$2,268,305.79	\$2,085,552.00	8.76%

**CITY OF BYRON, MINNESOTA
REQUEST FOR COUNCIL ACTION**

Meeting Date: September 13, 2016

Originating Dept: Administration

Action Requested: Issue new liquor license

Introduction: Byron has received a request for new liquor licenses (On-Sale & Sunday) to be issued to the new restaurant/bowling alley at 501 Frontage Road NE.

Background/Justification:

The applicant has submitted completed application, fee and the required certificate of insurance. The business owner intends to arrange for alcohol compliance training prior to the establishment opening.

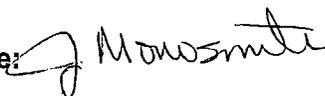
Fiscal Impact:

Alternatives:

1. Approve the requested liquor licenses contingent on completing alcohol compliance training.
2. Not approve the liquor licenses as requested with justification

Staff Recommendation: Alternative 1

Preparer: Janna Monosmith

Signature: 



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
 1) City issued on sale intoxicating and Sunday liquor licenses
 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Byron License Period From: _____ To: 2/28/17

Circle One: New License License Transfer _____ Suspension _____ Revocation _____ Cancel _____
 (former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$2640 Sunday License fee: \$ 200 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Sand Baggers Bar & Grill (corporation, partnership, LLC, or Individual) DOB 5-20-70 Social Security # _____

Business Trade Name Sand Baggers Bar & Grill Business Address 501 Frontage Rd E City Byron

Zip Code 55920 County Olmsted Business Phone 507-254-2602 Home Phone 507 374-6494

Home Address 1004 6th St NW City Dodge Center Licensee's MN Tax ID # _____

Licensee's Federal Tax ID # _____ (To Apply call 651-296-6181)
 (To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
<u>Tracy Scot Petersohn</u>	<u>5-20-70</u>	_____	<u>1004 6th St NW Dodge Center MN</u>
<u>Robert Sammes</u>	<u>1-20-71</u>	_____	<u>4101 20th Ave NW Byron MN</u>
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: _____ Policy # _____

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
 (title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

Parade Route- 4th Street - from Middle School to Intermediate School
<https://drive.google.com/open?id=1yy2Kz4KqsDMU6MTeQkDJWhCbU-U&usp=sharing>

Parade time-

1pm start, 2pm all floats to intermediate school, 2:30 end and clean up

-Updated changes and talking points-

- Each float will require an additional chaperone to ensure student and community safety
- Removed the loop by the ALC
- Parade starts at the middle school and ends at the intermediate school
- There is minimal crossing time across 2nd ave.
- Parade will not stop

Assembly & Clean up

- Built at the West lot at the middle school
- Disassembled and cleaned up southeast lot at intermediate school